

# DRAFT

## MINUTES

### Sanbornton Franchise Agreement Advisory Committee (FAAC)

**Meeting Date and Time:** Tuesday, December 4, 2018 at 6:00 PM

**Meeting Place:** Meeting Room, Sanbornton Town Offices

The meeting was called to order by Chairman Dick at 6:03 PM

#### **Roll Call**

Regular Members present: Andy Sanborn, Karen Bordeau, Ken Carleton, Jim Dick

Regular Members absent: Selectman Katy North (ex officio)

Alternate Members present: None (1 Vacancy)

**Others present at the meeting:** None

#### **Old Business**

- a. The draft minutes from the previous meeting were reviewed. Ken Carleton made a motion to accept the minutes. The motion was seconded by Karen Bordeau. The vote was unanimous to accept the minutes.
- b. Draft FAAC Preliminary Report: The Committee conducted a teleconference with Attorney Kate Miller from the DTC Law Firm. The Members reviewed the comments she had provided on the draft FAAC Report. There were no questions about the comments she provided. Attorney Miller also noted that while Comcast is pursuing competitive franchise agreements in Laconia and Gilford, they currently do not have any plans to expand into Sanbornton. Their activity is encouraging and should be watched, but residents should not expect Comcast to offer services in Sanbornton anytime soon.
- c. The Committee also discussed three additional statements provided by a Resident that related to the CFA process. Attorney Miller provided her feedback on the comments. The comments and the DTC feedback will be included as an addendum to the FAAC report for the information of the Board of Selectmen.

#### **New Business**

- a. **Finalization the FAAC Report.** — The Committee reviewed the DTC recommendations on the report. The changes were felt to add value and make the legal information provided align with the advice that DTC would provide directly to the Board of Selectmen. It was agreed that the 3 Resident statements and the DTC responses would be included as an addendum to the report. Andy Sanborn made a motion to accept the report as amended. Ken Carleton seconded the motion. The motion passed unanimously. Chairman Dick will provide the final report to the Town Administrator for presentation to the Board of Selectmen, and he will address the Board if there is a desire to discuss the results.
- b. **Next Steps** --- The Committee does not expect to perform any additional duties in support of the Board of Selectmen unless DTC needs additional support with the negotiations. The Committee agreed that they would plan to attend the Public Hearing that will precede the finalization of the new CFA, in case there are any questions

A motion was made by Andy Sanborn to adjourn the meeting, seconded by Karen Bordeau. Motion passed unanimously.

**Meeting adjourned at 6:45 pm. No subsequent meetings are scheduled. The Committee will reconvene as necessary to support the Board of Selectmen.**

Respectfully submitted,  
Jim Dick

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