

- DRAFT- SWC Meeting Minutes-11/20/17

1)Call to Order@- 5:35 pm.

This Meeting will be shortened by 45 minutes to accommodate Budget Committee Meeting @7:00pm.

Present: Jeff Burns, Jen Holt(chair), Dave Swanay, Bob White (alt), Andy Sanborn (alt)
Absent- Lynn Chong,Tara Albert(clerk).

2)Motion made by Jen Holt to Allow Alternates, Andy Sanborn and Bob White,voting power for this meeting. Motion Seconded by Jeff Burns. Vote-Yes: 3 ,No: 0, Abstain: 2.

3)Review & Vote to Approve 10/20/17 Meeting Minutes with Amendments.
Amendment - "For Andy Sanborn to have voting rights during this meeting."
Motion made to accept minutes with stated amendment made by Jen Holt. Motion Seconded by Andy Sanborn.Vote- Yes: 4, No: 0, Abstain: 1.

4) BOS Updates-Jen

a)Jen and Dave met with BOS on 10/18/17 to present "Received information of solid waste market cost increases." Handouts provided to BOS were shared with committee.
b) Robb Jutton has resigned his position. c) BOS hired transfer station attendant, the BOS continues to search for a transfer station manager.

5)Revision of Transfer Station DES Permit is continuing to be worked on by Bob White. The target date for completion and presentation to SWC is 1/15/18. With a target date to present to BOS 1/17/18.

6)Revision of Transfer Station Operation Manual is being worked on by Tara Albert and Bob White.

Our original December goal date will not be met due to the delay in receiving the NRRRA Template access.Our New target date of 1/15/18 to present the Operational manual to the committee for review and a target date of 1/17/18 to present to BOS.

7) Dave has continued to analyze transfer station expenditures and fees to better understand impact of market changes. Dave will continue to research this in coordination with Bob White.

8)Scale-Dave

8)The question if there was a need for a scale at the Transfer Station for C&D was raised during SWC - BOS presentation on Market cost exchanges. Dave has done preliminary research and found a loose projection of the scale to cost approximately \$15,000. Upon further discussion it was decided that Jeff and Andy will follow up on the expense and logistics of a scale.

9)Other Business-Budget Committee is booked on calendar during next SWC meeting. Unanimous decision to change our next meeting to 12/11/17.

Committee Member Tasks;

1. Jen to contact Katie Ambrose to inquire if NRRRA reports will Bob and Dave needing NRRRA reports.
2. Jeff and Andy will research cost and space feasibility and location options at transfer station for scale.
3. Bob and Dave continue to research transfer station expenditures and income.
4. Bob and Tara continue work on permit and generating Operation manual. Target goal of presentation to SWC 1/15/18. Target goal of presentation to BOS 1/17/18

10) Public Comment-None

11) Next Meeting- 12/11/17 at 5:30

12) Adjourned at 6:40pm

SWC Draft Meeting Minutes

Respectfully Submitted by;

Jennifer Holt

SWC Chair

11/24/17