

Sanbornton Solid Waste Committee (SWC)

October 17, 2016 Meeting

Call to order at 5:35 pm

In attendance: Tara Mae Albert, Katie Ambrose (sitting in for John Olmstead non-voting member), Jeff Burns, Bob White (alt.), Jennifer Holt, Donna Schimming (alt.), Andrew Sanborn (alt.), Kevin Austin (TS Mgr)

Voting Members

Tara makes a motion to give Andy, Donna and Bob voting rights for this meeting. Jen seconds. Unanimous 'ayes'.

Previous Minutes

- Andy moves to accept the minutes. Bob seconds. Unanimous 'ayes'.

Jeff Burns arrives at this time and Bob concedes as an alternate.

Transfer Station DRAFT Financial Report - *Not to leave the room b/c it is DRAFT*****

- Budget has been built to sustain the TS's current activities. Bare Bones.
- New Computer & Cash Register discussion:
 - The TS needs new hardware and software to keep up with security needs and also technology.
 - There is an IT person in town who handles this. Jennifer mentioned that her husband does IT work on the side and could possibly update the computer.
 - The cash register is over 10 years old and does not function 100% of the time. Needs an overhaul or a new one.
- Yard Equipment:
 - Currently the TS is taking donations for rakes, shovels, etc. because there is not an adequate budget to purchase these items.
 - The DRAFT budget includes purchasing these items.
 - In addition, residents feel that they can take these items home from the TS. This needs to stop.
- Also, TS Manager learned that more residents are using the TS than in the past few years due to a number of factors. This means more MSW, recycling and swap shop items are coming into the TS. The stagnant budget will not sustain the TS costs.
- Katie stated that the town is undergoing a study to address salaries, job descriptions and pay equity to see how Sanbornton measures up to other municipalities in NH.

Contract for MSW with Casella

- Hauling fee is currently \$165 and with a contract it will drop.
- The contract is in the town attorney's office. There needed some updates to the indemnification clauses.

Contract for Compactor

- The town has written to 9 companies regarding a compactor
- 2 companies have shown interest
- Compactor will be purchased with Capital Reserve monies

Assignment Updates

- Jeff – Water Source: Artesian well between the TS and Town Park. Not sure when it was tested. Is this potable water?
 - Andy made a motion to advise that the Select Board have this well tested if it is not already. Tara seconds. Unanimous.
- Donna – NH the Beautiful: Donna figured out that the deadline for Sanbornton to use the existing points is up at the end of October so she and Kevin put an order in for 4 signs are coming in soon for SS/Demo/Leaf&Yard Waste/Electronics. Starting in November 1, the town will have points to order new signs. Suggestions on new signs are:
 - Front Gate Sign, Swap Signs
- John/Katie – First Aid Kit: There is still no first aid kit at the Transfer Station. No update on how that is moving along because John was not able to attend the meeting.
- Jen – Pamphlets: She updated the pamphlets with new information. The BOS has approved and they are being printed.
- Andy – Air Station: Set up for free through AirServ. Service will need to come in and “approve” of the location.
 - Andy made a motion and Jen seconded for Andy to get on the BOS agenda regarding the air station. Unanimous approval. Katie said she would facilitate this.

Metal Bin

- What happened to the recommendation to the BOS for the TS to get a container for metal?
- How can we get this moving again?
- Andy made a motion for Kevin and Brian to go to the BOS with this recommendation. Tara Seconded. Unanimous voting.

Coffee with SWC – Tabled until next meeting

- Lynn discussed having a “meet” the SWC coffee hour in theory at previous meetings.
- This is to let the residents know what the SWC has been doing for the last year.
- Jen made a motion to table this topic until Lynn could come back. Andy Seconds the motion. Unanimous Ayes.

Meeting Dates

- Jen had a discussion with Robb Jutton at the Town Hall and he asked that we provide the actual dates of the SWC Meetings. He had that our regular meetings were held on the first Monday and the third Monday of the month. Jen made a motion to remove the first Monday meetings as a regular meeting from the calendar going forward and that we would add it to the calendar after the SWC voted whether to hold the intermediate meetings again. Andy seconded and voted ‘aye’ unanimously.

Next Meeting

- Jeff made motion to meet on 11/7, Andy seconds. Unanimous votes. Voted to hold the intermediate meeting on November 7th at 5:00.
- November 21st, 5:30-7:30.

Adjourned at 7:34 pm.