



Proposed Budget
Sanbornton

For the period beginning July 1, 2021 and ending June 30, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 22, 2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|------|----------|-----------|
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget

| Account | Purpose | Article | Actual Expenditures for period ending 6/30/2020 | Appropriations for period ending 6/30/2021 | Selectmen's Appropriations for period ending 6/30/2022 (Recommended) | Selectmen's Appropriations for period ending 6/30/2022 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended) |
|---|--|---------|--|--|--|--|--|--|
| General Government | | | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 03 | \$131,231 | \$155,790 | \$157,815 | \$0 | \$157,815 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 03 | \$6,056 | \$10,138 | \$5,027 | \$0 | \$5,027 | \$0 |
| 4150-4151 | Financial Administration | 03 | \$202,567 | \$201,296 | \$210,759 | \$0 | \$210,759 | \$0 |
| 4152 | Revaluation of Property | 03 | \$76,244 | \$82,026 | \$85,827 | \$0 | \$85,827 | \$0 |
| 4153 | Legal Expense | 03 | \$29,127 | \$40,002 | \$40,002 | \$0 | \$40,002 | \$0 |
| 4155-4159 | Personnel Administration | 03 | \$686,005 | \$647,550 | \$434,569 | \$0 | \$434,569 | \$0 |
| 4191-4193 | Planning and Zoning | 03 | \$39,369 | \$54,059 | \$52,462 | \$0 | \$52,462 | \$0 |
| 4194 | General Government Buildings | 03 | \$79,182 | \$108,250 | \$82,451 | \$0 | \$82,451 | \$0 |
| 4195 | Cemeteries | 03 | \$3,345 | \$7,300 | \$4,600 | \$0 | \$4,600 | \$0 |
| 4196 | Insurance | 03 | \$47,068 | \$55,106 | \$57,890 | \$0 | \$57,890 | \$0 |
| 4197 | Advertising and Regional Association | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4199 | Other General Government | 03 | \$3,203 | \$7,835 | \$7,941 | \$0 | \$7,941 | \$0 |
| General Government Subtotal | | | \$1,303,397 | \$1,369,352 | \$1,139,343 | \$0 | \$1,139,343 | \$0 |
| Public Safety | | | | | | | | |
| 4210-4214 | Police | 03 | \$440,331 | \$505,902 | \$653,338 | \$0 | \$653,338 | \$0 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | 03 | \$466,335 | \$529,260 | \$603,215 | \$0 | \$603,215 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | 03 | \$1,164 | \$2,023 | \$2,014 | \$0 | \$2,014 | \$0 |
| 4299 | Other (Including Communications) | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Safety Subtotal | | | \$907,830 | \$1,037,185 | \$1,258,567 | \$0 | \$1,258,567 | \$0 |
| Airport/Aviation Center | | | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | | | | |



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| | | | | | | | | |
|--------------------------------------|----------------------|----|------------------|------------------|------------------|------------|------------------|------------|
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | 03 | \$896,962 | \$946,077 | \$975,978 | \$0 | \$975,978 | \$0 |
| 4313 | Bridges | 03 | \$66 | \$1,100 | \$1,100 | \$0 | \$1,100 | \$0 |
| 4316 | Street Lighting | 03 | \$2,710 | \$3,000 | \$3,000 | \$0 | \$3,000 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets Subtotal | | | \$899,738 | \$950,177 | \$980,078 | \$0 | \$980,078 | \$0 |

Sanitation

| | | | | | | | | |
|----------------------------|--------------------------------|----|------------------|------------------|------------------|------------|------------------|------------|
| 4321 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | 03 | \$206,568 | \$254,560 | \$312,498 | \$0 | \$312,498 | \$0 |
| 4325 | Solid Waste Cleanup | 03 | \$4,920 | \$10,301 | \$9,601 | \$0 | \$9,601 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | 03 | \$0 | \$0 | \$48,170 | \$0 | \$48,170 | \$0 |
| 4329 | Other Sanitation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sanitation Subtotal | | | \$211,488 | \$264,861 | \$370,269 | \$0 | \$370,269 | \$0 |

Water Distribution and Treatment

| | | | | | | | | |
|--|---|--|------------|------------|------------|------------|------------|------------|
| 4331 | Administration | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4335-4339 | Water Treatment, Conservation and Other | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Electric

| | | | | | | | | |
|--------------------------|--------------------------------|--|------------|------------|------------|------------|------------|------------|
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Electric Subtotal | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Health

| | | | | | | | | |
|------------------------|---------------------------------------|----|-----------------|-----------------|-----------------|------------|-----------------|------------|
| 4411 | Administration | 03 | \$5,941 | \$7,145 | \$7,390 | \$0 | \$7,390 | \$0 |
| 4414 | Pest Control | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 03 | \$8,750 | \$8,200 | \$11,700 | \$0 | \$11,700 | \$0 |
| Health Subtotal | | | \$14,691 | \$15,345 | \$19,090 | \$0 | \$19,090 | \$0 |



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Welfare

| | | | | | | | | |
|-------------------------|--------------------------------------|----|-----------------|-----------------|-----------------|------------|-----------------|------------|
| 4441-4442 | Administration and Direct Assistance | 03 | \$31,369 | \$33,469 | \$33,807 | \$0 | \$33,807 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | 03 | \$37,959 | \$59,500 | \$59,500 | \$0 | \$59,500 | \$0 |
| Welfare Subtotal | | | \$69,328 | \$92,969 | \$93,307 | \$0 | \$93,307 | \$0 |

Culture and Recreation

| | | | | | | | | |
|--|------------------------------|----|------------------|------------------|------------------|------------|------------------|------------|
| 4520-4529 | Parks and Recreation | 03 | \$103,953 | \$123,049 | \$124,371 | \$0 | \$124,371 | \$0 |
| 4550-4559 | Library | 03 | \$144,578 | \$161,813 | \$164,363 | \$0 | \$164,363 | \$0 |
| 4583 | Patriotic Purposes | 03 | \$0 | \$1,000 | \$600 | \$0 | \$600 | \$0 |
| 4589 | Other Culture and Recreation | 03 | \$2,250 | \$22,250 | \$2,251 | \$0 | \$2,251 | \$0 |
| Culture and Recreation Subtotal | | | \$250,781 | \$308,112 | \$291,585 | \$0 | \$291,585 | \$0 |

Conservation and Development

| | | | | | | | | |
|--|--|----|----------------|----------------|----------------|------------|----------------|------------|
| 4611-4612 | Administration and Purchasing of Natural Resources | 03 | \$1,361 | \$2,425 | \$2,347 | \$0 | \$2,347 | \$0 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development Subtotal | | | \$1,361 | \$2,425 | \$2,347 | \$0 | \$2,347 | \$0 |

Debt Service

| | | | | | | | | |
|------------------------------|---------------------------------------|----|------------------|------------------|------------------|------------|------------------|------------|
| 4711 | Long Term Bonds and Notes - Principal | 03 | \$209,584 | \$214,641 | \$85,566 | \$0 | \$85,566 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 03 | \$30,279 | \$22,697 | \$14,949 | \$0 | \$14,949 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 | \$1 | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Debt Service Subtotal | | | \$239,863 | \$237,339 | \$100,515 | \$0 | \$100,515 | \$0 |

Capital Outlay

| | | | | | | | | |
|--------------------------------|------------------------------------|----|------------------|------------------|------------------|------------|------------------|------------|
| 4901 | Land | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 04 | \$174,927 | \$324,951 | \$148,653 | \$0 | \$148,653 | \$0 |
| 4903 | Buildings | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | 04 | \$527,349 | \$600,000 | \$1 | \$0 | \$1 | \$0 |
| Capital Outlay Subtotal | | | \$702,276 | \$924,951 | \$148,654 | \$0 | \$148,654 | \$0 |



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Operating Transfers Out

| | | | | | | | |
|--|--------------------------------|------------|------------|--------------------|------------|--------------------|------------|
| 4912 | To Special Revenue Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Operating Budget Appropriations | | | | \$4,403,755 | \$0 | \$4,403,755 | \$0 |



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| Account | Purpose | Article | Selectmen's Appropriations for period ending 6/30/2022 (Recommended) | Selectmen's Appropriations for period ending 6/30/2022 (Not Recommended) | Budget Committee's Appropriations for period ending 6/30/2022 (Recommended) | Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended) |
|--|--------------------------------------|--|--|--|--|--|
| | | | | | | |
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | 09 | \$99,000 | \$0 | \$99,000 | \$0 |
| | | <i>Purpose: Creation of Full-Time Deputy Fire Chief Position</i> | | | | |
| 4790-4799 | Other Debt Service | 02 | \$52,000 | \$0 | \$52,000 | \$0 |
| | | <i>Purpose: Pre-payment of Promissory Note</i> | | | | |
| 4902 | Machinery, Vehicles, and Equipment | 05 | \$48,000 | \$0 | \$48,000 | \$0 |
| | | <i>Purpose: Police Pickup Purchase</i> | | | | |
| 4903 | Buildings | 01 | \$2,981,152 | \$0 | \$2,981,152 | \$0 |
| | | <i>Purpose: Long-Term Borrowing for Construction of New Town O</i> | | | | |
| 4915 | To Capital Reserve Fund | 07 | \$1,090,000 | \$0 | \$1,090,000 | \$0 |
| | | <i>Purpose: Transfer to Capital Reserve Funds</i> | | | | |
| 4916 | To Expendable Trusts/Fiduciary Funds | 08 | \$20,000 | \$0 | \$20,000 | \$0 |
| | | <i>Purpose: Transfer to Expendable Trust Funds</i> | | | | |
| Total Proposed Special Articles | | | \$4,290,152 | \$0 | \$4,290,152 | \$0 |



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| Account | Purpose | Article | Selectmen's | Selectmen's | Budget | Budget |
|---|------------------------------------|---------|---|---|--|--|
| | | | Appropriations for period ending 6/30/2022 (Recommended) | Appropriations for period ending 6/30/2022 (Not Recommended) | Committee's Appropriations for period ending 6/30/2022 (Recommended) | Committee's Appropriations for period ending 6/30/2022 (Not Recommended) |
| 4902 | Machinery, Vehicles, and Equipment | 06 | \$38,702 | \$0 | \$38,702 | \$0 |
| <i>Purpose: Highway Truck Lease Payment</i> | | | | | | |
| Total Proposed Individual Articles | | | \$38,702 | \$0 | \$38,702 | \$0 |



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| Account | Source | Article | Actual Revenues for period ending 6/30/2020 | Selectmen's Estimated Revenues for period ending 6/30/2022 | Budget Committee's Estimated Revenues for period ending 6/30/2022 |
|---|---|---------|---|--|---|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 03 | \$28,233 | \$30,000 | \$30,000 |
| 3186 | Payment in Lieu of Taxes | 03 | \$3,990 | \$2,000 | \$2,000 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | 03 | \$124,546 | \$80,000 | \$80,000 |
| 3190 | Interest and Penalties on Delinquent Taxes | 03 | \$57,439 | \$45,000 | \$45,000 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| Taxes Subtotal | | | \$214,208 | \$157,000 | \$157,000 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | 03 | \$1,225 | \$1,200 | \$1,200 |
| 3220 | Motor Vehicle Permit Fees | 03 | \$720,245 | \$727,000 | \$727,000 |
| 3230 | Building Permits | 03 | \$11,890 | \$10,000 | \$10,000 |
| 3290 | Other Licenses, Permits, and Fees | 03 | \$11,178 | \$10,800 | \$10,800 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees Subtotal | | | \$744,538 | \$749,000 | \$749,000 |
| State Sources | | | | | |
| 3351 | Municipal Aid/Shared Revenues | | \$32,840 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 03 | \$152,476 | \$120,000 | \$120,000 |
| 3353 | Highway Block Grant | 03 | \$175,888 | \$136,000 | \$136,000 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | 03 | \$15,812 | \$16,000 | \$16,000 |
| 3359 | Other (Including Railroad Tax) | | \$0 | \$0 | \$0 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |
| State Sources Subtotal | | | \$377,016 | \$272,000 | \$272,000 |
| Charges for Services | | | | | |



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|--------------------------------------|-------------------------|----|------------------|------------------|------------------|
| 3401-3406 | Income from Departments | 03 | \$127,835 | \$179,070 | \$179,070 |
| 3409 | Other Charges | 03 | \$55,238 | \$10,000 | \$10,000 |
| Charges for Services Subtotal | | | \$183,073 | \$189,070 | \$189,070 |

Miscellaneous Revenues

| | | | | | |
|--|----------------------------|----|-----------------|-----------------|-----------------|
| 3501 | Sale of Municipal Property | | \$200 | \$0 | \$0 |
| 3502 | Interest on Investments | 03 | \$48,231 | \$30,000 | \$30,000 |
| 3503-3509 | Other | 03 | \$2,241 | \$1,000 | \$1,000 |
| Miscellaneous Revenues Subtotal | | | \$50,672 | \$31,000 | \$31,000 |

Interfund Operating Transfers In

| | | | | | |
|--|--|----|------------|------------------|------------------|
| 3912 | From Special Revenue Funds | | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | 01 | \$0 | \$172,635 | \$172,635 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| Interfund Operating Transfers In Subtotal | | | \$0 | \$172,635 | \$172,635 |

Other Financing Sources

| | | | | | |
|---|---|------------|------------|--------------------|--------------------|
| 3934 | Proceeds from Long Term Bonds and Notes | 01 | \$0 | \$2,208,517 | \$2,208,517 |
| 9998 | Amount Voted from Fund Balance | 02, 06, 01 | \$0 | \$690,702 | \$690,702 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| Other Financing Sources Subtotal | | | \$0 | \$2,899,219 | \$2,899,219 |

| | | | | | |
|---|--|--|--------------------|--------------------|--------------------|
| Total Estimated Revenues and Credits | | | \$1,569,507 | \$4,469,924 | \$4,469,924 |
|---|--|--|--------------------|--------------------|--------------------|



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| Item | Selectmen's Period ending 6/30/2022 (Recommended) | Budget Committee's Period ending 6/30/2022 (Recommended) |
|---|--|---|
| Operating Budget Appropriations | \$4,403,755 | \$4,403,755 |
| Special Warrant Articles | \$4,290,152 | \$4,290,152 |
| Individual Warrant Articles | \$38,702 | \$38,702 |
| Total Appropriations | \$8,732,609 | \$8,732,609 |
| Less Amount of Estimated Revenues & Credits | \$4,469,924 | \$4,469,924 |
| Estimated Amount of Taxes to be Raised | \$4,262,685 | \$4,262,685 |



Proposed Budget

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|--|--------------------|
| 1. Total Recommended by Budget Committee | \$8,732,609 |
| Less Exclusions: | |
| 2. Principal: Long-Term Bonds & Notes | \$85,566 |
| 3. Interest: Long-Term Bonds & Notes | \$14,949 |
| 4. Capital outlays funded from Long-Term Bonds & Notes | \$2,981,152 |
| 5. Mandatory Assessments | \$0 |
| 6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i> | \$3,081,667 |
| 7. Amount Recommended, Less Exclusions <i>(Line 1 less Line 6)</i> | \$5,650,942 |
| 8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i> | \$565,094 |
| Collective Bargaining Cost Items: | |
| 9. Recommended Cost Items (Prior to Meeting) | \$0 |
| 10. Voted Cost Items (Voted at Meeting) | \$0 |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10) | \$0 |
| 12. Bond Override (RSA 32:18-a), Amount Voted | \$0 |
| Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i> | \$9,297,703 |