

**Town of Sanbornton
New Hampshire
Warrant and Budget
2021**

The polls will be open from 7:00 AM to 7:00 PM.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Sanbornton on Tuesday, the Ninth day of March, in the year Two Thousand Twenty-One, to act on the following subjects:

To choose all necessary Town Officers for the ensuing year

To vote on the following amendments to the Town Zoning Ordinance:

Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Sanbornton Planning Board for the existing Town of Sanbornton Zoning Ordinance as follows:

Amend Article 3.2, Definitions

Amend Article 3.2, by replacing the title of “Accessory Apartment” with “Accessory Dwelling Unit (ADU)” and replace the existing language of the definition to read as follows:

2. Accessory Dwelling Unit (ADU) means a residential living unit located on an owner-occupied lot which is secondary, subordinate and is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. A detached accessory dwelling unit is also permitted (RSA 674:73).

Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Sanbornton Planning Board for the existing Town of Sanbornton Zoning Ordinance as follows:

Amend Article 4.X, Accessory Apartments

Amend Article 4.X, by renaming the Article to “Accessory Dwelling Units (ADU)”, and to replace the existing language for the purpose of expanding opportunities for the construction of accessory dwellings throughout all Zoning Districts, to read as follows:

X. ACCESSORY DWELLING UNITS (ADU'S)

1) Purpose

For the purpose of providing expanded housing opportunities and flexibility in household arrangements, accessory dwelling units shall be permitted within or attached to an existing single family home (primary dwelling) or as a separate housing unit on the single family home's lot.

2) Definition

"Accessory Dwelling Unit" (ADU) as defined in RSA 674:71, as amended, means a residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. A "detached" accessory dwelling unit is also permitted (RSA 674:73), subject to the limitations below. A detached ADU means any ADU that is not physically part of the single family dwelling.

3) Requirements/Limitations:

- a) Accessory Dwelling Units are intended to be secondary and accessory to a principal single-family dwelling unit. Only one accessory dwelling unit shall be allowed per principal dwelling unit and/or lot. The accessory dwelling unit shall have a separate house number from the principal dwelling;
- b) The property-owner shall occupy either the primary dwelling or the accessory dwelling as his or her principal place of residence;
- c) An attached ADU is permitted in all zoning districts;
- d) A detached ADU that is part of a garage, barn, or other such structure is permitted in all zoning districts;
- e) A stand-alone ADU is permitted in the General Agricultural, General Residence, Forest Conservation, Recreational, and Historical Preservation zoning districts. Stand-alone ADU's shall be allowed only on a lot which complies with the current minimum lot size, frontage and setback requirements of the applicable zoning district, except that in no case shall the lot comprise less than two acres;
- f) The ADU shall contain no more than two (2) bedrooms, with a maximum floor area of 850 sq. ft. excluding dedicated areas for heating equipment, and shall meet all applicable state and local building and fire codes and environmental regulations;
- g) A New Hampshire licensed septic designer shall certify the capacity of the existing septic system to meet the increased demand of the ADU, as approved by the Sanbornton Health Officer in accordance with RSA 485-A:38.
- h) Internal doorway access to the principal dwelling shall be maintained or constructed, and the attached ADU shall be designed to allow for re-incorporation into the principal dwelling;

- i) An ADU shall not be considered to be an additional principal dwelling for the purposes of satisfying the provisions of Section 4. F. of the Zoning Ordinance (otherwise referred to as the “one dwelling per lot” requirement) and shall not be deeded or sold separately from the principal dwelling;
- j) There shall be no exterior alteration or enlargement of the principal dwelling which will alter its character or appearance as a single-family residence. ADU entrances or exits should be located to the side or rear of the principal dwelling unless the access to the ADU is through a common entry area;
- k) Adequate space for parking for the ADU shall be provided on the lot in addition to those parking spaces provided for the principal dwelling;
- l) Both dwelling units shall be served by a single driveway entrance onto a public or private road;
- m) RVs, campers or manufactured homes are not allowed for use as an ADU.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs, you are hereby notified and warned that the Annual Town Meeting will be held as follows:

Date: 5/15/2021

Time: 10:00 AM

Location: Sanbornton Town Field Behind Old Town Hall (Tax Map 26, Lot 45)

Article 1: Long-Term Borrowing for Construction of New Town Office Building, Construction of an Access Drive, and Renovation of the Current Town Office Building to Become the Sanbornton Police Station

To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred Eighty-One Thousand One Hundred Fifty-Two Dollars (\$2,981,152) (gross budget) for the construction and equipping of a new town office building on the Town-owned land behind Old Town Hall (Tax Map 26 Lots 45 and/or 47), construction of a new access drive through the Town-owned property in Tax Map 26 Lot 67, and the conversion and equipping of the current Town Office building as a police station; Two Million Two Hundred Eight Thousand Five Hundred Seventeen Dollars (\$2,208,517) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon for a 10-year maturity and other terms thereof; and to authorize the Selectmen to take any other action necessary to carry out this vote or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of Six Hundred Thousand Dollars (\$600,000) from the Town's Unassigned Fund Balance for use on this project and to authorize the withdrawal of One Hundred Seventy-Two Thousand Six Hundred Thirty-Five Dollars (\$172,635) from the Town Building Improvement & Design Capital Reserve Fund for use on this project.

(3/5 majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Article 2 – Pre-payment of Promissory Note

To see if the Town will vote to raise and appropriate the sum of Fifty-Two Thousand Dollars (\$52,000) to pay the outstanding Fiscal Year 2023 balance (principal and interest) on the promissory note held by the State of New Hampshire Water Pollution Control Revolving Fund, with said amount to come from the Town's Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget to be voted upon under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Article 3 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Four Million Two Hundred Fifty-Five Thousand One Hundred One Dollars (\$4,255,101) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4130 - 4199	General Government	\$1,139,343	\$1,139,343
4210	Police Department	\$653,338	\$653,338
4220 - 4299	Fire Department & Emergency Mgmt	\$605,229	\$605,229
4311 - 4319	Highways & Streets	\$980,078	\$980,078
4321 - 4329	Sanitation	\$370,269	\$370,269
4411 - 4449	Health & Welfare	\$112,397	\$112,397
4520	Recreation	\$124,371	\$124,371
4550	Library	\$164,363	\$164,363
4583 - 4589	Patriotic Purposes & Other Culture	\$2,851	\$2,851
4611 - 4659	Conservation	\$2,347	\$2,347
4711 - 4799	Debt Service	\$100,516	\$100,516
Total Operating Budget		\$4,255,101	\$4,255,101

Article 4 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty-Eight Thousand Six Hundred Fifty-Four Dollars (\$148,654) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
<u>4902</u>	<u>Machinery, Vehicles & Equipment</u>		
4902.122	Fire SCBA (Self Contained Breathing Apparatus)	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease	\$21,051	\$21,051
4902.310	DPW Truck 3 Lease	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease	\$16,175	\$16,175
4902.315	DPW Truck 1 Lease	<u>\$38,702</u>	<u>\$38,702</u>
	Subtotal	\$148,653	\$148,653
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
Total Capital Outlays		\$148,654	\$148,654

Article 5 - Police Pickup Truck

To see if the Town will vote to raise and appropriate the sum of Forty-Eight Thousand Dollars (\$48,000) for the purchase and set up of a Police Pickup Truck. This cost includes purchase of the vehicle, purchase/updating/installing any equipment needed, installation of existing equipment, decommissioning a truck in order to send it to auction or for trade, with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Article 6 – Highway Truck Lease Payment

To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Seven Hundred Two Dollars (\$38,702) to make the Fiscal Year 21 payment on the lease for the truck designated as Highway Department Truck #1, with said amount to come from the Town’s Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget previously voted upon under Article 3 or the Capital Outlay total voted upon under Article 4.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Article 7 – Transfer to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Million Ninety Thousand Dollars (\$1,090,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4915.100	Town Building Improvements	\$160,000	\$160,000
4915.110	Town Facilities Repair & Refurbish	\$50,000	\$50,000
4915.120	Milfoil/Phosphorous Reduction	\$0	\$0
4915.130	Old Town Hall Repair & Restoration	\$0	\$0
4915.300	Fire Truck	\$90,000	\$90,000
4915.400	Heavy Equip - Hwy (Incl Road Eval)	\$35,000	\$35,000
4915.500	Fire Truck Repair & Refurbish	\$10,000	\$10,000
4915.800	Road/Bridge Construction	\$700,000	\$700,000
4915.TBD	Transfer Station	\$45,000	\$45,000
Total Transfer To Capital Reserve Funds		\$1,090,000	\$1,090,000

Article 8 – Transfer to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4916.TBD	Employee Severance Benefits	\$20,000	\$20,000
Total Transfer To Expendable Trust Funds		\$20,000	\$20,000

Article 9 – Creation of Full-time Deputy Fire Chief Position

To see if the town will vote to raise and appropriate the sum of Ninety-Nine Thousand dollars (\$99,000) for all salary and benefits for a Full Time Deputy Fire Chief/EMS Coordinator for the Town of Sanbornton. This will be a transition from a part time position to full time salaried (exempt) position due to the retirement of the current part time Deputy Fire Chief/EMS Coordinator. Appropriations under this warrant article are not included in the Operating Budget total previously voted under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (4 - Yes, 3 - No)

Article 10 – Amendments to the Transfer Station Ordinance

To see if the Town will vote to approve the amendments proposed to the Town's Transfer Station Ordinance, dated June 1, 1988. Copies of the entire ordinance are available for review at the Town Office or on the Town website, and at the Town Meeting.

(Majority vote required)

Recommended by the Selectmen

Article 11 – Petitioned Warrant Article

New Hampshire Resolution For Nonpartisan Fair Redistricting

By petition of 25 or more eligible voters of the town of Sanbornton to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Sanbornton to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from town officials to Sanbornton's state legislators, informing them of the demands from their constituents within 30 days of the vote.

Article 12 – Other Business

To transact such other business that may legally come before the Town Meeting.