

Town Administrator Report 4.28.2021

Town Hall Rental –

Rental request from Lynn Chong at the Historical Society to use the Old Town Hall on July 8, Aug 12 and Sept 9, 2021. Application is at the end of the report.

Town Meeting Preparations –

- Golf Carts
 - Two golf carts will be delivered 9am and picked up after Town Meeting on the 15th – Total is \$150, I need a motion to have me sign the contract with Newfound Super Sports.
- Porta-potties
 - Byron's will deliver 3 standard porta-potties and 1 handicap accessible porta-potty, the total charge is \$430; they will come a few days on Thursday or Friday to drop them off and pick them back up on Monday or Tuesday.
- Mowing
 - I still need to connect with Mr. Bodwell about the field and mowing.

Raffle Permit –

We received a request to sell raffle tickets from the Laconia Indian Historical Association – I haven't run across a raffle permit in my files. How has the town typically processed them? Letter and RSA reference is attached.

Kearsarge Environmental Consulting –

The company that preforms the environmental monitoring of the underground storage facility at the Highway Garage has changed names to Kearsarge Environmental Consulting; as a result, they need a signature from the Board to fulfill their requirements with the State of NH. Their letter is at the end of the report, and I have the contracts to be signed.

Open Enrollment

The Health Trust is gearing up for open enrollment for health and dental – they would ideally like all changes to them by June 1st for July 1 effective date. As we need to send out material to employees and their dependents, I need clarification as to what the board decided on HRA and FSA limits? The budget back up states “HRA funding (\$45,000), FSA contribution (\$11500), FSA match (\$1,000), and FSA Risk Budget (\$1,875)”

Post and Cane -

The most recent recipient of the Post and Cane, Mr. Blackwood has passed away. His wife of 70 years passed away a few weeks prior. I will work with the Town Clerk to identify the next most seasoned resident in Sanbornton.

Fairpoint Communications

DTC sent along an update on the Fairpoint Tax Litigation, how does the board wish to proceed with the information provided? The letter they sent is attached at the end of the report.

Action Items for Next Meeting?