Sanbornton Public Library
Minutes for February 19, 2020 at 6 p.m.
(meeting scheduled for Feb. 18 postponed to Feb. 19, 2020)

1) Call to Order 6:00 David makes motion to seat Ana as a full board member and secretary. DA/GO first and seconded
2) Secretary’s Report CR / GO passed
3) Treasurer’s Report Main Account balance $61,144.14 CR /DA passed
4) Building Report
   - Three additional motion detectors installed by alarm company
   - Marcia reinstalled insulation in crawl space
   - Marcia replaced vacuum head as it was snagging the carpet
5) Director’s Report
   - two new computers have been installed and are being used in the children’s area. All computers are now using windows 10. Tech Services computer also updated to windows 10.
   - working on report for NH State Library (due March 18th)
   - noticeable decline of circulation of magazines. Ana suggested signage to tell patron’s they can take out magazines.
   - created “book to movie display”
6) Upcoming Programs
   - Tomorrow is the last chess club meeting for the season.
   - Magic Show scheduled for Thursday, Feb. 27th at 6pm. (Snow date Saturday, Feb. 29th at 11:00 am). Trustees can move furniture after 3:30 pm for set up. Refreshments will be served at 5:30pm.
   - Third Grade reading Challenge is going
   - 9 children received their library cards during the “Take Your Child to the Library Day”
7) Old Business
   - FY2021 Library Budget recommended for approval by both Budget Committee and Select Board
   - New Logo development for tote bags and letterhead moving forward.
   - Old Home Day library program to be discussed after further review of the Old Home Day Committee’s Scheduled events.
- Motion to offer an area under the Peace Pole in the back corner of Library lot, placed by the Girl Scouts may be a good spot to locate time capsule that will be buried as part of the Old Home Day celebration. DA /GO passed.
- Library Page position open. Review of minimum age requirement and regulations for youth employment. Per library policy the position needs to be advertised for a minimum of 5 days.
- Proceeds from the Feb. 11th Bake Sale ($566.74) raised towards the repainting of the library sign. Bake sale on Tuesday, March 10th will also benefit the sign project.
- Motion made to submit the 50% deposit to the sign company to begin the process of replacing the library sign. DA/GO passed

8) New Business and Other Business
- Policy Amendment: probationary period currently listed contradicts the state RSA’s for libraries. Question if the probationary period applies to just the library director or all library employees. Further review is needed for appropriate probation policy update.
- Motion to accept donation of $125 towards Wright Museum of WWII pass for 2020. (This year there is a special exhibit about the Vietnam War). DA / CR passed.
- Other possible Museum passes discussed. The library will secure a pass for the Remick Farm Museum.
- Bake Sale on March 10th
- Library will close early (5pm) for Town Meeting on March 11th.
- Emergency replacement of water softener necessary (current system failing). Trustees collecting estimates for replacement. Payment to be made from the library building fund. Motion made to move forward with replacement CR/DA passed.

9. Adjourned 7:53 p.m.