

-DRAFT- SWC MEETING MINUTES of 12/11/2017

1.Meeting called to order@ 5:40 pm.

2. Members present at meeting were Bob White (alternate), Jeff Burns, Dave Swayney& Jen Holt(Chair,Minutes recorder)

Absent - Lynn Chong, Tara Albert&Andy Sanborn.

3. Jen made a motion for alternate,Bob White to have voting rights at this meeting.Motion Seconded by Dave. Discussion none. Results of Vote; Yea-3 Opposed- None , Abstain- None. Motion passed unanimously for alternate Bob White to have voting rights.

4.Meeting minutes of 11/20/17 were reviewed.No corrections or Amendments were needed.

5. Motion was made by Jeff to accept the 11/20/17 SWC Meeting minutes as written.The motion was Seconded by Dave.No discussion occurred.Results of the Vote were; Yea- 4 ,Opposed- None ,Abstain- None. Motion passed unanimously.

6. BOS updates-Jen

- Rick Rodina has been hired as the new Transfer Station manager.He will work 40 hours per week. 32 hours per week fulfilling Transfer Station duties and 8 hours per week attending to town building maintenance. Rick currently works for the Highway Department and has stepped in to help fill the void at the Transfer Station Since Kevin's departure. Rick will need to continue working for the Highway department,as a plow

truck driver until his position can be filled. Therefore Rick will have limited time available to fulfill his new role at the Transfer Station.

- NRRRA has submitted a cost change they received from Casella .

7. Updates of Transfer Station Expenditure Research-Dave is working on gathering more data to project an accurate analysis of the Transfer Stations financial status. Dave and Bob have obtained the NRRRA quarterly report for 7/17-12/17 and will use that information in their analysis.

8. Updates of Transfer Station Permit process- Bob has Almost completed the Permit,final information is being obtained such as the Transfer Station GPS location.The Permit is on track to be completed.

9. Updates of Transfer Station Operating Manual Revision- Tara & Bob continue to work on revising the manual. The delay in obtaining the template from NRRRA posed a hindrance in being able to complete the Operating Manual on schedule.This may cause a delay in presenting and submitting the Permit with the operating plan to the BOS.The State requires both items to be completed for submission.

10. Research update of cost, location and logistics of a scale for C&D- Jeff & Andy

- Current research shows scale as a logistical challenge . It would require an employee hired specifically to run the sale. It is uncertain of size needed,where to locate it at Transfer Station and other specifications and requirements. Cost for the scale could exceed \$15,000. Jeff and Andy will continue to gather data on logistics of scale for C&D.

11. Other Business- Discussion regarding cost of Single Stream and loss of revenue from C&D. It was noted that the Towns cost for disposal of C&D was greater than what was charged of residents .The Committee brainstormed ideas to mitigate lost income with ways to help make charging for C&D more simplistic. Jeff suggested charging based on percentage of pickup bed filled. As well as differentiate how to charge for C&D based on weight of materials. For example sheet rock versus shingles. The Committee will continue to explore the options available.

12. Public Comment- None

13. Next Meeting-01/15/18

14. Meeting Adjourned @ 7:40 pm

Minutes Respectfully Submitted 12/19/17 by Jen Holt.