

SWC Draft Meeting Minutes 6/19/17

Present-Jen Holt ,Jeff Burns,Lynn Chong and Bob White

-Informal meeting of SWC began@5:45 pm.

-Formal agenda tabled until next regular meeting when more members are able to attend .

-Jen briefed those present regarding outcome of SWC-BOS conversation on 6/7 and 6/14.

1)SWC to reference SPecial Town Meeting,Article #2 of 12/18/15 for Committee operating orders.

2)SWC to assist in revising Sanbornton Transfer Stations Permit on file with NH State DES as well as the Operating plan to reflect current operations.To be submitted to BOS,A.S.A.P.

3)Continue work on Cement pad design,pricing and funding Results to be submitted to BOS before department budget is due.

4) Scrap metal container pricing and funding. Results to be submitted to BOS before department budget is due.

5)SWC to assist with Transfer Station budget preparation as needed.

6)SWC members working on specific T.S. Projects that require Transfer Station manager input, will pre-arrange a convenient,quiet time at the Transfer Station,to work with manager.

7)SWC to have table at Old Home day.

8)BOS will review questions submitted by SWC for other area Transfer Stations and will return revised recommended questions.

-Copies of Town of Sanbornton Volunteer Policy,Code of Ethics, RSA-91-A Right to know law,Town of Sanbornton Policy Interfering with Town business,Fundraising Policy,Special Town dates and business Handouts were given out. Along with copies of Sanbornton Special Town Meeting-Article#2,SWC Operating Guidelines.

All of these forms were reviewed and discussed. Same process will be done again at the 7/17/17 meeting when hopefully,all members are present.

-Committee member volunteers-Bob White has volunteered to assist with Transfer Station budget.Jeff Burns has volunteered to continue his work on the cement pad.Tara Albert agreed

previously to volunteer at the SWC OHD table. As well as offer to help with the T.S. Permit and Operation Plan revision.

-Public comment-None

-Other business-None

-Next Meeting 7/7/17- no interim meeting due to holiday and vacations.

-Meeting adjourned @7:30pm

Respectfully submitted 6/21/17

By; Jennifer Holt

SWC-Chair