SANBORNTON POLICE DEPARTMENT

PUBLIC RECORDS REQUEST

IT IS THE GOAL OF THE RECORDS DIVISION OF THE SANBORNTON POLICE DEPARTMENT TO PROVIDE THE PUBLIC WITH ACCESS TO ALL INFORMATION DEFINED AS PUBLIC BY LAW OR REGULATIONS, WHILE MAINTAINING THE CONFIDENTIALITY OF INFORMATION EXEMPTED FROM RELEASE. SO THAT WE MAY FULLY COMPLY WITH ALL LAWS AND REGULATIONS RECORDS REQUESTED WILL BE MAILED WITHIN TEN DAYS OF YOUR REQUEST.

PLEASE CHECK ONE:

[] MOTOR VEHICLE ACCIDENT REPORT

[] ALL OTHER REPORTS (INCIDENTS OR ARRESTS)

[] OTHER TYPES OF RECORD

REPORT FEES: First page is $2.50, each page there after is .50 each page. Total cost of report is not to exceed $15.00 regardless of length of report.

NAME OF PRINCIPAL PARTY INVOLVED ____________________________

LOCATION OF INCIDENT: _________________________________________

DATE AND TIME OCCURRED OR REPORTED: _________________________

PLEASE COMPLETE THE FOLLOWING:

YOUR NAME: ______________________________________

CHECK ONE: [] INVOLVED PARTY   [] ATTORNEY   [] OTHER

YOUR ADDRESS: ___________________________________________________

YOUR PHONE #: _________________________________________________

RECORDS DIVISION ONLY

INCIDENT # _________  ACCIDENT # _________  ARREST# _________

AMOUNT: $_______  CASH ____  CHECK ___