

TOWN OF SANBORNTON



2021 ANNUAL REPORT



CELEBRATING 250 YEARS!

Photo Credits: Top Left – Elaine de Mello; Center – Sara Dupont; Top Right – Jackie E. Bonafide; Bottom Right - Mary Baxter; Bottom Left – Mary Baxter

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2021 Town Report Dedication Nina Gardner

This year, the Board of Selectmen dedicates the Town Report to Nina Gardner, for her many years of dedicated and faithful service to the Town, the Winnisquam Regional School District (WRSD), and the State of New Hampshire.

Born in Medford, Massachusetts, Nina graduated from Saint Anselm College and later went on to earn a Master's Degree from Bryn Mawr College. She and husband Dick were married in 1973 and moved to their home in Sanbornton in 1978. Nina served as a professor at Belknap College prior to the birth of daughters

Francesca and Elizabeth. She served as co-chair of the Sanbornton Central School Parents Association while the girls were students there.

Nina spent the majority of her career working within the New Hampshire legal and legislative systems. She started out in the Office of Legislative Services as the Director of Research from 1972 to 1979. In 1988, she was selected as the Executive Director of the Judicial Council, a position which she held for 24 years. During her time with the Judicial Council, she helped spearhead efforts to obtain State funding for New Hampshire Legal Assistance and she was instrumental in establishing the Guardian *ad litem* program to serve juveniles within the New Hampshire court system. In 2005, the New Hampshire Bar Association selected her for the Frank Rowe Kenison Award, recognizing her substantial contribution to the welfare of citizens through her work in the legal system. As a testament to her impact, Governor John Lynch declared October 22, 2012 as "Nina Gardner Day" upon her retirement as the Executive Director. Nina went on to be appointed a public member of the Judicial Council and now serves as its Chair, continuing her legacy of dedication to the legal system in the State. She is also a member of the NH Board of Medicine and NH School Funding Fairness Project.



Nina and Dick Gardner



Governor Lynch proclaims Nina Gardner Day

Closer to home, Nina has been a very active member of the Sanbornton community. She was a member of the WRSD School Board from 1986-1995, then again from 1999-2009, where she served as both Chair and Vice Chair. Her 2008-2009 term was unplanned, but after she received 106 write-in votes, she agreed to serve another year! Since 2009, she has been a member of the WRSD School Budget Committee, serving as the Chair for the past 6 years. In that role, she has fought to balance the needs of the students with the cost to the taxpayers of the three District communities. Within Sanbornton, Nina has served on the Planning Board, Historic District Commission (current), Space Needs Committee, Capital Improvement Plan Committee (current), and most recently as the Chair of the Building Construction Committee. Her leadership and vision were key to the approval of the new Town Office/Police Department renovation project in 2021. Nina is also an active member of the Sanbornton Historical Society (and the driving force between the annual Cookie Walk!), and she is a founding member of the Sanbornton Connects community service group.

We thank Nina for her many years of dedicated service to others, both within the State and the Town. She is a shining example of selfless dedication and her efforts have meant so much to so many!



From left to right: Jackie Bonafide, Nina Gardner, and Anne Howe of Sanbornton Connects



Nina presiding over the Sanbornton Historical Society Holiday Cookie Walk



Retirement with Francesca Gardner, Nina, Governor John Lynch, and Dick Gardner



Francesca, Elizabeth, Nina, and Dick Gardner

Town of Sanbornton Boston Post Cane Recipient

The latest recipient of the Sanbornton Boston Post Cane is Mr. Jean P. Auger. Jean was born October 26, 1925 in the front room of the family farm house, where he still lives today. He was one of three boys born to Helene and Alphonse Auger. Apparently the Augers have good genes – Alphonse was also a previous holder of the Boston Post Cane! His mother Helene died when he was an infant, so he grew up alongside his father, tending to farm chores. As a toddler, he remembers being bundled up and working in the sap house in the spring.

Jean lived and worked on the Auger dairy farm until 1968 when he went to work for the Town Highway Department. In 1973 he was appointed as the Road Agent upon the death of Bob Gilman, and in 1974 he was elected to his first full term. Jean held the position until 1997. He never campaigned, letting his work speak for itself – which resulted in him being re-elected 23 times! In 1999, he was appointed to fill a vacancy when the previous Road Agent resigned, and he continued those duties until a replacement was elected in 2000. At that point, Jean finally “retired” for good, back to the family farm.



As Road Agent, Jean was known for his dedication to his work and to the residents. That dedication meant there weren't many family vacations – because the good weather for vacation meant good weather for road repairs! He and his wife Evelyn raised five children (four of whom each worked for the Highway Department at some point). After they bought a cottage in New Brunswick, Canada she was able to get him to get away a little bit – but mostly just to mow the grass at the cottage and head back down to work on the roads. The Augers spent many a Christmas with Jean out plowing and sanding, and it wasn't unusual for the family to prepare Christmas dinner and have the boys head out to track down Jean somewhere on the road to deliver it to him. During the Blizzard of 1978, he

spent three straight days out in the plow truck – not coming home at all until he was sure residents could travel the roads safely.

We thank Jean for his many years of dedicated service to the Town, and we congratulate him on the distinction of being Sanbornton's oldest resident!

2021 Board of Selectmen Report

2021 was another challenging year, as the Town struggled to deal with the lingering impacts of COVID-19. Although we saw a return to something like “normal”, there were constant reminders of how different things have become.

2021 was also a year of transition. In March, Bob Lambert was elected to the Board of Selectmen, replacing Selectman Tom Salatiello who was stepping down after many years of service to the Town. Because Town Meeting was moved to May as a caution against COVID, Tom resigned in March, and Bob was sworn in as the *pro tem* Selectman. Sadly, Tom passed away after a very long and valiant struggle with cancer in early May, just a few weeks before Town Meeting. He was honored with a glass plaque to mark his lifetime of devoted service to the Town of Sanbornton and the people of New Hampshire. His dedication to the people of the Town is greatly appreciated and he will be sorely missed by the residents he served so selflessly.

Town Meeting 2021 was one for the record books, being held under a tent in the field behind the Library on a Saturday morning. That venue was chosen to provide the best opportunity for social distancing while still accommodating what was expected to be a very large crowd. The weather was perfect, and the tent made for a very memorable experience. During the meeting, the residents voted in favor of a proposal to construct a new Town Office building and to renovate the current building into a new Police Department. This was the first successful vote after more than 20 years of planning and discussion, and the project is moving forward in the area behind Old Town Hall. It is expected that the building will be complete sometime in July 2022, followed by the start of renovations for the new Police Station.

2021 saw us able to celebrate the Town’s 250th Anniversary, which was postponed from 2020 over COVID concerns. Although a shorter event than originally planned, it went exceptionally well and culminated with a wonderful evening and fireworks display at the Town Park. Many thanks to the Old Home Day Committee for all their hard work. Just 48 years left to plan the Tricentennial Celebration!

As we enter 2022, the focus remains on being able to deliver needed services to the residents in a timely and affordable manner. We are still facing challenges with manning the Fire & Rescue Department, which reflects the shortage of firefighters and EMT’s across the entire State and the country. The Board worked very closely with the Budget Committee to put together an operating budget that continues to meet needs at the lowest possible cost. A great deal of attention was paid to the bottom line and its impact on taxpayers. It is important to find the right balance between service and cost, and we take our obligation to the residents very seriously.

As we look forward to 2022, we are thankful for everyone who donates their time and talent to keep the Town running smoothly. It wouldn’t be possible without the wonderful volunteers who serve on the boards and committees that are so important to small town government.

John Olmstead
Chairman
Selectboard

Elected Officials

John Olmstead	Selectboard Chair	2022
James Dick	Selectboard Vice Chair	2023
Bob Lambert	Selectboard Clerk	2024
Timothy P. Lang	Moderator	2022
Karen Cobb	Treasurer	2022
Julie Lonergan	Town Clerk/Tax Collector	2023
Melanie Van Tassel	Overseer of the Public Welfare	2022
Budget Committee		
Ray Masse	Chair	2023
Kate Osgood	Vice Chair	2024
Ben Wilson	Member	2022
Craig Weisman	Member	2022
Bob Presby	Member	2024
Ralph Rathjen	Member	2023
James Dick	Selectboard Representative	
Audry Barriault	Recording Secretary	
Cemetery Trustees		
Brenden Morrison	Chair	2023
Karey Caldwell	Secretary	2022
Phil Turner	Trustee	2022
Bob Lambert	Selectboard Representative	
Sanbornton Public Library Trustees		
David Adams	Chair	2023
Carol Raymond	Vice Chair	2022
Paula Grassie	Trustee	2024
Donna Schimming	Trustee	2022
Grita Olmstead	Trustee	2023
Ana Gourlay	Alternate	2023
Christine Hobby	Alternate	2023
Trustees of the Trust Funds		
Megan Farkas	Chair	2022
Lynn Chong	Alternate Trustee	2024
Tina Nagel	Alternate Trustee	2023
Vacant	Alternate Trustee	
Vacant	Alternate Trustee	

Elected Officials (Cont'd)

Supervisors of the Checklist		
Sheila Dodge		2022
Mary Ahlgren		2026
Sheryl Anderson		2024

Bob Guida (R)	NH State Senate (District 2)	2022
Juliet Harvey-Bolia (R)	State Rep. to the General Court	2022
Timothy P. Lang (R)	State Rep. to the General Court	2022

Appointed Officials

Building Construction Committee		
Nina Gardner	Chair	2021
Steve Cobb	Vice Chair	2021
Brendan Morrison	Member	2021
Chuck Flanders	Member	2021
Kenneth Carleton	Member	2021
James Dick	Selectboard Representative	
Capital Improvements Plan Committee		
Andy Sanborn	Chair & Citizen Member	2024
Nina Gardner	Citizen Member	2024
Kate Osgood	Budget Committee Representative	2023
Jody Slack	Planning Board Representative	2021
Bob Lambert	Selectboard Representative	
Audry Barriault	Recording Secretary	
Conservation Commission		
Brad Crosby	Chair	2024
Karen Bordeau	Vice Chair	2023
David Perry	Member	2024
Ray Masse	Member	2023
Richard Ayers	Member	2023
Gail Morrison	Member	2024
Max Paganini	Alternate	2022
James Dick	Selectboard Representative	
Audry Barriault	Recording Secretary	
Historic District Commission		
Franz Vail	Chair	2022
Nina Gardner	Member	2022
Sam Swartz	Member	2022
Stuart Dymont	Member	2022
Timothy Cline	Member	2023
Barbara Whetstone	Alternate	2022
Bob Lambert	Selectboard Representative	

Appointed Officials (Cont'd)

Lakes Region Planning Commission		
Johnny Van Tassel	TAC Representative	
Planning Board		
Andy Sanborn	Chair	2023
Jody Slack	Member	2024
William Ellis	Member	2023
Kalena Graham	Member	2024
Tom Lynch	Alternate	2023
Jamie Holland	Alternate	2024
John Olmstead	Selectboard Representative	
Recreation Commission		
Joel Smith	Chair	2022
Kaela Hobby Reichsteir	Member	2024
Jacquelyn Riendeau	Member	2024
Barbara Whetstone	Member	2022
John Olmstead	Selectboard Representative	
Sanbornton Town Park Sub-Committee		
Patricia Kasparian	Member	2024
Colleen Longo	Member	2024
Barbara Whetstone	Member	2024
Solid Waste Disposal Committee		
Jennifer Holt	Chair	2022
Jeff Burns	Member	2024
Andy Sanborn	Member	2022
David Swanay	Member	2023
Zoning Board of Adjustment		
Timothy P. Lang	Chair	2022
Paul Dexter	Member	2022
Doug Rasp	Member	2023
Glenn Frederick	Member	2023
Melissa Anderson	Member	2023
George Murray	Alternate	2024
Steven Cobb	Alternate	2023
Audry Barriault	Alternate & Recording Secretary	2023

Town of Sanbornton - Proposed FY23 Budget

Executive Administration	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4130.110 Salary - Town Administrator	77,818	83,165	70,299	70,034	72,842	72,842	72,842
4130.115 Part-Time Positions	11,799	10,644	7,099	17,378	18,080	18,080	18,080
4130.130 Elected Officials	19,521	16,524	15,893	20,782	16,542	21,041	16,542
4130.135 Deputy Treasurer	658	507	304	1	500	500	500
4130.220 FICA (Social Security)	6,807	5,240	5,803	6,708	6,694	6,694	6,694
4130.225 Medicare	1,592	1,225	1,357	1,569	1,565	1,565	1,565
4130.300 NH Retirement System	-	-	-	9,847	10,242	10,242	10,242
Total Payroll & Benefits	118,195	117,306	100,755	126,319	126,465	130,964	126,465
4130.150 Website Mgmt/IT Support	3,532	3,504	-	1	1	1	1
4130.201 Town Website Hosting	100	100	-	120	120	120	120
4130.314 IT Equipment	960	200	4,607	1,600	3,750	3,750	3,750
4130.315 Consulting Srvc - Info. Tech.	614	1,512	4,227	20,000	25,000	20,000	20,000
4130.316 Consulting - Planning	-	-	-	1	1	1	1
4130.317 Consulting - Engineering	-	-	-	1	1	1	1
4130.318 Consulting - Grant Writing	-	-	-	-	1	1	1
4130.341 Phone / Pager	335	383	598	1	1	1	1
4130.353 Advertising	930	889	1,500	1,000	1,200	1,200	1,200
4130.560 Dues & Subscriptions	3,593	3,284	3,420	3,670	3,670	3,670	3,670
4130.565 Software Purchase-Upgrade	-	-	-	1	1	1	1
4130.610 General Supplies	474	198	1,337	300	1,000	1,000	1,000
4130.620 Office Supplies	207	44	211	200	200	200	200
4130.628 Office Equipment	-	-	-	300	300	300	300
4130.629 Election Equipment	-	-	-	1	1	1	1
4130.635 Gasoline Fuel	175	51	197	200	200	200	200
4130.660 Vehicle repairs	325	40	853	300	500	500	500
4130.670 Books & Periodicals	1,673	1,393	254	700	700	700	700
4130.690 Miscellaneous	220	1,266	1,278	500	1,000	1,000	1,000
4130.691 Employee Appreciation	232	162	221	300	300	300	300
4130.825 Mileage & Travel	-	-	-	300	300	300	300
4130.830 Training	429	550	250	1,000	1,000	1,000	1,000
4130.902 Audio Recording - Town Mtg	300	350	950	1,000	1,000	1,000	1,000
Total Expenses	14,098	13,926	19,902	31,496	40,247	35,247	35,247
Total Executive Administration	132,293	131,231	120,657	157,815	166,712	166,211	161,712

Election & Registration	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4140.115 Permanent Part-Time	1,650	1,175	4,189	1,400	1,950	1,950	1,950
4140.130 Elected Officials	2,750	2,160	3,245	900	3,150	3,150	3,150
4140.220 FICA (Social Security)	273	207	238	143	316	316	316
4140.225 Medicare	64	48	56	33	74	74	74
Total Payroll & Benefits	4,737	3,590	7,727	2,476	5,490	5,490	5,490
4140.353 Advertising	-	153	458	300	300	300	300
4140.550 Printing & Coding	2,864	1,558	1,650	1,200	2,380	2,380	2,380
4140.566 Software Maint Contracts	368	188	1,264	350	350	350	350
4140.610 General Supplies	105	46	1,307	100	150	150	150
4140.625 Postage	38	9	86	300	200	200	200
4140.628 Office Equipment	-	-	459	1	1	1	1
4140.810 Meals	735	513	1,191	300	900	900	900
Total Expenses	4,110	2,466	6,415	2,551	4,281	4,281	4,281
Total Election & Registration	8,846	6,056	14,142	5,027	9,771	9,771	9,771

Financial Administration	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4150.110 Finance Officer	38,185	38,904	42,892	42,748	44,462	44,462	44,462
4150.220 FICA (Social Security)	2,367	2,412	2,660	2,650	2,757	2,757	2,757
4150.225 Medicare	553	564	622	620	645	645	645
Total Payroll & Benefits	41,105	41,881	46,173	46,018	47,863	47,863	47,863
4150.301 Auditing Services	14,000	16,500	14,000	14,450	15,000	15,000	15,000
4150.314 IT Equipment	-	870	-	1	1	1	1
4150.315 IT (Labor/Consulting)	420	500	260	500	1	1	1
4150.341 Telephone	2,226	1,777	1,825	2,400	2,400	2,400	2,400
4150.353 Advertising	-	-	130	1	1	1	1
4150.391 Registry of Deeds	-	-	-	1	1	1	1
4150.392 Bank Charges	-	-	-	1	1	1	1
4150.550 Printing	1,156	1,051	1,038	1,200	800	800	800
4150.560 Dues & Subscriptions	35	35	35	45	45	45	45
4150.565 Software Purchase-Upgrade	-	-	880	1	1	1	1
4150.566 Software Maint Contracts	2,241	3,631	4,460	2,700	2,700	2,700	2,700
4150.590 Purchased Services	-	-	-	1	1	1	1
4150.610 General Supplies	-	22	28	1	1	1	1
4150.620 Office Supplies	3,968	4,299	2,698	5,000	5,000	5,000	5,000
4150.625 Postage	2,336	4,359	1,321	4,400	5,000	5,000	5,000
4150.628 Office Equipment	-	-	-	1	1	1	1
4150.630 Equip. Maint/Repair	978	1,389	1,421	1,000	1,000	1,000	1,000
4150.690 Miscellaneous	10	-	-	1	1	1	1
4150.695 Rented Equipment	-	-	-	1	1	1	1
4150.750 Furniture/Fixtures	-	-	-	1	1	1	1
4150.825 Mileage/Travel Expenses	-	-	-	50	1	1	1
4150.830 Training	260	-	-	100	100	100	100
Total Expenses	27,631	34,433	28,096	31,856	32,058	32,058	32,058
Total Financial Administration	68,737	76,314	74,269	77,874	79,921	79,921	79,921

Town Clerk - Tax Collector	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4151.110 Full-Time - Assistant TC / TC	33,289	37,040	35,416	35,417	39,694	39,694	39,694
4151.130 Elected - TC / TC Salary	46,197	58,612	53,276	53,061	55,203	55,203	55,203
4151.220 FICA (Social Security)	4,928	5,736	5,499	5,486	5,884	5,884	5,884
4151.225 Medicare	1,153	1,341	1,286	1,283	1,376	1,376	1,376
4151.300 NH Retirement System	-	-	-	12,440	13,343	13,343	13,343
Total Payroll & Benefits	85,566	102,728	95,477	107,687	115,500	115,500	115,500
4151.315 IT	219	1,282	569	500	700	700	700
4151.341 Telephone	664	722	818	840	960	960	960
4151.390 Professional Services	4,707	4,427	4,837	2,250	2,400	2,400	2,400
4151.391 Registry of Deeds	259	217	509	300	600	600	600
4151.392 Vital Records	-	-	-	1,300	1,800	1,800	1,800
4151.395 Dogs	-	-	-	2,550	2,700	2,700	2,700
4151.550 Printing	-	250	961	1,800	1,900	1,900	1,900
4151.560 Dues & Subscriptions	297	305	60	305	305	305	305
4151.566 Software Maint Contracts	3,569	6,721	8,192	7,500	11,242	11,242	11,242
4151.610 General Supplies	703	1,977	176	200	200	200	200
4151.620 Office Supplies	1,366	1,038	1,121	1,400	2,000	2,000	2,000
4151.625 Postage	2,596	3,308	4,563	4,250	5,326	5,326	5,326
4151.628 Office Equipment	105	-	-	1	300	300	300
4151.629 Equipment Purchase	208	1,268	620	800	800	800	800
4151.630 Equip/Maint/Repair	-	225	-	1	1	1	1
4151.825 Mileage Reimbursement	499	863	-	200	200	200	200
4151.830 Training	1,075	840	210	1,000	1,250	1,250	1,250
4151.990 Miscellaneous	-	81	18	1	1	1	1
Total Expenses	16,267	23,525	22,655	25,198	32,685	32,685	32,685
Total Town Clerk - Tax Collector	101,833	126,253	118,131	132,885	148,185	148,185	148,185

Revaluation of Property	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4152.110 Assessing Assistant	36,584	37,794	41,930	41,517	43,181	43,181	43,181
4152.220 FICA (Social Security)	2,268	2,343	2,600	2,574	2,677	2,677	2,677
4152.225 Medicare	530	548	608	602	626	626	626
4152.300 NH Retirement System	-	-	-	5,837	6,071	6,071	6,071
Total Payroll & Benefits	39,383	40,685	45,138	50,530	52,555	52,555	52,555
4152.200 Revaluation of Property	33,000	-	-	1	50,000	50,000	50,000
4152.305 Tax Maps	2,208	2,300	2,300	2,250	2,250	2,250	2,250
4152.306 Web Hosting-Assessing Data	-	-	3,333	2,250	3,500	3,500	3,500
4152.312 Assessing	25,392	25,215	24,677	25,000	30,000	30,000	25,000
4152.315 IT (Labor/Consulting)	493	500	156	500	500	500	500
4152.391 Registry of Deeds	62	58	4	75	100	100	100
4152.560 Dues & Subscriptions	20	20	20	20	20	20	20
4152.565 Software Purchase-Upgrade	24,700	-	-	1	1	1	1
4152.566 Software Maint Contracts	-	7,029	4,321	4,500	5,000	5,000	5,000
4152.830 Training/Education	-	417	30	700	500	500	500
Total Expenses	85,874	35,539	34,841	35,297	91,871	91,871	86,871
Total Revaluation of Property	125,256	76,224	79,979	85,827	144,426	144,426	139,426

Legal Expense	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4153.000 Legal Services	21,261	29,127	51,298	40,000	50,000	50,000	50,000
4153.300 Claim, Judgment, Settlmnt	-	-	-	1	1	1	1
4153.391 Registry of Deeds/Easements	-	-	-	1	1	1	1
Total Legal Expense	21,261	29,127	51,298	40,002	50,002	50,002	50,002

Personnel Administration	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4155.210 Medical Insurance	370,575	389,437	284,203	333,988	322,920	322,920	322,920
4155.212 Pmnts in Lieu of Medical Ins	13,650	9,150	9,150	13,650	10,150	10,150	10,150
4155.217 Dental	29,319	28,756	16,561	29,450	26,496	26,496	26,496
4155.218 Life/Disability	7,146	7,070	7,360	7,875	8,426	8,426	8,426
4155.220 FICA (Social Security)	846	567	567	200	700	700	700
4155.225 Medicare	198	133	133	279	400	400	400
4155.300 NH Retirement System	208,214	205,162	235,361	-	-	-	-
4155.TBD Merit Pool	-	-	-	-	20,000	20,000	20,000
4155.800 Workers Compensation	28,807	43,275	34,674	42,045	42,045	40,000	40,000
4155.900 Unemployment Comp	2,727	1,145	1,784	2,081	2,081	2,081	2,081
4155.950 Tuition Reimbursement	-	-	-	5,000	1	5,000	1
4155.975 EE Assistance Program	1,747	1,310	-	1	1	1	1
Total Personnel Administration	663,229	686,005	589,792	434,569	433,220	436,174	431,175

Planning Board	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4191.110 Part-Time Planner	25,829	30,111	31,020	30,351	36,837	36,837	36,837
4191.115 Recording Sec - Plng. Brd.	2,015	1,891	2,264	2,805	2,918	2,918	2,918
4191.220 FICA (Social Security)	1,726	1,984	2,063	2,056	2,465	2,465	2,465
4191.225 Medicare	404	464	483	481	576	576	576
Total Payroll & Benefits	29,975	34,450	35,830	35,693	42,796	42,796	42,796
4191.000 Legal Services	10,327	-	10,000	10,000	10,000	5,000	5,000
4191.325 Planning Board Postage	-	149	24	100	100	100	100
4191.353 Advertising	294	-	332	600	600	600	600
4191.550 Printing	93	128	8	200	200	200	200
4191.560 Dues & Subscriptions	-	-	-	100	100	100	100
4191.610 General Supplies	27	133	110	1	1	1	1
4191.825 Mileage & Travel	45	171	-	50	50	50	50
4191.830 Planning Board Training	130	130	195	300	300	300	300
4191.900 L.R.P.C. Membership	2,854	2,953	2,953	2,953	3,143	3,143	3,143
4191.910 Mstr Plan Update - Map, Print	-	-	-	1	3,000	3,000	3,000
Total Expenses	13,770	3,662	13,621	14,305	17,494	12,494	12,494
Total Planning Board	43,745	38,113	49,452	49,998	60,290	55,290	55,290

Zoning Board	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4192.115 Recording Sec/Clerk - Zoning	851	681	1,574	1,346	1,400	1,400	1,400
4192.220 FICA (Social Security)	53	42	98	83	87	87	87
4192.225 Medicare	12	10	23	20	20	20	20
Total Payroll & Benefits	916	733	1,694	1,449	1,508	1,508	1,508
4192.353 Advertising	574	330	612	500	500	500	500
4192.620 Office Supplies	-	-	-	125	125	125	125
4192.625 Postage	40	40	76	40	40	40	40
4192.670 Books & Periodicals	65	88	74	150	150	150	150
4192.820 Meetings/Conferences	-	65	-	200	200	200	200
Total Expenses	678	523	762	1,015	1,015	1,015	1,015
Total Zoning Board	1,594	1,256	2,456	2,464	2,523	2,523	2,523

General Government Buildings	FY19	FY20	FY21	FY22 Budget	Proposed FY23 Budget		
	Actual Expenditures				Dept	BoS	Bdgt Cmte
4194.115 Custodial Services	3,530	3,635	2,800	4,600	4,600	4,600	4,600
4194.390 Professional Services	1,737	721	1,951	2,000	2,000	2,000	2,000
4194.392 Bottled Water	1,829	1,554	1,014	1,200	900	900	900
4194.393 Fire Ext Inspect & Replace	835	802	434	800	600	600	600
4194.396 Grounds Maintenance Srvc	8,663	12,193	13,806	11,200	18,000	18,000	18,000
4194.410 Electricity	20,474	18,948	18,477	20,000	20,000	20,000	20,000
4194.411 Heating Fuel Oil	35,324	19,893	18,355	30,000	30,000	30,000	30,000
4194.430 Repairs & Maintenance	12,979	9,741	12,459	10,000	10,000	10,000	10,000
4194.610 General Supplies	-	77	490	150	150	150	150
4194.629 Equipment Purchase	291	5,948	1,452	1,000	1,300	1,300	1,300
4194.630 Equip. Maint/Repair	907	5,113	1,537	1,000	1,000	1,000	1,000
4194.640 Custodial Supplies	296	556	430	500	500	500	500
4194.690 Miscellaneous	-	-	-	1	1	1	1
Total General Government Buildings	86,866	79,182	73,205	82,451	89,051	89,051	89,051

Cemeteries	FY19	FY20	FY21	FY22 Budget	Proposed FY23 Budget		
	Actual Expenditures				Dept	BoS	Bdgt Cmte
4195.396 Grounds Maintenance Srvc	5,340	3,345	8,455	4,000	4,000	4,000	4,000
4195.610 General Supplies	35	-	3,240	500	500	500	500
4195.625 Postage & Copying	-	-	-	100	100	100	100
Total Cemeteries	5,375	3,345	11,695	4,600	4,600	4,600	4,600

Insurance	FY19	FY20	FY21	FY22 Budget	Proposed FY23 Budget		
	Actual Expenditures				Dept	BoS	Bdgt Cmte
4196.000 Insurance - Misc. Casualty	50,257	47,068	53,106	55,890	58,685	58,685	58,685
4196.900 Insurance Deductible	-	-	-	2,000	2,000	2,000	2,000
Total Insurance	50,257	47,068	53,106	57,890	60,685	60,685	60,685

Other General Government	FY19	FY20	FY21	FY22 Budget	Proposed FY23 Budget		
	Actual Expenditures				Dept	BoS	Bdgt Cmte
4199 All Cmtes & Commissions	1,902	3,203	2,441	7,941	7,086	7,086	7,086

Police Department	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4210.110 Permanent Full-Time	318,544	338,251	373,513	391,643	409,822	409,822	409,822
4210.115 Permanent Part-Time	5,088	4,961	10,153	5,000	1	1	1
4210.116 On-call	-	-	-	10,000	10,000	10,000	10,000
4210.140 Overtime	19,548	12,359	17,358	15,000	15,600	15,600	15,600
4210.190 Holiday Pay	13,433	13,586	15,974	17,748	17,824	17,824	17,824
4210.220 FICA (Social Security)	2,352	2,736	2,740	2,930	2,726	2,726	2,726
4210.225 Medicare	5,165	5,522	6,039	6,371	6,572	6,572	6,572
4210.300 NH Retirement System	-	-	-	138,795	144,845	144,845	144,845
Total Payroll & Benefits	364,131	377,416	425,777	587,488	607,391	607,391	607,391
4210.341 Phone / Pager	5,562	6,171	4,917	6,200	6,200	6,200	6,200
4210.550 Printing	700	183	171	200	200	200	200
4210.560 Dues & Subscriptions	590	540	490	500	500	500	500
4210.566 Software Maint Contracts	3,118	5,446	4,175	4,000	4,500	4,500	4,500
4210.610 General Supplies	1,578	1,779	1,938	1,500	1,750	1,750	1,750
4210.620 Office Supplies	1,779	1,156	1,623	1,500	1,750	1,750	1,750
4210.625 Postage	568	434	550	450	500	500	500
4210.629 Equipment Purchase	11,330	1,765	1,701	1,000	1,000	1,000	1,000
4210.630 Equip. Maint/Repair	1,534	2,123	3,776	2,050	2,500	2,500	2,500
4210.635 Gasoline	13,181	10,830	10,950	15,000	15,000	15,000	15,000
4210.660 Vehicle Repairs	7,997	10,223	4,489	9,750	9,500	9,500	9,500
4210.684 Uniform Purchase/Clean	4,424	5,234	9,124	5,000	5,000	5,000	5,000
4210.690 Miscellaneous	20	40	80	200	200	200	200
4210.830 Training	4,924	3,488	5,786	5,000	5,500	5,500	5,500
4210.900 Contracted Prosecutor	13,500	13,500	13,954	13,500	13,500	13,500	13,500
Total Expenses	70,805	62,915	63,724	65,850	67,600	67,600	67,600
Total Police Department	434,936	440,331	489,501	653,338	674,991	674,991	674,991

Fire Department	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4220.110 Salary - Fire Chief	64,043	65,333	72,038	71,760	74,630	74,630	74,630
4220.111 Per Diem Firefighters/EMT's	86,320	90,023	93,167	94,021	102,689	102,689	102,689
4220.112 Full-Time Firefighter/EMT	71,517	73,240	90,636	92,012	95,725	95,725	95,725
4220.115 Night Shift Stipend	24,328	25,955	29,352	29,122	34,649	34,649	34,649
4220.116 PT Admin Assistant	-	-	17,169	17,672	19,282	19,282	19,282
4220.140 Overtime	14,365	11,827	18,061	15,375	19,760	19,760	19,760
4220.190 Firefighter/EMT Training	31,573	27,704	28,272	29,122	32,117	32,117	32,117
4220.192 Holiday Pay	6,942	6,787	8,435	7,713	8,596	8,596	8,596
4220.195 On-call & Per Diem Callback	23,634	33,753	21,126	34,850	30,000	30,000	30,000
4220.220 FICA (Social Security)	10,244	11,506	11,343	12,168	12,747	12,747	12,747
4220.225 Medicare	4,679	5,117	5,523	5,679	6,053	6,053	6,053
4220.300 NH Retirement System	-	-	-	64,460	69,889	69,889	69,889
Total Payroll & Benefits	337,646	351,243	395,122	473,954	506,135	506,135	506,135
4220.330 Professional Services	240	120	160	200	200	200	200
4220.331 Prof Services - EMS Billing	442	(301)	81	1	1	1	1
4220.332 LRFMA dispatch	31,773	31,546	34,867	35,660	35,350	35,350	35,350
4220.341 Phone / Pager	3,601	4,829	6,401	4,600	4,600	4,600	4,600
4220.350 Medical Services	4,353	432	1,716	2,000	2,000	2,000	2,000
4220.357 Radio Maint & Repair	2,063	6,491	9,396	4,000	4,000	4,000	4,000
4220.396 Computer Service	625	797	1,522	700	700	700	700
4220.560 Dues and Subscriptions	699	960	805	900	900	900	900
4220.566 Software Purchase/Contract	4,266	4,461	2,975	4,500	4,500	4,500	4,500
4220.610 General Supplies	1,658	2,331	2,072	2,100	2,100	2,100	2,100
4220.620 Office Supplies	592	1,124	934	1,000	1,000	1,000	1,000
4220.621 Office Equipment	990	261	19,821	1,000	1,000	1,000	1,000
4220.622 Computer Equipment	1,068	1,070	1,673	1,100	1,000	1,000	1,000
4220.625 Postage	72	76	92	200	200	200	200
4220.627 Rescue Supplies	959	2,659	1,264	1,800	1,800	1,800	1,800
4220.628 Emergency Medical Supplies	6,840	7,283	7,259	7,500	7,500	7,500	7,500
4220.629 Fire Fighting Supplies	21,164	13,964	13,263	14,000	20,000	20,000	20,000
4220.630 Equipment Maint & Repair	5,194	3,606	6,190	4,800	5,000	5,000	5,000
4220.631 Tire Repair & Replacement	-	476	1,980	2,000	2,000	2,000	2,000
4220.635 Gasoline Fuel	1,642	1,490	1,571	1,600	1,600	1,600	1,600
4220.636 Diesel Fuel	5,991	4,735	5,700	5,500	5,500	5,500	5,500
4220.660 Vehicle Maint & Repair	22,752	15,222	11,964	18,000	17,000	17,000	17,000
4220.665 Hydrant Maint & Repair	-	2,439	17	3,000	2,000	2,000	2,000
4220.680 Emer Medical Maint & Repair	4,303	3,863	6,167	5,700	6,000	6,000	6,000
4220.684 Uniform Purchase/Clean	2,499	2,302	2,652	3,000	3,000	3,000	3,000
4220.691 Incident Scene Provisions	88	88	-	200	200	200	200
4220.830 Employee Training (Fire)	3,038	944	4,039	3,000	1,500	1,500	1,500
4220.835 Fire Prevention & Education	1,251	1,826	959	1,200	1,200	1,200	1,200
Total Expenses	128,164	115,092	145,541	129,261	131,851	131,851	131,851
Total Fire Department	465,810	466,335	540,663	603,215	637,986	637,986	637,986

Other Fire/Emergency	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4290 Forest Fire Control	396	-	539	500	500	500	500
4291 Emergency Management	475	451	1,184	514	1,205	1,205	1,205
4292 E911	878	712	632	1,000	750	750	750
Total Other Fire/Emergency	1,750	1,164	2,356	2,014	2,455	2,455	2,455

Highway Department	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4312.110 Permanent Full-Time:	238,347	255,437	278,546	279,094	286,250	286,250	286,250
4312.120 Temp Labor	88	-	-	1	1	1	1
4312.140 Overtime	27,233	18,446	21,960	30,000	30,000	30,000	30,000
4312.220 FICA (Social Security)	16,471	16,981	18,578	19,164	19,608	19,608	19,608
4312.225 Medicare	3,852	3,971	4,344	4,482	4,586	4,586	4,586
4312.300 NH Retirement System	-	-	-	43,459	44,465	44,465	44,465
Total Payroll & Benefits	285,991	294,834	323,429	376,200	384,909	384,909	384,909
4312.100 Highway Block Grant	135,999	136,000	143,000	136,000	136,000	136,000	136,000
4312.101 Hwy Block Lump Payment	-	116,167	-	-	-	-	-
4312.315 IT Services	-	-	125	375	375	375	375
4312.341 Phone / Pager	1,150	1,473	888	1,700	900	900	900
4312.350 Medical Services	356	384	595	400	600	600	600
4312.353 Advertising	410	692	418	1,000	700	700	700
4312.357 Radio/Radar Maintenance	49	2,197	1,158	2,500	2,500	2,500	2,500
4312.380 Hired Equipment/Trucking	31,182	23,907	10,685	40,000	40,000	30,000	30,000
4312.398 Hired Snow Removal	32,090	8,115	24,425	34,000	34,000	34,000	34,000
4312.430 Repairs & Maintenance	2,299	1,428	2,387	2,100	2,500	2,500	2,500
4312.610 General Supplies	392	1,009	1,110	1,200	1,400	1,400	1,400
4312.620 Office Supplies	48	282	295	300	400	400	400
4312.625 Postage	31	50	40	50	50	50	50
4312.628 Office Equipment	-	-	-	250	250	250	250
4312.629 Equipment Purchase	9,757	2,048	2,729	2,500	2,500	2,500	2,500
4312.630 Equip. Maint/Repair - Winter	15,165	17,524	20,443	15,000	20,000	20,000	20,000
4312.635 Gasoline	196	570	143	500	500	500	500
4312.636 Diesel Fuel	43,595	38,353	38,306	40,000	40,000	40,000	40,000
4312.637 Oil	2,680	1,201	2,273	2,500	2,500	2,500	2,500
4312.660 Vehicle Repairs	32,019	41,284	40,519	40,000	40,000	40,000	40,000
4312.661 Tires	7,454	6,401	9,887	7,000	7,000	7,000	7,000
4312.670 Books & Periodicals	55	25	125	1	1	1	1
4312.680 Protective Clothing	1,020	2,266	755	2,000	2,000	2,000	2,000
4312.681 Hardware/Nuts/Bolts	976	1,520	1,671	1,300	2,000	2,000	2,000
4312.682 Small Tools	1,332	1,687	2,363	2,300	2,300	2,300	2,300
4312.683 Medical Supplies	-	-	-	250	250	250	250
4312.684 Uniform Purchase/Clean	3,207	3,489	2,170	3,300	3,300	3,300	3,300
4312.685 Crack Sealing	11,300	-	10,242	10,500	10,500	10,500	10,500
4312.686 Oil/Grits/Shimming	3,162	1,192	351	4,500	4,500	4,500	4,500
4312.687 Welding Supplies	59	452	533	750	750	750	750
4312.689 Signs	3,984	4,250	3,977	4,000	4,000	4,000	4,000
4312.690 Miscellaneous	344	-	430	400	400	400	400
4312.691 Sand (Formerly Sand/Salt)	150,082	26,921	21,196	40,000	40,000	40,000	40,000
4312.692 Line Striping	362	274	27	500	500	500	500
4312.693 Salt	-	85,060	92,311	100,000	100,000	100,000	100,000
4312.694 Construction Material	91,392	55,500	87,108	70,000	70,000	75,000	75,000
4312.695 Rental Equipment	330	-	280	600	600	600	600
4312.700 Catch Basin Cleaning	2,310	2,828	-	3,500	3,500	3,500	3,500
4312.710 Catch Basin Clean/Test	-	-	-	1	1	1	1
4312.810 Meals	-	-	-	500	500	500	500
4312.820 Meetings/Conferences	-	-	-	1	1	1	1
4312.830 Training	150	95	-	1,000	1,000	1,000	1,000
4312.835 Culvert Pipe	744	1,937	514	5,000	5,000	5,000	5,000
4312.840 Dust Control	446	11,300	11,595	12,000	12,000	12,000	12,000
4312.841 Tree Removal	17,950	4,250	20,375	10,000	15,000	25,000	25,000
Total Expenses	604,077	602,127	555,448	599,778	610,278	615,278	615,278
Total Highway Department	890,068	896,962	878,877	975,978	995,187	1,000,187	1,000,187

Town Bridges & Street Lighting	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4313 Town Bridges	-	66	-	1,100	1,100	1,100	1,100
4316 Street Lighting	2,493	2,710	2,613	3,000	3,000	3,000	3,000
Total Town Bridges & Street Lighting	2,493	2,777	2,613	4,100	4,100	4,100	4,100

Transfer Station	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4324.110 Salary Manager	36,147	47,727	48,749	48,381	45,947	45,947	45,947
4324.115 Permanent Part-Time	20,595	24,376	25,673	26,753	27,838	27,838	27,838
4324.140 Overtime	469	3,287	3,171	2,766	2,489	2,489	2,489
4324.190 Holiday Pay	165	-	-	653	588	588	588
4324.220 FICA (Social Security)	3,558	4,674	4,864	4,870	4,765	4,765	4,765
4324.225 Medicare	832	1,093	1,138	1,139	1,114	1,114	1,114
4324.300 NH Retirement System	-	-	-	6,802	6,460	6,460	6,460
Total Payroll & Benefits	61,765	81,157	83,595	91,365	89,202	89,202	89,202
4324.341 Telephone	1,120	1,274	2,556	1,275	3,360	3,360	3,360
4324.353 Advertising	-	530	-	265	220	220	220
4324.380 Hired Equipment/Trucking	25,031	24,065	37,746	43,294	45,244	45,244	45,244
4324.390 Contract Services	93,722	79,774	108,965	142,336	148,741	148,741	148,741
4324.500 Hazardous Waste Day	2,581	2,727	2,727	2,727	2,727	2,727	2,727
4324.560 Dues and Subscriptions	-	209	209	230	220	220	220
4324.580 Software Upgrade	-	-	-	1	1	1	1
4324.590 Fees-Tires,Elec,Oil,Freon,Propane	643	1,608	6,427	4,630	6,630	6,630	6,630
4324.610 General Supplies	612	797	884	800	800	800	800
4324.620 Office Supplies	380	490	640	450	640	640	640
4324.625 Postage	-	-	-	1	1	1	1
4324.628 Office Equipment	-	27	-	600	200	200	200
4324.629 Equipment Purchase	-	465	579	1,150	5,000	500	500
4324.630 Equipment Maint & Repair	1,399	3,383	4,122	6,800	4,800	4,800	4,800
4324.635 Propane/Vehicle Fuel	722	819	1,057	820	1,100	1,100	1,100
4324.636 Diesel	1,244	798	530	1,100	1,100	1,100	1,100
4324.660 Vehicle Maint & Repairs	2,581	2,041	6,574	3,600	3,600	3,600	3,600
4324.682 Small Tools	106	359	450	360	360	360	360
4324.684 Uniform purchase	465	240	296	1,100	1,100	1,100	1,100
4324.685 Materials (Trash Bags)	3,892	4,530	683	3,892	3,892	3,892	3,892
4324.690 Miscellaneous	-	-	2,238	2,800	2,800	2,800	2,800
4324.694 Construction/Materials/Elec	424	876	339	2,000	2,000	2,000	2,000
4324.695 Rented Equipment	-	-	-	1	1	1	1
4324.696 Safety Equipment	512	200	303	500	500	500	500
4324.825 Mileage/Travel Expenses	-	-	-	1	1	1	1
4324.830 Training	150	200	200	400	400	400	400
Total Expenses	135,584	125,411	177,525	221,133	235,438	230,938	230,938
Total Transfer Station	197,350	206,568	261,120	312,498	324,640	320,140	320,140

Landfill	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4325.310 Architects & Engineers	-	-	-	1	1	1	1
4325.692 Landfill Monitoring-Gas	3,998	-	535	4,600	3,000	3,000	3,000
4325.693 Landfill Monitoring-Grndwater	4,353	4,270	5,259	4,300	3,000	3,000	3,000
4325.835 Landfill Mowing	-	650	650	700	850	850	850
Total Landfill	8,351	4,920	6,444	9,601	6,851	6,851	6,851

Wastewater (Winnepesaukee River Basin)	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4326.100 WRBP Capital Charges	11,779	-	-	10,356	10,125	10,125	10,125
4326.200 WRBP O & M Charges	21,430	-	-	23,570	37,115	37,115	37,115
4326.300 WRBP Admin Charges	8,727	-	-	11,640	12,216	12,216	12,216
4326.400 WRBP Replacement Charges	798	-	-	2,604	3,959	3,959	3,959
Total Wastewater	42,734	-	-	48,170	63,415	63,415	63,415

Health Enforcement	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4411.115 Zoning Enforcement	5,883	5,440	6,799	6,652	25,169	25,169	25,169
4411.220 FICA (Social Security)	365	337	422	412	1,560	1,560	1,560
4411.225 Medicare	85	79	99	96	365	365	365
Total Payroll & Benefits	6,333	5,856	7,319	7,161	27,094	27,094	27,094
4411.315 Consulting Services	-	-	-	1	1	1	1
4411.341 Phone / Pager	-	-	-	1	1	1	1
4411.390 Prof Svcs (Health Enfrmnt)	-	-	-	1	2,500	2,500	2,500
4411.590 Other Purchased Services	109	23	-	75	50	50	50
4411.620 Office Supplies	-	-	-	1	1	1	1
4411.825 Mileage Reimbursement	-	63	-	100	100	100	100
4411.830 Training	-	-	-	50	1	1	1
Total Expenses	109	86	-	229	2,654	2,654	2,654
Total Health Enforcement	6,442	5,941	7,319	7,390	29,748	29,748	29,748

Health & Community Orgs	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Request	BoS	Bdgt Cmte
4415.200 Central NH VNA & Hospice	1,500	1,000	-	-	2,000	2,000	2,000
4415.300 CASA Program	750	750	-	-	-	2,000	2,000
4415.500 New Beginnings	-	-	-	-	800	800	800
4415.600 Community Action Program	2,000	2,000	2,200	2,200	2,200	2,200	2,200
4415.700 Lakes Rgn Mental Health Ctr	-	-	-	3,000	3,000	2,000	2,000
4415.800 Tilton Sr Center Bus Service	-	-	-	500	-	1	1
4415.900 First Fruits Food Pantry	4,000	4,000	4,000	4,000	1	1	1
4415.901 Franklin VNA	1,500	1,000	2,000	2,000	2,000	2,000	2,000
Total Health & Community Orgs	9,750	8,750	8,200	11,700	10,001	11,002	11,002

General Assistance	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4441.115 Part Time coverage	-	-	-	-	100	100	100
4441.130 Elected Official - Welfare	26,676	27,209	28,706	29,108	29,108	30,272	29,108
4441.220 FICA (Social Security)	1,654	1,687	1,780	1,805	1,811	1,883	1,811
4441.225 Welfare Medicare	387	395	416	422	424	440	424
Total Payroll & Benefits	28,717	29,291	30,902	31,335	31,442	32,695	31,442
4441.341 Phone / Pager	681	763	947	900	900	900	900
4441.560 Dues & Subscriptions	-	-	-	60	1	1	1
4441.620 Office Supplies	90	-	-	1	60	60	60
4441.625 Postage	5	10	-	10	10	10	10
4441.628 Office Equipment	-	-	-	1	1	1	1
4441.820 Mileage/Travel Expenses	900	1,306	-	1,500	1	1	1
Total Expenses	1,676	2,078	947	2,472	973	973	973
Vendor Payments							
4445.000 Welfare Fuel Assistance	15,825	10,564	2,053	14,000	12,000	12,000	12,000
4445.100 Gnrl Assistance Vendor Pmts	43,117	27,394	4,698	45,500	42,000	35,000	35,000
Total Vendor Payments	58,942	37,959	6,751	59,500	54,000	47,000	47,000
Total General Assistance	89,335	69,328	38,600	93,307	86,415	80,668	79,415

Recreation Department	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4520.110 Full Time Rec. Coordinator	40,352	34,930	44,329	44,179	45,947	45,947	45,947
4520.115 Permanent PT Salaries	49,266	51,113	21,960	55,976	59,903	59,903	59,903
4520.120 Temporary Help	2,770	3,820	157	1,485	1,545	1,545	1,545
4520.220 FICA (Social Security)	5,728	5,572	4,120	6,302	6,659	6,659	6,659
4520.225 Medicare	1,340	1,303	964	1,474	1,557	1,557	1,557
4520.300 NH Retirement System	-	-	-	6,212	6,460	6,460	6,460
Total Payroll & Benefits	99,456	96,737	71,529	115,627	122,071	122,071	122,071
4520.315 IT Services	81	190	294	150	150	150	150
4520.341 Telephone	1,076	1,400	1,019	1,350	1,250	1,250	1,250
4520.390 Professional Services	849	997	621	985	900	900	900
4520.395 Alarm Monitoring	-	-	-	1	1	1	1
4520.430 Repairs & Maintenance	1,256	1,365	2,289	2,000	2,000	2,000	2,000
4520.560 Membership Dues	120	55	65	115	120	120	120
4520.610 General Supplies	285	348	181	400	400	400	400
4520.612 T-Shirts	269	-	311	300	320	320	320
4520.613 Basketball Equipment	-	-	-	1	1	1	1
4520.614 Soccer Equipment	-	-	2,074	1	1	1	1
4520.619 Transportation (Buses)	-	-	-	1	1	1	1
4520.620 Office Supplies	402	492	474	550	400	400	400
4520.625 Postage	38	62	40	40	40	40	40
4520.628 Office Equipment	220	238	40	300	400	400	400
4520.651 Portable Toilets	1,195	1,540	616	1,800	1,500	1,500	1,500
4520.689 Signs	485	141	136	150	200	200	200
4520.825 Mileage	491	389	-	200	50	50	50
4520.830 Training	475	-	360	400	400	400	400
Total Expenses	7,242	7,217	8,520	8,744	8,134	8,134	8,134
Total Recreation Department	106,698	103,953	80,049	124,371	130,205	130,205	130,205

Library	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4550.110 Full-Time Staff	72,714	78,731	88,150	86,884	90,386	90,386	90,386
4550.115 Part-Time Staff	19,305	19,221	21,302	25,255	26,267	26,267	26,267
4550.140 Overtime	-	-	-	1	1	1	1
4550.220 FICA (Social Security)	5,705	6,073	6,786	6,953	7,233	7,233	7,233
4550.225 Medicare	1,334	1,420	1,587	1,626	1,691	1,691	1,691
4550.310 NH Retirement System	8,275	8,794	9,441	12,216	12,708	12,708	12,708
4550.800 Worker's Compensation	-	-	-	1	1	1	1
Total Payroll & Benefits	107,333	114,239	127,266	132,936	138,288	138,288	138,288
4550.315 Computer Services	1,800	1,818	1,836	1,910	1,910	1,910	1,910
4550.330 Bookkeeping & Accounting	1,036	858	899	1,228	1,228	1,228	1,228
4550.341 Telephone	568	590	654	638	672	672	672
4550.353 Advertising & Marketing	175	315	119	200	200	200	200
4550.360 Custodial Services	3,802	4,212	3,305	4,062	5,362	5,362	5,362
4550.392 Bank Service Charges	-	-	-	1	1	1	1
4550.393 Fire Extinguishers	15	75	225	250	250	250	250
4550.395 Security System	952	336	850	850	850	850	850
4550.396 Lawn & Grounds Maint	50	35	154	50	100	100	100
4550.410 Electricity	2,888	2,645	1,972	2,800	2,900	2,900	2,900
4550.430 Equipment Repair	-	571	170	500	400	400	400
4550.431 Repairs, Building & Facility	1,876	564	3,067	1,000	1,800	1,800	1,800
4550.432 Elevator	100	738	100	823	300	300	300
4550.560 Dues & Subscriptions	330	295	325	350	350	350	350
4550.565 Computer Software	166	230	310	200	300	300	300
4550.620 Office Supplies	205	813	419	575	575	575	575
4550.621 Computer Hardware	1,596	2,041	1,275	1,150	1,500	1,500	1,500
4550.625 Shipping and Mailing	199	172	172	200	200	200	200
4550.6701 Books/Periodicals(admin)	158	158	158	200	200	200	200
4550.690 Othr Property Svcs-Supplies	697	971	867	600	800	800	800
4550.825 Travel/Training	433	175	30	450	450	450	450
4550.390 Programming/Special Events	1,875	2,014	1,824	2,000	2,400	2,400	2,400
4550.612 Program Supplies	1,784	1,770	2,274	2,000	2,300	2,300	2,300
4550.6702 Books	9,305	8,943	9,298	9,390	9,860	9,860	9,860
Total Expenses	30,010	30,339	30,303	31,427	34,908	34,908	34,908
Total Library	137,343	144,578	157,569	164,363	173,196	173,196	173,196

Patriotic/Othr Culture & Rec.	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4583.000 Patriotic Purposes	450	-	560	600	500	500	500
4589.100 Moulton's Band	2,250	2,250	2,250	2,250	2,250	2,250	2,250
4589.200 Old Home Day	-	-	24,905	1	1	1	1
Total Patriotic/Othr Culture & Rec.	2,700	2,250	27,715	2,851	2,751	2,751	2,751

Conservation (Administration)	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
4611.115 Recording Sec-Conservation	1,035	837	1,036	1,010	1,050	1,050	1,050
4611.220 FICA (Social Security)	64	52	64	63	65	65	65
4611.225 Medicare	15	12	15	15	15	15	15
Total Payroll & Benefits	1,114	901	1,115	1,087	1,131	1,131	1,131
4611.560 Dues & Subscriptions	300	300	300	300	300	300	300
4611.620 Office Supplies	-	-	-	50	50	50	50
4611.625 Postage	10	10	10	10	10	10	10
4611.690 Miscellaneous	-	14	-	-	-	-	-
4611.820 Meetings/Conferences	300	-	300	200	300	300	300
4611.825 Travel & Milage	100	136	200	200	200	200	200
4611.830 Outreach & Education	-	-	500	500	500	500	500
Total Expenses	710	460	1,310	1,260	1,360	1,360	1,360
Total Conservation (Administration)	1,824	1,361	2,425	2,347	2,491	2,491	2,491

Debt Service	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
					Actual Expenditures	Budget	Dept
Principal - LT Bonds & Notes							
4711.120 ARRA Funds	48,072	48,889	49,720	102,566	-	-	-
4711.200 Lower Bay Road	-	35,500	35,000	35,000	35,000	35,000	35,000
4711.310 Highway Garage	120,451	125,194	129,988	-	-	-	-
4711.TBD New Twn Ofc & Police Dept	-	-	-	-	186,250	186,250	186,250
Total Principal	168,523	209,584	214,708	137,566	221,250	221,250	221,250
Interest - LT Bonds & Notes							
4721.120 ARRA Funds	4,227	3,410	2,579	1,734	-	-	-
4721.200 Lower Bay Rd	21,597	16,904	15,000	13,215	11,430	11,430	11,430
4721.310 Highway Garage	14,709	9,965	5,051	-	-	-	-
4721.TBD New Twn Ofc & Police Dept	-	-	-	-	87,624	87,624	87,624
Total Interest	40,533	30,279	22,630	14,949	99,054	99,054	99,054
Tax Anticipation Notes - Interest							
4723.000 Tax Anticipation Notes - Int.	-	-	-	1	1	1	1
Total Debt Service	209,056	239,863	237,338	152,516	320,305	320,305	320,305

	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Total Operating Budget	3,917,834	3,898,456	3,981,412	4,307,101	4,721,209	4,714,416	4,698,665

Capital Outlay	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
					Actual Expenditures	Budget	Dept
Machinery, Vehicles & Equip.							
4902.100 Police Cruiser	34,316	35,000	40,000	-	-	-	-
4902.101 Police Pickup Truck	5,944	-	-	48,000	-	-	-
4902.122 Fire SCBA-Breathing Apparatus	-	38,924	38,924	39,000	39,000	39,000	39,000
4902.130 Life Safety Bldg Upgrades	-	-	213,583	-	-	-	-
4902.304 DPW Truck 5 Lease	21,049	21,051	21,051	21,051	1	1	1
4902.310 DPW Truck 3 Lease	33,726	33,726	33,726	33,725	33,725	33,725	33,725
4902.312 DPW Truck 4 Lease	14,030	16,176	16,176	16,175	16,175	16,175	16,175
4902.315 DPW Truck 1 Lease	-	30,050	30,050	77,404	40,000	40,000	40,000
Total Machinery, Vehicles & Equip.	109,064	174,927	393,510	235,355	128,901	128,901	128,901
Improvements Othr Than Bldgs							
4909.000 Town Roads	465,729	527,349	536,837	1	1	1	1
4909.150 Reconstruction Lower Bay Rd	1,610,415	-	2,027	-	-	-	-
Total Improvements Othr Than Bldgs	2,076,144	527,349	538,864	1	1	1	1
Total Capital Outlay	2,185,208	702,275	932,374	235,356	128,902	128,902	128,902

Oper. Transfers - Capital Resrv Fnds	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
					Actual Expenditures	Budget	Dept
4915.100 Twn Bldg Imprvmt & Design	25,000	25,000	25,000	160,000	25,000	-	-
4915.110 Twn Facilities Maint. & Oper.	100,000	65,000	90,000	50,000	50,000	50,000	50,000
4915.120 Milfoil/Phosp. Reduction	5,000	5,000	5,000	-	5,000	-	-
4915.130 [Old] Twn Hall Rep./Restore	25,000	-	25,000	-	25,000	25,000	25,000
4915.300 Fire Truck	90,041	80,000	80,000	90,000	90,000	90,000	90,000
4915.400 Hwy Heavy Equip (& Road Eval)	-	-	35,000	35,000	110,000	70,000	70,000
4915.500 Fire Truck Repair & Refurb	10,000	10,000	10,000	10,000	10,000	-	-
4915.800 Road & Bridge Reconstruct	415,000	100,000	150,000	700,000	750,000	750,000	750,000
4915.900 Transfer Station Equip.	-	-	-	45,000	45,000	45,000	45,000
Total Oper. Transfers - Capital Resrv Fnds	670,041	285,000	420,000	1,090,000	1,110,000	1,030,000	1,030,000

Oper. Transfers - Expendble Trst Fnds	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
					Actual Expenditures	Budget	Dept
4916.000 Employee Severance Benefits	-	-	30,000	20,000	20,000	20,000	20,000

	FY19	FY20	FY21	FY22	Proposed FY23 Budget		
	Actual Expenditures			Budget	Dept	BoS	Bdgt Cmte
Grand Total Budget <i>(FY22 Total Excludes Warrant Article 1)</i>	6,773,083	4,885,731	5,363,786	5,652,457	5,980,111	5,893,318	5,877,567

Warrant Articles Appropriated - FY22 (For Reference)		FY22
Article #	Basic Descriptor (See Text of Article)	Budget
Article 1	New Town Office; Convert Existing Town Office into Police Dept	2,981,152
Article 2	Pre-Pmnt NH Water Pollution Control Revolving Fund (ARRA)	52,000
Article 3	Operating Budget (Accts 4130-4799)	4,255,101
Article 4	Capital Outlay (Accts 4902-4909)	148,654
Article 5	Police Cruiser - 4WD Pickup (Replacement)	48,000
Article 6	Highway Truck #1 May 2021 Lease Payment (FY21 Budget Error)	38,702
Article 7	Oper. Transfers To Capital Reserves (Acct 4915)	1,090,000
Article 8	Oper. Transfers To Expendable Trust Funds (Acct 4916)	20,000
Grand Total Appropriated - FY22		8,633,609

Warrant Articles Requiring Appropriation - FY23		Proposed FY23 Budget		
Article #	Basic Descriptor (See Text of Article)	Dept	BoS	Bdgt Cmte
Article 1	Operating Budget (Acct 4130-4799)	4,721,209	4,714,416	4,698,665
Article 2	Capital Outlay (Acct 4902-4909)	128,902	128,902	128,902
Article 3	Oper. Transfers Out - To Capital Reserves (Acct 4915)	1,110,000	1,030,000	1,030,000
Article 4	Oper. Transfers Out - To Expendable Trust Funds (Acct 4916)	20,000	20,000	20,000
Article 5	Establish & Provide Initial Funding For a Police Equip. Capital Reserve Fund	70,000	70,000	70,000
Article 6	Highway Dept Loader (Balance After 4312.100 Hwy Block Grant & Trade-in)	30,000	30,000	30,000
Grand Total of Appropriations Proposed - FY23		6,080,111	5,993,318	5,977,567

**Town of Sanbornton
New Hampshire
Warrant and Budget
2022**

The polls will be open from 7:00 AM to 7:00 PM.

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Sanbornton on Tuesday, the Eighth day of March, in the year Two Thousand Twenty-Two, to act on the following subjects:

To choose all necessary Town Officers for the ensuing year

To the inhabitants of the Town of Sanbornton in the County of Belknap in said State, qualified to vote in Town Affairs, you are hereby notified and warned that the Annual Town Meeting will be held as follows:

Date: 3/9/2022

Time: 7:00 PM

Location: Sanbornton Central School

Article 1 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Four Million Six Hundred Ninety-Eight Thousand Six Hundred Sixty-Five Dollars (\$4,698,665) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (6 – Yes, 0 – No)

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4130 - 4199	General Government	\$1,253,924	\$1,239,426
4210	Police Department	\$674,991	\$674,991
4220 - 4299	Fire Department & Emergency Mgmt	\$640,441	\$640,441
4311 - 4319	Highways & Streets	\$1,004,287	\$1,004,287
4321 - 4329	Sanitation	\$390,406	\$390,406
4411 - 4449	Health & Welfare	\$121,419	\$120,166
4520	Recreation	\$130,205	\$130,205
4550	Library	\$173,196	\$173,196
4583 - 4589	Patriotic Purposes & Other Culture	\$2,751	\$2,751
4611 - 4659	Conservation	\$2,491	\$2,491
4711 - 4799	Debt Service	\$320,305	\$320,305
	Total Operating Budget	\$4,714,416	\$4,698,665

Article 2 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty-Eight Thousand Nine Hundred Two Dollars (\$128,902) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
<u>4902</u>	<u>Machinery, Vehicles & Equipment</u>		
4902.122	Fire SCBA-Breathing Apparatus	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease	\$1	\$1
4902.310	DPW Truck 3 Lease	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease	\$16,175	\$16,175
4902.315	DPW Truck 1 Lease	<u>\$40,000</u>	<u>\$40,000</u>
	Subtotal	\$128,901	\$128,901
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
	Total Capital Outlays	\$128,902	\$128,902

Article 3 – Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Million Thirty Thousand Dollars (\$1,030,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4915.100	Town Building Improvements	\$0	\$0
4915.110	Town Facilities Repair & Refurbish	\$50,000	\$50,000
4915.120	Milfoil/Phosphorous Reduction	\$0	\$0
4915.130	Old Town Hall Repair & Restoration	\$25,000	\$25,000
4915.300	Fire Truck	\$90,000	\$90,000
4915.400	Heavy Equip - Hwy (Incl Road Eval)	\$70,000	\$70,000
4915.500	Fire Truck Repair & Refurbish	\$0	\$0
4915.800	Road/Bridge Construction	\$750,000	\$750,000
4915.900	Transfer Station	\$45,000	\$45,000
	Total Transfer To Capital Reserve Funds	\$1,030,000	\$1,030,000

Article 4 – Appropriate to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

DRA Account	Account Name	Selectmen's Recommendation	Budget Committee Recommendation
4916.000	Employee Severance Benefits	\$20,000	\$20,000
Total Transfer To Expendable Trust Funds		\$20,000	\$20,000

Article 5 -Establish Police Equipment Capital Reserve Fund

To see if the Town will vote to establish a Police Equipment Capital Reserve Fund under RSA 35:1 for the purpose of purchasing equipment for the Sanbornton Police Department, including vehicles when required, and to raise and appropriate the sum of Seventy Thousand dollars (\$70,000) to be placed in this fund, and further to name the Board of Selectmen as the agent to expend from said Fund. Appropriations under this warrant article are not included in the Operating Budget total previously voted upon under Article 1.

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

Article 6 - Highway Department Loader Purchase

To see if the Town will vote to raise and appropriate the sum of One Hundred Eighty-Six Thousand dollars (\$186,000) for the purpose of purchasing a replacement Loader for the Highway Department. One Hundred Thirty-Six Thousand Dollars (\$136,000) of the purchase price will be funds from the Highway Department Block Grant for FY23. An additional Twenty Thousand dollars (\$20,000) will come from the trade-in of the current loader. The balance of Thirty Thousand (\$30,000) to be raised through taxation. Appropriations under this warrant article are not included in the Capital Outlay total previously voted upon under Article 2.

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

Article 7 – Modification to the Elderly Tax Exemption

To see if the Town will vote to modify the provisions of RSA 72:39-a, Elderly Exemption from property tax, based on the assessed value, for qualified taxpayers, to be as follows:

- Age 65 to 74: \$40,000
- Age 75 to 79: \$50,000
- Age 80 and above: \$70,000

To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married to each other for at least 5 consecutive years.

In addition, the taxpayer must not have net income or net assets, excluding the value of the person’s residence, in excess of the following income and asset limits:

- Single Income Limit: \$25,000
- Married Income Limit: \$40,000
- Single Asset Limit: \$60,000
- Married Asset Limit: \$60,000

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

Article 8 – Adoption of the Disabled Tax Exemption

Exemption for the Disabled from property tax, based on the assessed value, for qualified taxpayers to be \$25,000.00.

To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for 5 consecutive years.

In addition, the taxpayer must not have net income or net assets, excluding the value of the person’s residence, in excess of the following income and asset limits:

- Single Income Limit: \$25,000
- Married Income Limit: \$40,000
- Single Asset Limit: \$60,000
- Married Asset Limit: \$60,000

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (6 - Yes, 0 - No)

Article 9 – Petitioned Warrant Article - Discontinuance of Class VI Road

To see if the Town will vote to discontinue Old Johnson Rd, a Class VI road, in accordance with the provisions of RSA 231:43. Said road was a Class V road discontinued, subject to gates and bars, by vote of Town Meeting in 1964.

Article 10 – Other Business

To transact such other business that may legally come before the Town Meeting.

Guide to Warrant Articles

Town Meeting 2022

Article 1 - Operating Budget – Town

The operating budget was reviewed in detail by both the Board of Selectmen and the Budget Committee. Overall, it represents a 9.1% increase over the operating budget for Fiscal Year 2022. This budget includes two new items from the 2021 budget: the bond payment for the new Town Office/Police renovation project, and the cost for the mandatory Town-wide property revaluation, which happens every 5 years. Roughly 2/3 of the bond cost was offset by redirecting previous bond payments that were already in other places in the budget. With that in mind, the overall budget increase (Articles 1-4) for FY23 was held to 5.8%.

Article 2 – Capital Outlay

The proposed Capital Outlays for Line 4902 (Machinery, Vehicles, & Equip) reflect the Town's actual obligations under lease/purchase agreements previously approved at Town Meeting. It reflects a 45.2% decrease from the FY22 budget.

Article 3 – Transfer to Capital Reserve Funds

The proposed transfer to capital reserve funds reflects a 5.5% decrease from the FY22 budget. It includes an increase to the transfer to the Highway Heavy Equipment Fund to prepare for future equipment purchases and to reduce the dependence on financing (and finance charges).

Article 4 – Transfer to Expendable Trust Funds

A new trust fund was created in 2020 to cover the payouts for unused sick time and vacation time to Town employees when they leave employment. Because this is designated as an Expendable Trust Fund, it has its own line in the budget and gets approved separately. Last year, the Town paid out about \$15,000. The fund currently has \$45,000 and the recommendation is to add \$20,000 this year. The Town's total obligation in unpaid time is currently \$171,000. The goal is to have enough to cover any large, unexpected expenditures caused by someone leaving – but not to have 100% of the obligated amount in the trust fund.

Article 5 – Creation of a Police Equipment Capital Reserve Fund

Traditionally, all police equipment (TASERS, ballistic equipment, radios, etc.) has been bought out of the operating budget. Since some of those items are relatively expensive (a single mobile radio costs \$5,000) they can create a spike in the budget when replacements are needed. Police vehicles (cruisers and pickup truck) have historically been purchased with a special warrant article approving the amount. Although a replacement cruiser is not needed every year, it is important to have the authority to buy one each year in the event a cruiser has to be taken out of service. When a purchase is approved at Town Meeting but the vehicle isn't needed, the money that was appropriated stays in the General Fund, then rolls into the Unassigned Fund Balance at the end of the fiscal year. The money eventually comes back to the taxpayers in the form of tax rate offsets, but essentially, we raise the money by taxes, hold onto it for a year, then give it back the next year.

Establishing a CRF for police equipment does two things:

- 1) Allows a steady level of investment for high dollar equipment so we can avoid spikes in the operating budget when something needs to be replaced.
- 2) Allows money that is appropriated for a vehicle to be retained and used for the purpose it was voted.

In FY23, the Board of Selectmen and Budget Committee are proposing to establish the CRF and appropriate \$70,000. That money is planned to be used for two purposes:

- Purchase of a replacement cruiser. (\$50,000)
- Purchase of a new base radio station for the Police Station (\$20,000)

Chief Hankard does not expect to need a replacement cruiser this year. If nothing comes up that forces an unplanned purchase, the money will stay in the CRF and will be available next year for the planned cruiser replacement.

The current base radio station is nearly 20 years old and is due for replacement. The unit allows communication between the Police Station, dispatch, patrol cars, and individual officers using their handheld radios. The transition to the new Police facility will also require an upgrade to allow full coverage within the building with its increased amount of steel, concrete, and ballistic protection. This purchase is expected to serve the Department for the next 20 years. Chief Hankard is pursuing all options for grants or awards to reduce the cost of the new system. If additional funding is identified, then the remainder of the appropriation will remain in the CRF for use on future police equipment purchases.

Article 6 – Purchase of Loader for the Highway Department

The Highway Department’s current loader is 23 years old and was due for replacement in 2020. It is a high-usage piece of equipment that is important to support the work the Town highway crews perform. The warrant article proposes a purchase price of \$186,000 based upon current quotes. Funding will come from a mix of the Highway Block Grant (\$136,000), trade-in value for the current loader (\$20,000) and an appropriation of \$30,000. If the article is approved, the Town will pursue more competitive bids and look for a lower price – but the \$186,000 is considered a “not to exceed” amount. If a lower price or better trade-in value is found, the amount used from the Highway Block Grant will be reduced and that funding will go toward road maintenance This procurement does not require the Town to obtain financing and saves finance charges.

Article 7 – Modification to the Elderly Tax Exemption

The Town adopted the provisions of RSA 72:39-a in 1998. The law allows the Town to grant an exemption on their primary residence to individuals who qualify based on age, net income, and net assets. The individual applying must have been a New Hampshire resident for at least 3 consecutive years and own the property for which the exemption is being requested as their primary residence (not a vacation home). The request can be filed for individuals or married couples and is based on the oldest spouse. It is up to the Town to set the qualification amounts and the amount of the exemption that will be given. The definitions and methods for calculating income and assets are defined in the law. The last time the exemption and qualification limits were updated was at Town Meeting in 2009.

Article 7 proposes the following revised qualifying limits and exemption amounts:

Single Income Limit:	\$25,000	(+\$5,000 from current)
Married Income Limit:	\$40,000	(+\$10,000 from current)
Single Asset Limit:	\$60,000	(+\$10,000 from current)

Married Asset Limit:	\$60,000	(+\$10,000 from current)
Age 65 to 74:	\$40,000	(+\$10,000 from current)
Age 75 to 79:	\$50,000	(+\$15,000 from current)
Age 80 and above:	\$70,000	(+\$30,000 from current)

That means that for someone who qualifies, that exemption amount is deducted from their assessed property value before their taxes are calculated. For example, for a residence property valued at \$200,000, a qualified 65-year-old would be taxed on a total value of \$170,000 (\$200,000 - \$30,000 exemption). At the current tax rate, that \$30,000 exemption would reduce the taxes owed by \$581.

As of the 2021 tax year, we have a total of 11 primary residences that received the exemption. That results in a reduction of tax revenue in the amount of \$7,558 (out of an annual tax revenue of around \$5,500,000 – or about 0.2%). Note that any other property (outside the home and its immediate acreage) is still considered at full value as an asset. The qualifying criteria are pretty narrow, which is why so few residents qualify.

We expect about a 20% increase in the number of residents who would qualify, which would result in a revised revenue loss of approximately \$14,700, or about 0.3%. It is still a minimal impact to revenue, and it provides a benefit to elderly residents who very often struggle on fixed incomes to meet their tax obligations.

Article 8 – Adopt the Disabled Tax Exemption

RSA 72:37-b allows the Town to provide an exemption to individuals who meet the Social Security qualifications to receive disabled benefits, subject to qualification limits on income and assets. Just like the Elderly Tax Exemption, the Town can determine the qualifications limits and the amount of the exemption to be given, with the qualifying definitions all defined in the law. The Town has never voted to adopt the Disabled Tax Exemption.

Article 8 proposes adoption of the exemption with the following limits:

Single Income Limit:	\$25,000
Married Income Limit:	\$40,000
Single Asset Limit:	\$60,000
Married Asset Limit:	\$60,000

Exemption Provided: \$25,000

Just like the Elderly Exemption, the qualification is fairly narrow because of the limits on assets and income, so not everyone who is disabled will be eligible to receive this exemption. It is difficult to know exactly how many residents might qualify, but we are estimating 5. In that case, the reduction in tax revenue will be less than \$2,500, or 0.05%.

2021 Sanbornton Capital Improvements Plan Committee Report

Sanbornton's CIPC committee was formed by vote of the Town to create and recommend to the selectmen a six-year capitol expense plan annually. The process begins with consideration of requests from Town departments and committees. It is notable that the Town's Grader (heavy Equipment) and equipment for the Transfer Station have been added to the Plan Spreadsheet. The committee continues to include more of the town's capital assets. This year, The CIP Committee considered 12 requests:

Highway Department:

\$40,000 – Truck 1
\$19,000 – Truck 5
\$13,000 – Truck 6
\$110,000 – Heavy Equipment
\$600,000 – Town Roads
\$150,000 – Town Bridges

Police Department:

\$49,000 – Police cruiser
\$20,868.08 – Police Station base radio

Selectmen:

\$45,000 – Transfer Station
\$25,000 – Town Hall Repair
\$5,000 – Milfoil
\$50,000 – Facilities Maintenance and Repair

Adjustments to the CIP spreadsheet were also made by recommendation of the Fire Chief and Police Chief to correct Capitol Reserve Fund goals. Please reference the attached spreadsheet for totals and recommended schedule.

I would like to thank Audry Barriault for assistance with data entry and committee support.

Andrew Sanborn, Chair
Bob Lambert, Selectmen's Representative
Nina Gardner
Jody Slack
Kate Osgood

2021 Cemetery Trustees Report

The year 2021 was one of steady progress. During the year, our Committee completed the Town Cemetery Excel program to record existing plot ownership. A special thanks goes out to our Committee member, Phil Turner, for his expertise in locating each Plot Section.

As was reported in the 2020 Trustees Report, the Cemetery Trustees were authorized to replace the dilapidated Cemetery storage shed. This was accomplished in July 2021. Currently no provision has been made to reconnect the electric power for the water well pump. The Trustees are exploring various options to provide water for the use of visitors.

At our meeting in March 2021 Brendan Morrison was elected as Chair, Karey Caldwell was elected Secretary and Phil Turner, Third Member. During the year, a total of 6 Full Burial plots were sold. Issues discussed at our October meeting were: depth of cremain burials, Green burials, scattering of ashes and requirement of concrete foundations. Additionally, the Committee will be reviewing our Rules and Regulations during 2022, that were written in 2006. We are also exploring a renaming of the Cemetery from the existing Sanbornton Public Cemetery. Suggestions are always welcome.

The Committee continues to work on improving the cemetery grounds. Maintenance continues to be the number one project. Keeping the cemetery looking presentable and appealing to the residents is very important for the Trustees. The peaceful garden was spectacular in bloom this season, although it could always use some volunteers to maintain the area. If you wish to be a volunteer, please contact one of the Trustees.

Trustees:

Brendan Morrison, Chair	603 729-0002
Phil Turner	603 286-7068
Karey Caldwell	603 738-6763

2021 COMPENSATION FOR ELECTED OFFICIALS AND TOWN EMPLOYEES

Trustees of Trust Funds	Lynn Chong	\$200.00
	Megan Farkas	\$200.00
	Christine Nagel	\$200.00
Moderator	Timothy Lang	\$200.00
Selectmen	John Olmstead	\$4,500.00
	James Dick	
	Robert Lambert	\$3,375.00
	Thomas Salatiello	\$1,125.00
Treasurer	Karen Cobb	\$6,377.02
	Carol Levesque	\$608.49
Overseer of Public Welfare	Melanie Van Tassel	\$28,636.14
Elections & Registrations	Sheila Dodge	\$635.00
	Sheryl Anderson	\$605.00
	Mary Ahlgren	\$605.00
Town Clerk & Tax Collector	Juliana Longergan	\$65,609.44
	Gloria Landry	\$37,849.49
Health and Zoning	Michael Capsalis	\$2,510.84
	Stephen Laurin	\$4,687.80
Highway Department	Johnny Van Tassel	\$65,904.80
	Roy Clark	\$56,332.64
	Jason Sirles	\$52,906.98
	William Goutier	\$42,473.35
	James Greene	\$44,558.65
	Joshua Dow	\$29,951.00
Selectmen's Office	Trisha Stafford	\$68,983.20
	Peggy Petraszewski	\$41,765.36
	Terri Jansky	\$40,285.47
	Susan Smith	\$6,043.11
	Audry Barriault	\$259.04

Police Department	Stephen Hankard	\$74,318.40
	Kevin McIntosh	\$75,821.78
	Justin Howe	\$69,187.50
	Shane Morton	\$64,214.27
	Adam Morton	\$58,812.84
	Warren Thompson	\$57,760.44
	Carolyn DiNitto	\$41,943.20
Recreation Department	Amanda Pelissier	\$43,836.00
	Dolores Elliott	\$23,437.17
	Savannah Seavey	\$5,181.58
	McKayla Shaw	\$7,620.66
	Joseph Gage	\$5,064.56
	Melinda DeFosse	\$3,765.42
Planning Board	Stephen Laurin	\$29,782.43
	Audry Barriault	\$1,767.56
Transfer Station	Nathan Douglas	\$49,394.30
	Shauna Goutier	\$21,857.60
	Bethany Lavin	\$9,666.54
Government Buildings		
Zoning Board of Adjustment	Audry Barriault	\$1,119.70
Budget Committee	Audry Barriault	\$1,342.77
Capital Improvement Committee	Audry Barriault	\$217.36
Conservation Commission	Audry Barriault	\$1,043.00
Fire Department	Paul Dexter	\$70,699.20
	Kenneth Carleton	\$69,651.23
	Raymond Smith	\$5,066.21
	Virginia Chapman	\$2,554.20
	Ethan Cray	\$5,688.34
	Alberta Dobsa	\$7,680.10

Daniel Chapman	\$2,973.60
Anna McLoon	\$36,335.01
Caitlin Beattie	\$979.71
Ryan Donnelly	\$955.93
Travis Gosine	\$11,005.44
William Hackmann	\$4,864.58
Megan Howes	\$3,905.57
Scott Taylor	\$45,093.38
Steven Hussey	\$8,465.26
John Kelly	\$2,453.17
Michael Lewis	\$34,877.10
Louis Loutrel	\$224.71
Laurie Miller	\$315.36
Michael Mussey	\$10,669.15
Mary Baxter	\$16,816.86
Mark Bitetto	\$4,500.68
Dennis Paquet	\$2,733.11
Duncan Phillips	\$11,965.92
Jaeger Paquet	\$509.25
Nicole Smith	\$541.40

2021 Total Compensation:	\$1,616,067.37
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Independent Auditor's Report

The Independent Auditor's Report was not completed in time to meet the printing deadline of this Town Report. It will therefore be provided as an addendum at a later date.



Sanbornton Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jeff Earls (Cross Country Appraisal)

Municipal Officials		
Name	Position	Signature
John Olmstead, Chair		
James Dick, Vice Chair		
Robert Lambert, Clerk		

Preparer		
Name	Phone	Email
Terri Jansky	603-729-8005	assessing@sanborntonnh.org

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	19,380.44	\$1,709,980	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	89.24	\$37,927	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.69	\$293	
1F	Residential Land	5,449.44	\$246,372,500	
1G	Commercial/Industrial Land	289.78	\$4,553,400	
1H	Total of Taxable Land	25,209.59	\$252,674,100	
1I	Tax Exempt and Non-Taxable Land	3,977.84	\$29,787,800	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$251,259,491	
2B	Manufactured Housing RSA 674:31	0	\$2,500,100	
2C	Commercial/Industrial	0	\$22,128,900	
2D	Discretionary Preservation Easements RSA 79-D	5	\$43,560	
2E	Taxation of Farm Structures RSA 79-F	19	\$73,771	
2F	Total of Taxable Buildings	0	\$276,005,822	
2G	Tax Exempt and Non-Taxable Buildings	0	\$11,578,778	
Utilities & Timber			Valuation	
3A	Utilities		\$7,028,200	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$535,708,122	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$535,708,122	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	11	\$390,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	37	\$740,000
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$1,130,000
21A	Net Valuation			\$534,578,122
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$534,578,122
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$534,578,122
22	Less Utilities			\$7,028,200
23A	Net Valuation without Utilities			\$527,549,922
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$527,549,922



Utility Value Appraiser

CROSS COUNTRY

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$2,321,200	\$0	\$0	\$0	\$2,321,200
PSNH DBA EVERSOURCE ENERGY	\$4,444,500	\$0	\$0	\$0	\$4,444,500
	\$6,765,700	\$0	\$0	\$0	\$6,765,700

Gas Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$262,500	\$0	\$0	\$0	\$262,500
	\$262,500	\$0	\$0	\$0	\$262,500



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	153	\$76,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	12	\$16,800
All Veterans Tax Credit RSA 72:28-b	\$500	30	\$15,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		195	\$108,300

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	1
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	3	\$30,000	\$90,000	\$90,000
75-79	4	\$35,000	\$140,000	\$140,000
80+	4	\$40,000	\$160,000	\$160,000
	11		\$390,000	\$390,000

Income Limits

Single	\$20,000
Married	\$30,000

Asset Limits

Single	\$50,000
Married	\$50,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	1,775.55	\$513,131
Forest Land	10,857.78	\$896,612
Forest Land with Documented Stewardship	6,139.95	\$287,949
Unproductive Land	161.08	\$3,249
Wet Land	446.08	\$9,039
	19,380.44	\$1,709,980

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,230.78
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	36.00
Total Number of Owners in Current Use	Owners:	381
Total Number of Parcels in Current Use	Parcels:	544

Land Use Change Tax

Gross Monies Received for Calendar Year			\$0
Conservation Allocation	Percentage:	100.00 %	Dollar Amount: \$0
Monies to Conservation Fund			\$0
Monies to General Fund			\$0

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
DEN BRAE G/C EDU FARM	89.24	2	\$37,927

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
19	19	0.69	\$293	\$73,771

Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
5	5	0.00	\$0	\$43,560

Map	Lot	Block	%	Description
022007	000002	00000A	75	79-D HISTORIC BARN
027020	000000	000000	75	79-D HISTORIC BARN
023044	0&0640	00000	75	79-D HISTORIC BARN
020017	000001	000000	75	79-D HISTORIC BARN
023066	000000	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$18,605.00	782.04
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
FRANKLIN, CITY OF	\$2,052
	\$2,052

Notes



Tax Collector's Report

For the period beginning Jul 1, 2020 **and ending** Jun 30, 2021

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: SANBORNTON	County: BELKNAP	Report Year: 2021
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PREPARER'S INFORMATION

First Name Juliana	Last Name Lonergan	
Street No. 573	Street Name Sanborn Rd	Phone Number (603) 286-4034
Email (optional) tctc@sanborntonnh.org		



Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2020	Year: 2019	Year: 2018	
Property Taxes	3110		\$1,529,788.49	\$157,096.31	\$4,194.00	
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185			\$510.62		
Excavation Tax	3187					
Other Taxes	3189		\$49,882.85	\$1,985.26		
Property Tax Credit Balance		(\$7,954.98)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2020	
Property Taxes	3110	\$5,355,788.00	\$5,555,775.96	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185		\$28,270.92	
Excavation Tax	3187			
Other Taxes	3189	\$71,208.16		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2020	2019	2018
Property Taxes	3110	\$38,710.93			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$14.78	\$8,866.96	\$12,373.80	\$1,380.72
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$5,457,766.89	\$7,172,585.18	\$171,965.99	\$5,574.72



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$3,837,828.66	\$6,948,291.85	\$31,902.85	\$3,729.62
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$28,270.92		
Interest (Include Lien Conversion)	\$14.78	\$8,242.96	\$10,191.30	\$1,361.47
Penalties		\$624.00	\$2,182.50	\$19.25
Excavation Tax				
Other Taxes	\$26,909.59	\$48,257.26	\$1,049.91	
Conversion to Lien (Principal Only)			\$126,639.43	
<input style="width: 300px; height: 15px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$9,863.22	\$3,297.21		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$14.74		
<input style="width: 300px; height: 15px;" type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$1,552,978.78	\$133,975.39		\$464.38
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$44,298.57	\$1,610.85		
Property Tax Credit Balance	(\$14,126.71)			
Other Tax or Charges Credit Balance				
Total Credits	\$5,457,766.89	\$7,172,585.18	\$171,965.99	\$5,574.72

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,719,201.26
Total Unredeemed Liens (Account #1110 - All Years)	\$152,475.05



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year				\$167,491.03
Liens Executed During Fiscal Year			\$136,723.83	
Interest & Costs Collected (After Lien Execution)			\$3,436.46	\$46,092.76
Total Debits	\$0.00	\$0.00	\$140,160.29	\$213,583.79

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions			\$37,597.15	\$114,142.66
Interest & Costs Collected (After Lien Execution) #3190			\$3,436.46	\$46,092.76
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110			\$99,126.68	\$53,348.37
Total Credits	\$0.00	\$0.00	\$140,160.29	\$213,583.79

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,719,201.26
Total Unredeemed Liens (Account #1110 -All Years)	\$152,475.05



SANBORNTON (403)

1. CERTIFY THIS FORM
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Juliana	Lonergan	08-23-2021

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Juliana Lonergan
Preparer's Signature and Title

town clerk/tax collector

TOWN CLERK'S REPORT

JULY 1, 2020 – JUNE 30, 2021

MOTOR VEHICLE	\$748,868.00
BOAT	\$2,849.64
AGENT FEES	\$13,392.50
DOGS	\$4148.00
MARRIAGE LICENSE	\$63.00
VITAL STATISTICS	\$842.00
MAPS & ORDINANCES/COPIES	\$735.46
UCC	\$1,080.00
TRASH TAGS	\$2,902.94
CREDITS/MISC	\$

FY 2021 TOTAL REVENUE COLLECTED	<u>\$774,881.54</u>
---------------------------------	---------------------

Respectfully submitted,

Juliana Lonergan

Town Clerk / Tax Collector

2021 Town Owned Facilities & Properties

Town Facilities

Map & Lot	Facility	Location	Acres
003-102-000	Town of Sanbornton Hermit Lake Beach	L/O Stage Road	10.00
011-075-000	Town of Sanbornton Lake Winnisquam Beach	L/O Dr True Road	0.74
020-045-000	Town of Sanbornton Chapel Station	11 Weeks Road	0.57
020-063-000	Town of Sanbornton Transfer Station	184 Shaw Hill Road	46.37
022-027-000	Town of Sanbornton Highway & Recreation	60 Hunkins Pond Road	3.62
026-013-000	Sanbornton Town Office & Life Safety Bldg	573 Sanborn Road	2.64
026-042-000	Town of Sanbornton Public Library	27 Meeting House Hill R	0.24
026-045-000	Town of Sanbornton Town Hall	19 Meeting House Hill Rd	3.22

Conservation Commission Properties

Map & Lot	Facility	Location	Acres
004-027-000	Common Lot /Land Only	191 Hermit Woods Road	2.84
015-061-000	Land Only	New Hampton Road	1.71
023-006-005	Land Only	Hunkins Pond Road	13.83

Town Owned Properties

Map & Lot	Location	Type	Acres
001-012-000	Mountain Road	Land	20.00
003-003-000	Plummer Pond Island	Island	0.14
003-005-000	Plummer Pond Island	Island	0.27
003-017-000	Hueber Drive	Land	0.37
003-023-000	Moose Run Drive	Land	0.34
003-068-000	Patriot Lane	Land	0.45
003-122-000	Hermit Lake Road	Land	0.40
003-130-000	Hermit Lake Road	Land	0.41
003-133-000	Hermit Lake Island	Island	0.34
003-142-000	Hermit Lake Island	Island	1.04
003-143-000	Hermit Lake Island	Island	0.17
003-144-000	Hermit Lake Island	Island	0.09
003-145-000	Hermit Lake Island	Island	0.28
003-151-000	Hermit Lake Island	Island	0.05
003-166-000	Hueber Drive	Land	0.65
003-170-000	Stage Road	Land	0.57
003-171-000	Hermit Lake Island	Island	0.06
003-185-000	Wescott Drive	Land	0.55
004-032-000	Eastman Hill Road	Forest	128.00
006-002-000	Knox Mtn Road	Land	40.00
008-006-000	Hermit Lake Island	Island	2.00
008-013-000	Hermit Lake Island	Island	2.00
008-014-000	Hermit Lake Island	Island	0.23
008-015-000	Hermit Lake Island	Island	0.17
008-017-000	Mountain Road	Land	13.03
008-025-000	Hermit Woods Road	Land	1.50
008-035-000	Circle Point Road	Land	0.27
008-047-000	Point Road	Land	0.15
008-059-000	Circle Point Road	Land	0.47
009-020-000	Cawley Pond Road	Land	1.00
009-061-000	Taylor Road	Forest	68.32
010-069-000	Spring Road	Land	0.17
011-071-000	Dr True Road	Land	56.41
012-062-000	Leighton Estates Road	Land	1.82
013-003-000	Knox Mtn Road	Land	20.00
015-101-000	Tower Hill Road	Land	12.00
015-126-000	Shute Hill Road	Land	10.00
016-003-000	Old Range Road	Land	32.00
016-004-000	Old Range Road	Land	19.00
016-024-000	Old Range Road	Land	18.44
016-065-000	Poplar Road	Land	7.00
018-030-000	369 Philbrook Road #1	Land	0.75
021-046-000	Willow Road	Land	13.00

2021 Town Owned Facilities & Properties

021-075-000	Willow Road	Land	1.21
025-012-000	New Hampton Road	Land	6.23
025-018-000	New Boston Road	Land	68.00
025-034-000	Park View Drive	Land	0.14
026-047-000	Meeting House Hill Road	Land	3.70
026-067-000	Meeting House Hill Road	Land	1.06
027-005-000	Calef Hill Road	Land	0.23

TREASURER'S REPORT
Fiscal Year 2021

GENERAL FUND ACCOUNT

Cash on hand July 1, 2020 **\$ 4,672,994**

Receipts:

Tax Collector	11,140,097	
Town Clerk	1,026,862	
Selectmen's Office	671,448	
Interest earned on account	5,246	
Capital Reserve Fund Transfers	71,548	
Recreation Dept. annual commitment	12,942	
Ambulance S.R. Fund reimbursements	48,540	
Police Detail S.R. Fund reimbursements	18,270	
		<u>+12,994,953</u>
		\$ 17,667,947

Expenditures:

Payments by order of Selectmen	5,681,849	
Payments to Winnisquam Reg. School District	6,110,000	
Tax Payment to Belknap County	618,835	
Long Term Debt - principal payments	214,708	
Long Term Debt - interest payments	22,630	
		-12,648,022

Ending Balance June 30, 2021 **\$5,019,925**

SAVINGS ACCOUNTS

EMERGENCY MEDICAL SERVICE, FIRE AND RESCUE APPARATUS & EQUIPMENT

(Savings account opened in 2004 to hold Special Revenue Funds)

Beginning balance July 1, 2020	\$ 206,177.13
Deposits to account:	
Revenues	89,688.65
Interest Earnings	<u>+ 313.12</u>
Total	+90,001.77
Subtotal Account	296,178.90
Expenditure - Transfers to General Fund	<u>-49,164.48</u>
Ending Balance June 30, 2021	\$ 247,014.42

CEMETERY SALES FUND

(Savings account opened in 2008 after sale of first plots)

Beginning balance July 1, 2020	\$20,357.37
Deposits to account: Sale of plots	550.00
Interest earnings	0.00
No Expenditures	0
Ending Balance June 30, 2021	\$20,907.37

CONSERVATION FUND/Donations

(Opened in 1988 in accordance with RSA 36-A:5)

Beginning balance July 1, 2020	\$ 9,700.13
Deposits to account:	6,000.00
Deposit from Con Budget	553.00
Interest earnings	5.62
Expenditures	553.59

Ending Balance June 30, 2021 **\$ 15,705.16**

CONSERVATION / Land Use Change Tax Fund

(Authorized by vote of 1999 Town Meeting in accordance with RSA 79-A:25 II; modified by vote of 2002 Town Meeting; modified by vote of 2014 Town Meeting)

Beginning balance July 1, 2020 **\$ 85,179.66**
Deposits to account: 0.00

Interest earnings 84.84

No Expenditures
Ending Balance June 30, 2021 **\$ 85,264.50**

FOREST MAINTENANCE FUND

(Opened in February 2002 in accordance with RSA 31:113)

Beginning balance July 1, 2020 **\$ 75,678.67**
Deposits to account: Timber Sale 0
Interest earnings 75.38

Expenditures 0
Ending Balance June 30, 2021 **\$ 75,754.05**

POLICE/DRUG FORFEITURE MONIES

(Opened in 1990 in accordance with RSA 318-B:17-c)

Beginning Balance July 1, 2020 **\$425.02**
Deposits to Account: Interest .02

No Expenditures - 0

Ending Balance June 30, 2021 **\$425.04**

POLICE SPECIAL DETAIL FUND

(Opened in 2012 in accordance with RSA 31:95-h)

Beginning Balance July 1, 202 **\$ 13,555.55**
Deposits to Account: Income 15,695.00
Interest 1.44

No Expenditures

Ending Balance June 30, 2021

\$ 4,778.23

All funds under control of the treasurer are on deposit at The Franklin Savings Bank.

Respectfully submitted,

Karen M Cobb, Treasurer

2021 Sanbornton Trustees of the Trust Funds Report

The Trustees met throughout the year as needed.

Lynn Chong was reelected in March to a 3-year term; we appreciate her continued service.

Disbursements from the Town in keeping with amounts and purposes approved at 2020's Town Meeting were deposited into the appropriate accounts. We opened an account for a new capital reserve fund (CRF), "Expendable Trust Fund for Employees," in March, and deposited checks for other CRFs in May. In September, we also received and deposited disbursements as approved at the 2021 Town Meeting. Requests for CRF reimbursement for a variety of expenditures were reviewed, approved and checks written to the Town throughout the year; we also coordinated with the Selectboard and Town Administrator to ensure we could support a shift toward a more rapid reimbursement schedule when needed.

The Trustees carried out the terms of the 2020 John Doe Taylor III scholarship awards and issued one \$1,500 award toward the recipient's second semester tuition. Two \$650 scholarships were awarded for the upcoming year. Disbursements were also made to the Union Cemetery trustees of income from charitable trusts.

The state reports (MS-9 and MS-10) were submitted on time in late August via email and postal mail. (Due to unresolved reporting incompatibilities with the online portal operated by DoJ, we continued with paper filing processes.) The annual audit was completed successfully.

The Trustees continue to use two separate institutions for investment of Sanbornton's capital reserve funds and the numerous charitable trust funds that have been established and maintained over the years.

Lynn Chong, Trustee

Megan Farkas, Trustee and Chair

Tina Nagel, Trustee

Report of the Trust Fund of the Town of Sanbornton, New Hampshire on June 30, 2021

Name and Purpose of Trust	Purpose of Trust Fund	Principal						Income					Total Principal and Income	Prior Year Balances	
		Beginning Balance	New Funds Created	Capital Gains(Losses)	(Withdrawals)	Increase (Decrease) FV of Investments	Ending Balance	Beginning Balance	Income	Increase (Decrease) FV of Investments	Expenses				Ending Balance
											(Allocated)	(Distributions)			
Charitable Trusts															
Cemetery Perpetual Care		29,443.54		(627.84)			28,815.70	71,064.93	971.87		0.01	(947.56)	71,089.25	99,904.95	100,508.47
Library Fund		29,178.28		(254.80)			28,923.48	11,612.52	963.11				12,575.63	41,499.11	40,790.80
Needy Poor		27,008.16		(413.29)			26,594.87	39,151.75	891.48				40,043.24	66,638.11	66,159.91
School & Parsonage		3,383.97		(39.69)			3,344.28	2,970.46	111.70				3,082.16	6,426.44	6,354.43
School & Cemetery		8,280.83		(172.84)			8,107.99	19,388.34	273.33				19,661.67	27,769.66	27,669.17
Scholarship		32,112.42		(326.92)			31,785.50	20,221.52	1,059.96			(1,500.00)	19,781.48	51,566.98	52,333.94
Fireman's Memorial Scholarship		9,467.77		(106.14)			9,361.63	7,524.29	312.51				7,836.80	17,198.43	16,992.06
Playground		938.29		(10.42)			927.87	730.02	30.97				760.99	1,688.86	1,668.31
Veteran's Memorial [Expendable]		1,569.72		(18.76)			1,550.96	1,433.95	51.81				1,485.76	3,036.72	3,003.67
Town Park Building [Expendable]		7,261.73		(53.10)			7,208.63	1,238.88	239.69				1,478.58	8,687.21	8,500.61
		148,644.71		(2,023.80)			146,620.91	175,336.66	4,906.45		0.01	(2,447.56)	177,795.56	324,416.46	323,981.36
												(rounding correction)			
Town Capital Reserve Funds:															
Heavy Equipment		567.43					567.43		2.26				2.26	569.69	567.43
Town Building Improvement		117,891.45	25,000.00		(6,800.00)		136,091.45		118.99				118.99	136,210.44	117,891.45
Fire Truck		8,464.95	80,000.00				88,464.95		9.25				9.25	88,474.20	8,464.95
Road/Bridge Construction		212,255.75	150,000.00				362,255.75		206.51				206.51	362,462.26	212,255.75
Fire Truck Repair & Refurbish		112,904.96	10,000.00		(9,700.00)		113,204.96		112.34				112.34	113,317.30	112,904.96
Town Hall Repair & Restoration		78,480.73	25,000.00				103,480.73		79.84				79.84	103,560.57	78,480.73
SAR Funds to SAR		4,134.66					4,134.66		1.74				1.74	4,136.40	4,134.66
Facilities Repair & Refurbish		127,626.41	90,000.00		(39,682.21)		177,944.20		135.13				135.13	178,079.33	127,626.41
Transfer Station Equipment		6.89					6.89					(6.89)	(6.89)		6.89
Milfoil, Phosphorus Reduction		20,073.89	5,000.00		(5,000.00)		20,073.89		7.79				7.79	20,081.68	20,073.89
Road Evaluation & Repair		33,025.44	35,000.00				68,025.44		25.45				25.45	68,050.89	33,025.44
Employees			30,000.00		(15,365.79)		14,634.21							14,634.21	
		715,432.56	450,000.00		(76,548.00)		1,088,884.56		699.30			(6.89)	692.41	1,089,576.97	715,432.56
Totals		864,077.27	450,000.00		(2,023.80)		(76,548.00)	1,235,505.47	175,336.66	5,605.75	0.01	(2,454.45)	178,487.97	1,413,993.43	1,039,413.92
Rate of return on average amount invested:			0.292%												
Unrealized decrease in FV of average invested:			0.292%												

SANBORNTON FIRE & RESCUE DEPARTMENT

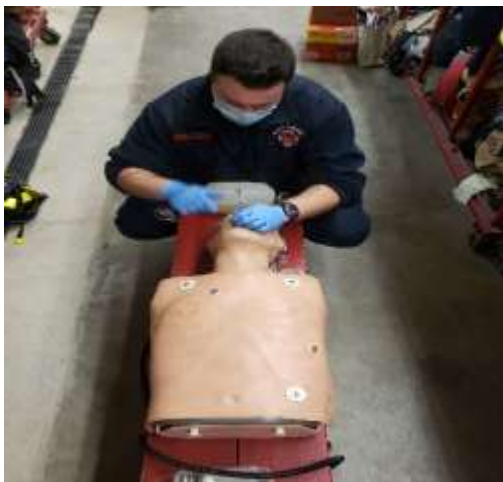
As always, we thank all the dedicated members of the fire & rescue department and their families, all Town Employees, the Selectboard and the residents of Sanbornton for their continued support over the last year, without this support we would not be able to accomplish the goal of protecting the residents and visitors of Sanbornton.

Sanbornton continues to be protected by our neighbors and friends which make up the Officers, Firefighters and Emergency Medical Technicians of the Sanbornton Fire & Rescue Department, these dedicated Men & Women continue to respond 24/7 – 365 days a year for emergency response to fire, medical emergencies, technical rescue, hazardous material incidents, and prevention activities in our community, as well all members attend on average three department meetings and trainings per month and are required to sign up and cover night shifts from home (from 7pm to 5am) four nights per month.



Members of the 2021 Sanbornton Fire & Rescue conducting training on the new Engine 2

The members continue to conduct countless hours of training in all aspects of Fire & Rescue to better serve the residents and visitors of Sanbornton.



Airway management training

With COVID-19 consuming much of our lives for another year, we continued the effort to keep both the staff and the general public safe by taking safety measures to be able to still conduct the needed inspections and keep everyone safe.

Issuance of burn permits were down this year compared to 2020, with 615 burn permits being issued in comparison to the 836 that were issued in 2020.

Below is the comparison of the last two years of onsite inspections by staff;

<u>2020</u>	<u>2021</u>	<u>Onsite Inspections</u>
➤ 7	22	Life Safety (to include new homes)
➤ 1	12	Place of Assembly
➤ 4	6	Foster Care
➤ 1	2	Fire Alarm Installation
➤ 36	85	LP gas / Oil burner or tank installation
➤ 3	5	Wood / Pellet stove installation
➤ 4	4	Supra Box installations
➤ 4	4	Annual School inspections
➤ 4	7	Consultations
➤ 11	17	Fire Drills
➤ 31	31	“911” Reflective Sign Permits
➤ 54	36	Outside fires (seasonal permits only)
➤ 6	5	Issuance of new E911 Address

Inspections saw a 30% increase in 2021 compared to 2020, a total of 236 onsite inspections were conducted compared to the 166 conducted in 2020. Two of the particular increases were in the installation of new Oil and LP Gas furnaces and generators and the new homes being built or renovated.

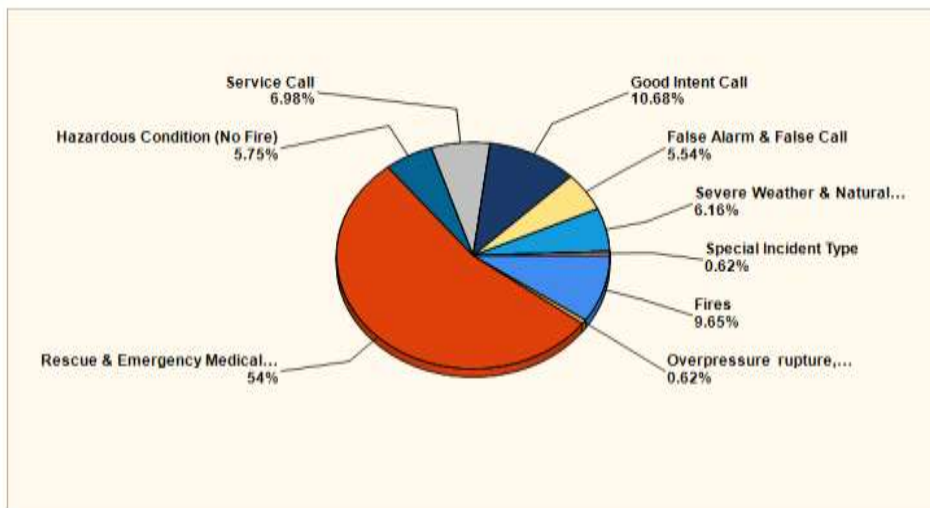
As a reminder, all Oil, LP & Natural Gas furnace and/or piping, wood and pellet stoves, stationary generator installations DO require a permit and inspection; make sure your installer is aware of the requirement and contacts the Sanbornton Fire Department prior to installation, if you have any questions contact the Fire Chief at the Central Fire Station (286-4819)



SF&R members working at a brush fire on Shaw Hill Rd in June

We are happy to announce that we saw a decrease in “Emergency Responses” in 2021 from the previous year, and the following is a summary of the 487 emergency calls for the 2021 calendar year, a decrease of 32 calls from 2020.

	<u>2020</u>	<u>2021</u>	
➤	49	47	Fires (<i>Building/Chimney/Vehicle/Brush/Mutual Aid</i>)
➤	250	263	Emergency Medical Incidents/Motor Vehicle Collisions
➤	59	64	Hazardous Conditions (<i>Gas Leaks/Carbon Monoxide/Live Power Lines down, etc.</i>)
➤	51	34	Service Calls (<i>Assist other Agency/Cover Assignment, Public Assist</i>)
➤	110	79	Good Intent/False Alarms (<i>Alarm activation-nothing found/Cancelled en-route</i>)



2021 saw a slight decrease in the “overlapping” calls for service with 77 overlapping calls compared to 80 overlapping in 2020 and 60 overlapping in 2019. “Overlapping” calls are when there is two or more calls going on simultaneously. This statistic continues to be of concern.



19 Ambulance 1 & 2 at a multi-car accident on Interstate 93

Again this year, all the departments in Sanbornton came together to weather this COVID-19 storm in a very positive and professional manner to ensure the continued protection of our residents and employees in a time of uncertainty and I wish to thank all of them for their continued dedication to the residents of Sanbornton.

As the construction to the Life Safety building with the addition of showers, a water filtration system, secured front entrance and all new exterior windows came to a close at the beginning of 2021, we started right into the renovations to the Emergency Operations Center (EOC) with a complete makeover.



Receiving an “Emergency Management Planning Grant - Supplemental (EMPG-S) in the amount of \$74,971 we completed the upgrades to the town’s Emergency Operation Center (EOC) which is located in the Life Safety Building, this included replacement of furniture, upgrades to the IT services in the building (to include computers, monitors and a mounted projector), and upgrades to the current meeting room and kitchen.

This year we took delivery of our new engine (19 Engine 2), a 2021 E-One Typhoon which will serve the town of Sanbornton for the next 20+ years, we would like to thank the residents for their continues support of the department giving us the “tools” to make sure we can protect the residents and visitors of Sanbornton.



Engine 2 is designed to be a “Rescue/Pumper” which allows enough compartment space to carry firefighting equipment and rescue equipment like extrication and stabilization tools.

The Fire Department would like to thank the Highway Department and the Police Departments for their continued help throughout the year during weather and other events. This proves that “Team Work” is a valuable tool to get things done.

In closing, I would like to talk about one of the biggest struggles the department has had in the last few years and that is the recruitment and retention of qualified members to work as Emergency Medical Providers and/or Firefighters, this is not a problem just in Sanbornton, the Lakes Region or the State of New Hampshire but a Nationwide Problem that has placed a very big strain on available resources. In the last 20 years call volumes have more than doubled but available staffing has shrunk, in part to the busy lives of our “On Call” staff and the time they are able to give being limited due to work and family obligations.

We even have problems filling an opening for a full-time position which has been vacant since June, this is a systemic problem with over 80 full time positions statewide that have not been filled. Thankfully, our per diem staff have stepped up to fill that void but this is not sustainable.

We continue to recruit new members, so if you think being a Firefighter or EMT might be for you please stop by the Central Station and speak to one of the on-duty staff to get more information on the requirements.

The Fire & EMS service is not for everyone, but if you give it a try you might just make the difference in someone’s life and learn a few new skills at the same time.

I applaud all the members of the Sanbornton Fire & Rescue for their dedication and sacrifice to the town of Sanbornton and its residents, even with the staffing issues this past year we were still able to handle all but two calls where mutual aid had to be requested because we were already out on an additional call.

“A JOB WELL DONE!!!!!!”

Paul D. Dexter Jr.

Paul D. Dexter Jr.
Fire Chief / Emergency Management Director

Sanbornton Fire Rescue Department
Member Roster 2021

Serving SFD Since

Fire Chief, Forest Fire Warden, EMD, EMT	Paul Dexter	6/6/2011
Deputy Chief - Operations / EMS / Paramedic	Scott Taylor	6/6/1990
Captain / EMT	Ray Smith	7/1/1997
Lieutenant / Advanced EMT (Company One)	Anna McLoon	9/8/2009
Lieutenant / Paramedic (Company Two)	Ken Carleton	7/2/2017
<i>Company One</i>		
Firefighter / Advanced EMT	Michael Lewis	1/8/2019
Firefighter/Advanced EMT	Dan Chapman	5/1/2013
Firefighter / EMT	Megan Howes	6/1/2015
EMT / Administrative Assistant	Mary Baxter	3/1/2012
Per Diem Firefighter / Advanced EMT	Ryan Donnelly	6/17/2017
Per Diem Firefighter / Advanced EMT	Phil Hackmann	11/1/2018
Firefighter / Advanced EMT	Michael Mussey	4/24/2019
Firefighter / Advanced EMT	Travis Gosine	3/22/2021
EMT	Nicole Smith	6/28/2021
<i>Company Two</i>		
Firefighter / Advanced EMT	John Kelly	10/26/2016
Firefighter	Dennis Paquet	3/1/2016
Firefighter	Ethan Cray	3/23/2021
Paramedic	Virgina Chapman	11/9/2011
EMT	Alberta Dobsa	8/31/2016
Per Diem Firefighter / Paramedic	Duncan Phillips	4/22/2015
Full Time Firefighter / Advanced EMT	Mark Bitetto	7/19/2012
Per Diem Firefighter / Advanced EMT	Steve Hussey	12/20/2019
Per Diem Firefighter / EMT	Caitlin Beattie	12/5/2021
Firefighter / Paramedic	Laurie Miller	9/19/2021

SANBORNTON “E911”

As you may or may not know, the Sanbornton Fire & Rescue Department is responsible along with the Board of Selectmen to manage the E911 system in Sanbornton, this includes issuance of “new” E911 addresses for new homes or businesses as well as tracking and resolving any discrepancies found in the numbering system.

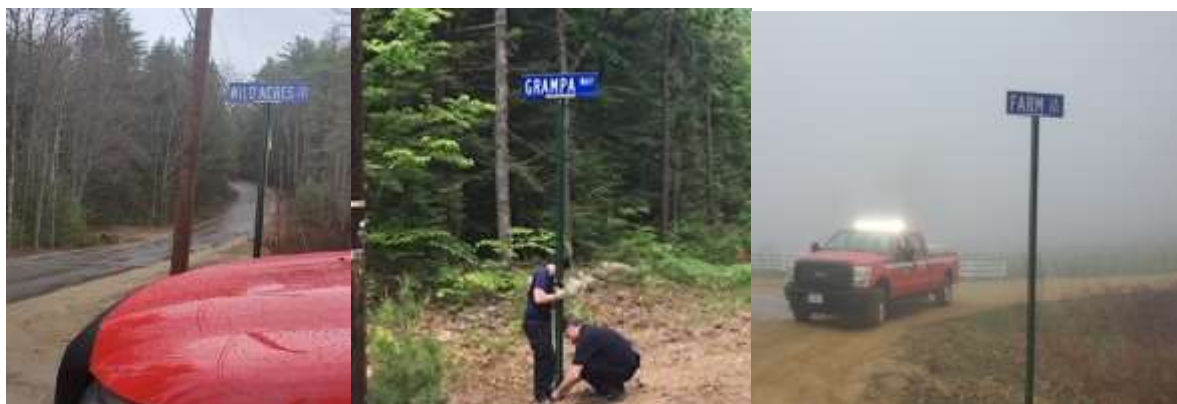


The Town of Sanbornton has an “ordinance for the establishment of a street numbering system” which details the regulations to follow for issuance of E911 numbering. The general purpose of the ordinance is as follows;

- a. To establish a uniform system of numbering primary buildings
- b. To promote efficiency in locating primary buildings
- c. To provide more expedient emergency response
- d. To provide a consistent system to establish mailing addresses

The full text of the ordinance can be found on the town’s website sanborntonnh.org

In an effort to promote efficiency in locating primary buildings we have begun to look at the “shared driveways” (two or more primary residences on the same driveway), over the years this has caused some delay in emergency responses by both the Fire & Rescue Department and the Police Department, so we have begun a project to issue new road names to these shared driveways using a “Blue” street sign with a new number issued to primary buildings.



We continue to encourage all residences to properly install appropriate number signs at the end of their driveways to assist emergency responders in locating you in a timely manner.



We have “911” numbering signs for sale for \$10.00 at the Central Fire Station, this has been a popular program throughout town and has helped emergency responders to better locate you in an emergency. If you do not have a visible sign at the end of your driveway contact the Central Fire Station (286-4819) and find out how you can get one of these important tools.



Paul D. Dexter Jr.

Paul D. Dexter Jr.
Fire Chief / Emergency Management Director

2021 Highway Department Report

With all the new challenges we've all had to face, the Highway Department is still here to provide the best service to the Town of Sanbornton. This year in 2021 we had Steele Hill Rd repaved, and gravel shoulders redone on Hunkins Pond Rd. Also, as a director I have spent a lot of time researching possible solutions to our mud season issues. As I am sure you are aware, we have almost 40 miles of gravel roads, and the construction cost of correctly rebuilding gravel roads is quite extensive. Because of this research, this year Cram Rd and Perkins Rd were the first gravel roads to be reclaimed in Sanbornton. Reclaiming is deeply blending the material that has been added over the years. We are hopeful this helps with mud season.

I would like to say thank you to the people of Sanbornton for your continued support. Thank you to the five people who work with me at the Highway Department and the rest of the town departments.

Respectfully submitted,

Johnny Van Tassel
Director of Highways

SANBORNTON POLICE DEPARTMENT 2021 TOWN REPORT

2021 was an interesting year for the Sanbornton Police Department. With COVID-19 still dictating how we do business; our operations are still not back to pre-pandemic means. We still have restricted access to the building, masks are still a regular part of our uniform, and our staff is working hard to stay healthy.

With a full complement of six officers on the roads, our motor vehicle enforcement capabilities have greatly increased over 2020. We are hearing our public's complaints about the problem areas in town and have been working hard to be seen and active. We have been awarded a motor vehicle enforcement grant to put officers on directed patrols in 2022. We are all working hard to maintain compliance with our motor vehicle laws, to make our roads safer for everyone.



With our motor vehicle and self-initiated activities increasing in 2021, we have seen our arrests and self-generated call numbers going up. The crew has been busy out on the roads and our administrative assistant has been busy keeping the office running smoothly as we still deal with the trials and tribulations of pandemic era law enforcement.

A major change for this department in 2020 involved our patrol vehicles. We now have two 2020 Ford Interceptor Hybrid cruisers (one purchased in fiscal year 2020 and one in fiscal year 2021). These vehicles use hybrid technology to improve fuel economy, reduce idle time, and improve performance. I am proud to say that we are the first agency in this area to bring this advanced technology to our fleet. As time goes on with these vehicles, they are working great for us and we will continue to benefit from their technology in vehicles to come. At the time of the writing of this report, we are still waiting to receive the pickup truck patrol vehicle that we were awarded

at the 2021 Town Meeting. Unfortunately, the well-publicized vehicle chip shortage has hit our cruiser fleet in 2021.

We continue to be very pleased with our community involvement thanks to the popularity of our Facebook page. Facebook is allowing us to put out important information to our citizens much faster than before. Please like us on Facebook to receive our messages. I believe through this increased community cooperation that we have continued to see burglaries and many types of thefts on the decrease from some previous years. Agencies this size function most effectively when they can work with the community to achieve their goals. An alert public can notice suspicious activity in their neighborhoods quickly, which gets our officers where they need to be in order to respond to or even prevent criminal activity.

The Sanbornton Police Department has continued to participate in community programs, such as our Elderly Call Program, L.E.A.D. (Law Enforcement Against Drugs) at the Sanbornton Central School, and our House Check Program when residents go away. We are also continuing our partnership with the Drug Enforcement Agency in providing our biannual Prescription Drug Take-Back events. There has also been a Sanbornton Police Department team at the New Hampshire Special Olympics Winni Dip for 11 years running. Along with the Special Olympics, this department has been involved with the Make-A-Wish Foundation of New Hampshire and recently participated for the fifth year in the Beards for Bucks fundraiser for our local Child Advocacy Center. The staff of the Sanbornton Police Department is always looking for ways to serve you better, so please let us know any suggestions you may have.

As you can certainly imagine, the Sanbornton Police Department is very excited our new facility was approved at the 2021 Town Meeting. We cannot thank our residents enough for the overwhelming support for this project. This new building will certainly provide this agency with a safe, secure, and up-to-date facility, which will serve our community for many years into the future. As anyone that knows me will tell you, I am extremely proud of the Sanbornton Police Department and our outstanding staff. It will be such a benefit to provide this crew with a facility they can be proud of, and one that will allow us all to serve this wonderful community at an even higher level of excellence.

Respectfully Submitted

Stephen M. Hankard
Chief of Police

2021 Sanbornton Public Library Report

Trustees: David Adams, Chair ('23) Carol Raymond, Vice Chair ('22)
Grita Olmstead, Treasurer ('23) Donna Schimming, Secretary ('22)
Paula Grassie, ('24) Christine Hobby, Alternate ('22)
Ana Gourlay, Alternate ('22)

Staff: Marcia Haigh, Director
Martha Bodwell, Technical Services Librarian (resigned May 2021)
Cheryl Provost, Library Assistant (retired August 2021)
Jessie Ahlgren, Program Coordinator (part-time 15 hours)
Heather Peterson, Library Assistant (part-time 12 hours - September 2021 to present)

Fiscal Year 2021 (FY21) required a high degree of adaptability, mostly due to the ongoing pandemic and staffing shortages. The library started the year with curbside pickup, Zoom programming, and “window browsing” the new books and movies and ended with inside services and outside programs. The library returned \$4,243.68 to the town from unspent appropriations.

We issued 45 new patron cards and had 2,380 visits throughout the year. Patrons borrowed our museum passes 19 times. Fortunately, now in the second half of 2021, visits are increasing in FY22 with more activity, and new movies and new books arriving regularly.

Interlibrary loan service started up again in September 2020 and we borrowed 441 books from other libraries for our readers. The use of the New Hampshire Downloadable Books saw the number of Sanbornton users increase to 126. Our patrons borrowed 3,565 e-books, audiobooks and e-magazines. Add digital services to the borrowing of 9,509 books, movies, magazines, and audiobooks from our collection brings the total circulation for FY21 to 13,515.

The library programs were offered over Zoom and in-person. They include the Summer Reading Program, weekly Storytime, FIO Club (Figure-it-Out) for tweens, book club, fiber arts, and the Bird Walk around Sanbornton Square led by David Perry and Chris Hobby. The StoryWalk® in the field has been popular with all ages. Programming Coordinator Jessie Ahlgren chose fun stories and displayed the book pages on stands around the field. We were fortunate to have the volunteer time of Phoebe Timmons during the summer. Phoebe worked as a runner and between inside and outside summer reading program activities. Thanks again Phoebe.

The library applied for and received a federal American Rescue Plan Act (ARPA) grant in July 2021. We used the funds to purchase sign holders for the StoryWalk®, presented live *Music with Mr. Aaron* for young families, and purchased four Early Literacy Reading kits with books, puzzles and helpful tips for parents to promote school readiness. The ARPA grants were made possible by the Institute of Museum and Library Services (IMLS) and the New Hampshire State Library.

Two long-time library employees left this year. Twenty-four year library veteran Martha Bodwell left in May to start her own business. Martha was renowned for filling unusual requests for books and movies through the interlibrary loan system. She also found multiple copies in multiple formats for numerous book groups in the area. Martha presented the Friday morning story time for many years and welcomed many young families to the library.

Library assistant Cheryl Provost retired (again) after nineteen years at the circulation desk. Cheryl quietly shelved the returned books, processed new materials, and prepared endless craft projects and summer reading program activities. I relied on Cheryl's nursing knowledge during the start of the pandemic, and with her help, we kept the books flowing to the patrons.

We welcomed Heather Peterson to the library team in September 2021. Heather brings many years of experience working in both public and school libraries. She has a passion for young adult literature and a very positive FIO attitude when working the circulation desk or fixing the printer.

It is now time for me to retire. Thank you for allowing me to serve as your librarian for the past eight years. Your book requests, program ideas, and stories have made every day interesting and challenging, for which I am very grateful. I am thankful for the support, time, and involvement of the Trustees. Together we have gained support of the Select Board and Budget Committee for the library, so that we may all work together to better serve the citizens of Sanbornton.

Your new director will join the team in January 2022. Give her time to get to know you and Sanbornton. Please continue to support the library and all the resources it has to offer.

The Library received a donation for \$100,000 from a person wishing to remain anonymous. This very generous gift was in appreciation of the library staff and trustees and the important service Sanbornton Public Library provides for the community. The Library Board of Trustees held a public hearing at the start of the November 16, 2021 meeting to ascertain public comment regarding the donation. The Trustees then voted to accept this unrestricted donation.

There are numerous projects in the library that can be tackled with these funds. Some ideas discussed at the meeting included: repairs to the windows and ceiling in the Woodman Room; replacing the outside book return with a touch-free drive-up option; cataloging materials in the History Room; upgrading the network hardware; and so much more. There are new services to consider and updates to the collection as well. The Board of Trustees, with the help of the next library director, will prioritize these projects.

It should be noted, that this gift is testament to the hard work and dedication of past, present, and future library staff, trustees and volunteers, as well as the community support. Thank you.

Respectfully submitted,
Marcia Haigh, Director

2021 Town Clerk/Tax Collector Report

I would like to start off by thanking all the staff, the Select Board, Town Administrator Trish Stafford, and all the election workers as well as our residents for working with us as we managed our way through countless COVID protocols.

One of the most memorable moments of 2021 was Sanbornton's Annual Town Meeting. Because of Covid, the meeting was moved to May and was held in the field behind Old Town Hall. I believe it was first for Sanbornton – and fitting, as it is where we will construct our new Town Office building.

Finishing out 2021 and moving into 2022, we added a link on our website for NH Tax Kiosk that allows residents to view all tax payment information on your property. Stay tuned as we implement the ability to take Motor Vehicle and Dog License renewal payments online in February 2022 and Tax payments later in the year. We will mail out monthly motor vehicle renewal notices so you can pay online with a debit or credit card.

The Elections schedule for the upcoming 2022:

Town and School Tuesday, March 8th from 7:00AM – 7:00PM
at the Old Town Hall 16 Meeting House Hill Rd.

Town Meeting is Wednesday, March 9th at 7:00PM
in the Gymnasium at Sanbornton Central School, 16 Hunkins Pond Rd.

State Primary Election Tuesday, September 13th 7:00AM – 7:00PM
at the Old Town Hall 16 Meeting House Hill Rd.

State General Election Tuesday, November 8th 7:00AM – 7:00PM
at the Old Town Hall 16 Meeting House Hill Rd.

Remember your dogs' current licenses expire on April 29th, 2022. Please make sure to bring an updated rabies certificate with you if you have had a recent visit to your veterinarian.

We process Boat Registrations including all New Hampshire residents AND out-of-state residents who wish to register their boats locally can do so here at the office.

Respectfully submitted:

Juliana Lonergan,

Town Clerk & Tax Collector

2021 Transfer Station Report

Many changes have occurred at the Transfer Station over the course of the past year. The year started off with a 2-lane traffic pattern between the recycle and office buildings, with only 2 vehicles being able to recycle at one time. When Spring came, the concrete barriers were removed and we returned to the original 3-lane traffic pattern. The Swap Shop was the final piece to the puzzle after starting Covid procedures in March of 2020. We moved the Swap Shop to the office building and added places to hang clothes, this has helped stop the clothes from getting moldy and mice making nests in any piles of clothes. We would like to thank our Volunteers for all of their help! They keep the Swap Shop open by going through items and directing other Residents on what is allowed in the Swap Shop. More Volunteers are always welcome, if you would like to volunteer, please see one of the attendants.

The MSW compactor is one of the most vital pieces of equipment at the Transfer Station, in October we installed a new electronic system for the MSW compactor, the prior system was installed in 1994. This will help us continue to manage our average of 12 tons of MSW each week.

We thank prior Manager, Nate Douglass, for his contribution to the Transfer Station these past couple of years. We are all saddened to see him go. Attendant Bethany Lavin continues to be a great employee at the Transfer Station. Transfer Station Employees are always able to answer questions, and we encourage them.

Shauna Goutier, Transfer Station Manager

Numbers over the past few years

Tons	2018	2019	2020	2021 (as of December 1 st)
Single Stream	218	180	185	150
C&D	264	235	206	245
MSW	593	536	617	568
Scrap Metal	86	74	65	63

Units	2018	2019	2020	2021 (as of December 1 st)
Freon	165	177	156	190
Tires	402	265	632	585

Pounds	2018	2019	2020	2021 (as of December 1 st)
Bulbs	765	562	606	552
Electronics	18,100	14,438	16,116	23,329

2021 Welfare Department Report

There have been so many changes for all of us in this last year. Changes to the way we do business, and certainly in how we may socialize as a community. I saw a need to offer more of social work-based support for families, and a decrease in our financial budget. My guess is that the federal and state funding that was available for people during the beginning of the pandemic was providing enough financial assistance. It remains to be seen what will happen long term if COVID and if inflation of prices continues now that additional funding has ended. It has been a blessing to continue as your Welfare Officer, I truly love this town. Thank you to all for your support and volunteer hours, this is an amazing community!

Sincerely,

Melanie Van Tassel

OPW

2021 Zoning Enforcement Officer Report

A Certificate of Zoning Compliance (CZC)* is required whenever you are constructing, reconstructing, demolishing, converting, or placing a structure on a property. A CZC is issued in lieu of a “Building Permit”. A CZC permit may also be required for a change in use of a building, and/or a change of use of a property. Both Home Occupations and Accessory Dwelling Units (commonly known as in-law apartments) require a CZC permit.

* The Certificate of Zoning Compliance is verification that a project complies with the requirements of the Sanbornton Zoning Ordinance. The Town of Sanbornton does not enforce the State of New Hampshire building code.

All construction projects must comply with the 2015 International Residential Code (IRC), and all other codes adopted by the New Hampshire State Building Code Review Board.

The Zoning Enforcement Officer issued a total of 53 Certificates of Zoning Compliance in 2021, which is 11 fewer than were issued in 2021.

There were eleven (11) Certificates of Zoning Compliance issued for new homes in 2021 versus ten in 2020.

Accessory Buildings/Structures	24
Alterations	4 (including one commercial solar array)
Additions	11
Accessory Dwelling Units	0
In Ground Pools	1
New Homes	11
Residential Solar Arrays	1
Demolitions	1
TOTAL PERMITS ISSUED	53
TOTAL APPLICATION FEES	\$ 9,095.92

Respectfully submitted,
Stephen Laurin, Zoning Enforcement Officer

2021 Budget Committee Report

Through the combined efforts of the Budget Committee, the Board of Selectmen and the Department Leaders, the FY22 operating budget presented for approval at Town Meeting reflected a decrease of 1.6% as compared to the prior year. That result is even more impressive when one considers that there were substantive cost increases that needed to be absorbed, a good many of which were out of the Town's control. Particularly noteworthy was a large increase in the NH Retirement System rates paid by the Town for each covered employee. That item alone would have accounted for a 1.7% increase in the total operating budget had other spending adjustments not been made.

Budget Committee members worked on several other initiatives this year to include, reformatting the presentation of the budget data in the town report, increasing its participation in the development and review of financials required by the Department of Revenue Administration, and participating in a working group which gathered data and provided input on the future implementation of merit-based wage adjustments for employees. Over the summer months the Committee also completely revised its Rules of Procedure (f.k.a. by-laws).

Last March the Budget Committee said goodbye to Bob Lambert who was elected as a Selectmen and could not therefore continue to serve on this Committee. In August we welcomed Ben Wilson who was appointed as a member of the Committee. We thank Bob for his time with the Committee and we thank Ben for being willing to step into this open role.

Work on the FY23 budget began in August with a joint meeting of the Budget Committee and Board of Selectmen. Early in the process the two groups agreed to accomplish departmental budget reviews in joint meetings. There are scheduling challenges to this process, but if they can be overcome, we believe these joint meetings will be found to be more effective.

Thus far, the greatest concern in developing the FY23 budget has been the current pace of inflation, particularly wage inflation. Through June 2021 the annual rate of inflation in New England was 4.0%, and in recent months it has been climbing even faster. Adjusting wages to retain our current employees, and to allow for attracting new employees to fill open roles, will be a key driver of the FY23 budget.

Thank you to all those who support the work of the Budget Committee. As Chair, I also want to extend a special thanks to each of the Committee members below, as well as to Audry whose assistance was invaluable to us.

Respectfully Submitted,

Ray Masse, Chair

Kate Osgood, Vice Chair

Craig Weisman, Member

Bob Presby, Member

Ralph Rathjen, Member

Ben Wilson, Member

Jim Dick, Selectmen's Representative

Audry Barriault, Recording Secretary

2021 Conservation Commission Report

The year 2021 has been a busy and different year for the Conservation Commission. We started our year with Zoom meetings instead of in-person meetings, challenging times for an old dog like me, but with help from members and our very capable secretary Audry Barriault, we got through it. Our first project was Earth Day, which because of COVID was not as well attended as in the past. We still cleaned up about 20 miles of road. Please remember not to throw trash on the side of the road; let's keep our beautiful town beautiful. We have worked all year securing an easement on a 24-acre parcel on Perkins Road. With a little bit of luck we will close on this deal in January of 2022. Dave Perry and others have done a good job cleaning up our hiking trails in the town forest off Eastman Hill Road. We will be working with Steele Hill to have at least one more connection from our trails to theirs.

Karen Bordeau has worked on a map to identify wildlife crossings throughout town; this could help identify land for protection through easement or outright purchase and set-aside land on future subdivisions. Dick Ayers, Ray Masse and others have done a fantastic job of producing our critically acclaimed seasonal newsletter. We also worked with Belknap County Conservation District (BCCD) to do stream improvement work on Black Brook. Trout Unlimited and their highly trained staff did all of the work with the goal of improving habitat and water quality for native Eastern Brook trout and all the organisms in this watershed. Black Brook is a major tributary to Lake Winnisquam.

We would like to thank Mary Ahlgren for almost 20 years of dedicated service to this Commission and Doug Sarette for the quality time he spent with us, and we welcomed Gail Morrison as a new member this year.

The public is welcome to all of our meetings. We meet on the second Thursday of each month at 7:00pm in the Town Offices. Thank you for your support.

Sincerely,

Brad Crosby, Chair

Members:

Karen Bordeau

Dick Ayers

Ray Mass

Dave Perry

Gail Morrison

Jim Dick, Selectmen's Representative

Report of Forest Fire Warden and State Forest Ranger

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. The Sanbornton Fire & Rescue and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

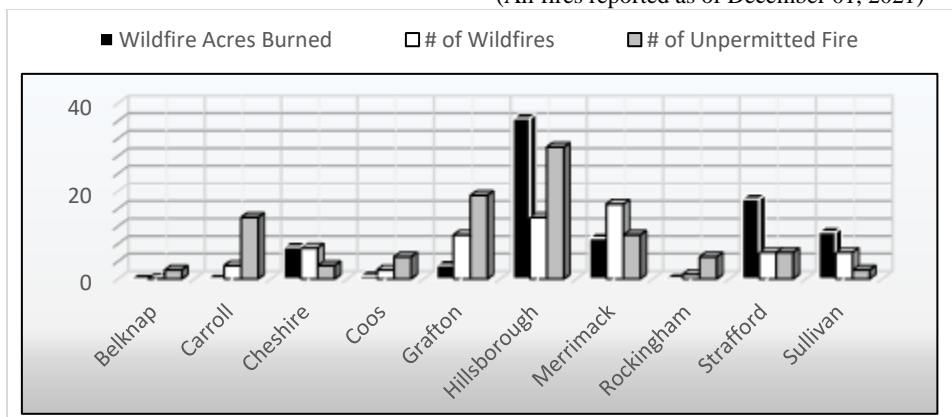
Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, the Sanbornton Fire & Rescue, and the state's Forest Rangers by being fire wise and fire safe!

The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2022 fire season, please remember to contact the Sanbornton Fire & Rescue to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up to date information, follow us on Twitter and Instagram: @NHForestRangers

2021 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2021)



*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

*Miscellaneous includes power lines, fireworks, electric fences, etc...

2021 Historic District Commission Report

Sanbornton Square was listed on the National Register of Historic Places in 1980 in recognition of its historic value. The Town of Sanbornton became a Certified Local Government in 1987 and was amongst the first communities in the state to join the program. The Sanbornton Historic District Commission was established at that time, as a program requirement. The Historic District Commission is responsible to review any proposed changes to properties within the District that will have any visual impact in an effort to maintain the historic character of the District. The commission issues a Certificate of Approval if the proposal meets the Town's Standards and Guidelines.

The Commission meets at least four times per year, usually on a second Tuesday of the month, but in no particular months. Additional meetings are called when required to review applications (for construction, painting, remodeling, fencing, etc. within the Historic District) and for work sessions. The Historic District Commission met four times in calendar year 2021; in February, May, July, and December.

Highlights for 2021 include:

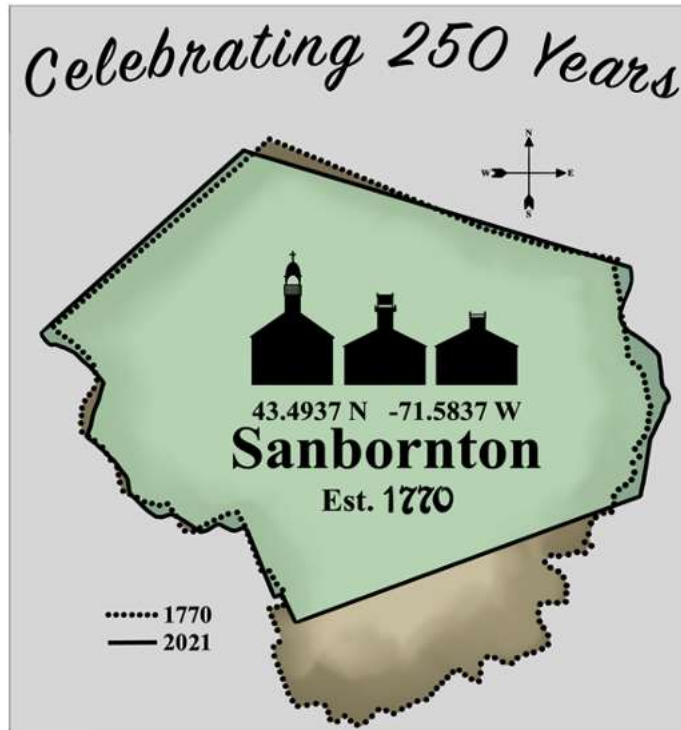
- Three Certificates of Approval (COA) were issued; for a new home on Sanborn Rd., a deck on the rear of a home on Sanborn Rd. and improvements to a garage on Tower Hill Road.
- The Town has been awarded a CLG grant to present two workshops in 2022. One workshop will present a virtual walking tour of Sanbornton Square and the second will discuss methods of repairing/preserving historic properties.
- The Commission met with a District resident who had completed work without a COA and resolved some outstanding issues.

Respectfully submitted,
Franz Vail, Chair

Members:
Franz Vail
Nina Gardner
Stuart Dymont
Tim Cline
Samuel Swartz
Robert Lambert, Selectmen's Representative

Alternates:
Barbara Whetstone

2021 Old Home Day Committee Report



Sanbornton's 250th (albeit one year late due to the pandemic) was a huge success. Our wish for everyone was to provide an event where our town's people and visitors alike could come out and spend time with family, friends, and neighbors sharing one significant thing in common ... the commitment to keeping our town one that truly celebrates our small-town community spirit and heritage all while recognizing that time does not stand still and that adaptability and change are now a major part of our vocabulary.

We connect to our past through our actions in the present and future as evidenced by Sanbornton's community-based culture which is strong as demonstrated through the actions of so many.

- The pride and participation from so many of our Sanbornton Residents who came out to have some fun, enjoy some delicious food, and partake in the entertainment.
- The town's Select Board for the generous donation supporting such a magnificent fireworks display.
- The Town's Recreation Department donation of the Climbing Wall and evening music provided by DJ Andy Sanborn.
- The generous sponsorships from Grappone Automotive, 3B Tree Removal, Steele Hill Resorts, the Racicot Family, Den Brae Golf Course and The Lake House at Ferry Point.
- And of course, the dedication and commitment put forth by the Old Home Day Committee and other volunteers.

Tradition is important. As such, what would OHD be without Sanbornton's Historical Society's Annual Breakfast and Tavern Tours, OHD commemorative t-shirts, Pony Rides, Fire and Rescue's Open House, UCC Organ Music, Sanbornton "Then and Now" Parade, Moulton Band, Wildlife Encounters, Grange and UCC refreshments, 3B Creative Carving, and of course the Open-Air Market.

Life becomes more interesting with change and change we did have. Many enjoyed the car show, the Snowmobile Club lunch fare, quilt raffle, SHS cookbooks, and a sweet treat in the afternoon; but we did not stop there as the festivities carried over to the evening cumulating with a magnificent fireworks display oohed and aahed by all.

As we move on to 2022, our focus on providing a fun, family-friendly event to bring our residents together to pay tribute to our past, recognize the present, and look toward the future will not be altered.

The OHD Committee would like to thank all the committee members, Town offices, volunteers, and sponsors for not only their past efforts, but the future successes as well.

Terry Rasp and Justin Barriault, Co-Chairs

Justin please update this list ~thanks,

Committee Members: Betsy Bryant, Tim Cline, Lynn Chong, Brad Crosby, Sharon Danforth, Nancy Durgan, Jamie Holland, Sheila Kufert, Grita Olmstead, Jacquelyn Riendeau, Sam Swartz

2021 Planning Board Report

LAND DEVELOPMENT REVIEW

There were nine (9) applications submitted to the Planning Board for review in 2021, which is one more than the number of applications in 2020.

The Planning Board held Public Hearings and approved the applications for two (2) Subdivision Plans, four (4) Site Plans, one (1) Lot Line Adjustment, and one (1) Voluntary Lot Merger. The Planning Board determined that one Subdivision application was not complete and therefore did not accept it for review.

The Planning Board also conducted Conceptual Consultations with two potential applicants.

NE Solar Garden withdrew their site plan application for a 13-megawatt solar array on April 20, 2021.

Meetings were held exclusively by remote format through March when the Governor's State of Emergency was lifted.

AMENDMENTS TO THE ZONING ORDINANCE

On March 9, 2021 voters approved an amendment to the Accessory Dwelling Unit Ordinance, as proposed by the Planning Board for the purpose of expanding opportunities for the construction of accessory dwellings.

Throughout 2021 the Planning Board has been holding discussions regarding amendments to the Aquifer Conservation District boundaries map, expansion of permitted uses in the Commercial Zoning District, and to the General Provision of the ordinance regarding Earth Excavations, Campgrounds, and residential solar arrays.

EVENTS/TRANSITIONS

Don Bormes relinquished his position of Chairman of the Planning Board in January. Board members elected Andy Sanborn as Chairman of the Planning Board, and Don Bormes as Vice-Chair.

The Planning Board invited Attorney Greg Michael, Chairman of the NH Housing Appeals Board, to their February meeting to speak about the creation and function of this new appeals alternative to Superior Court.

Beginning in April, the Planning Board resumed in-person meetings at either Old Town Hall or the Town Offices meeting room, as posted on the respective agendas.

The Planning Board voted on April 1 to recommend to the Selectmen that Jody Slack be reappointed as a full member of the Planning Board, and that Kalena Graham be reappointed as an alternate member of the Planning Board.

On May 6, the Planning Board voted to recommend to the Selectmen that Jamie Holland be appointed as an alternate member of the Planning Board.

At the annual business meeting on June 3, the Planning Board reelected Andy Sanborn as Planning Board Chairman and Don Bormes as Vice-Chair.

The Planning Board hosted its Joint Land Use Boards meeting on August 6, with representatives from the Zoning Board of Adjustment, Historic District Commission, and the Conservation Commission. Discussion topics included: Recreational Campgrounds; definition of Farming and Agriculture; the Aquifer Conservation District; Earth Excavations; Historical Conservation District; sexually-oriented businesses in the Commercial District; the Land Conservation Area Standards in the Subdivision Regulations; and updates to the 2012 Master Plan.

At several meetings beginning in August, the Planning Board has held discussions about proposed Driveway Regulations. The Board held a Public Hearing on November 4, at which the public expressed concerns about the proposed regulations. The Planning Board took the comments under advisement and will be rescheduling a second Public Hearing.

The Planning Board voted on September 2 to send its proposed Fiscal Year 2023 budget to the Selectmen.

Don Bormes resigned from the Planning Board on October 7, noting that he will be moving out of Town. The Planning Board accepted his resignation with regret and thanked him for his many years of service.

The Planning Board voted on October 21 to recommend to the Selectmen to appoint Kalena Graham as a full member of the Planning Board to complete Don Bormes' term of office.

UP-COMING PLANNING PROJECTS FOR 2022

Projects which the Planning Board expects to undertake in 2022 include:

- Updates to 2012 Sanbornton Master Plan
- Discussion of Level I and Level II Home Occupations
- Planning Board discussion of amendments to Site Plan Review Regulations and checklist
- Discussion of Regulation of short-term rentals (tourist homes)
- Revise Cell Tower (PWSF) Ordinance regarding Minor Modifications
- Revise Ordinance regarding termination of Variances and Special Exceptions (674:33.I-a.(b))

The members of the Planning Board serve as volunteers without compensation.

Respectfully submitted by the Planning Board,

Andrew Sanborn, Chairman,
Selectman Representative, John Olmstead,
Will Ellis,
Jody Slack,
Kalena Graham

Alternate Members: Thomas Lynch and Jamie Holland

Planning Board Staff Assistant, Stephen Laurin

Planning Board Secretary, Audry Barriault

December 13, 2021

2021 Recreation Commission Report

The Recreation Department offers a variety of programs for youth and adults that serve the community, as well as the coordination of youth sports organizations field usage at the Sanbornton Town Park. The Recreation Commission works diligently to provide a safe, friendly and fun environment for the Sanbornton community to enjoy throughout the year.

The Recreation Commission welcomed Kaela Hobby-Reichstein as a new member and thanks Tracy Seavey for her years of dedication to the commission and town of Sanbornton. The Recreation Commission meets the second Tuesday of the month and is open to the public.

Activities & Programs

Gunstock Skiing & Snowboarding Outreach Program

Gunstock offers a great program each year that includes a discounted season pass and lessons with free rentals for each registered participant ages 6-18! The passes can be redeemed the first day the mountain opens. Lessons were held on Friday nights in the months of February and March starting at 5:30pm. Sanbornton Recreation combines this program with the Pines Community Center and had a total of 51 registered participants.

Before & After School Care

Dolly Elliot is the director of Before & After School Care and McKayla Shaw is the Assistant Site Director; they are both a vital part of the program. In September Dolly announced her retirement but has graciously agreed to stay until the end of the school year. The Recreation Department is looking to hire a new Director & Assistant Site Director for the program. If you are interested, please reach out to the Recreation Department or Town Administrator.

The before-school program resumed in February and enrollment was low due to the school district using a hybrid model. Enrollment started to pick back up in April when the school district made the decision for the students to go back to school full time. In September, when the students went back to school, enrollment started slow, but we are currently at capacity for morning care (35 students) and our after care numbers are similar. The program starts at 7:00am during school days, allowing parents to have a safe and healthy environment to bring their children before going to work. The mornings are filled with free play including board games, arts, crafts, jump rope and basketball. There is also fun, structured group games played during the last 20 minutes of the program. The after-school program begins when students are dismissed from class and runs until 5:30pm. Afternoons consist of outside play, snack, cooking, crafts, and group games. The program is a licensed provider by the State of NH Health & Human Services.

Basketball

Kindergarten- 2nd Grade basketball is a program which starts in January on Saturdays and runs for a month long. We were unable to run sports programs out of the school in early 2021, so we did not have this program.

Fall 2021, the Recreation Department was granted access to the school for all programs which means we were able to resume our Basketball Program. We currently have 13 players for our 3/4th grade boys team, 9 players for our 3/4th grade girls, 14 players for our 5/6th grade boys, and 11 players for our 5/6th grade girls. Our Kindergarten-2nd grade registration just opened and it is filling up quick!

A big thank you to all who have stepped up to coach this year and dedicated their time to the children in the program! Basketball is by far the most demanding volunteer position there is so thank you Zach Hall, Butch Schuck, Jen & Ryan Hart, Rich Thompson, Ron Evans, and Liz Miller

Spring Easter Egg Hunts

We held our Annual Easter Egg Hunt on April 3rd this year. Eggs were scattered all over the field behind the old Town Hall & Library for children to search for. There was even a flashlight egg hunt for the older children once it got dark. Overall there were over 2000 eggs that were found! Thank you to a few awesome kids and Recreation staff who helped stuff them all!

Beaches

This year our very own selectman Bob Lambert AKA Scuba Bob, helped us put in the swim lines at the two town beaches and also bring them in once summer was over. Jared Paskavitch helped put the swim rafts out at each beach after the lines were placed and the highway department helped load the rafts up to store them for the winter. The fence at Winnisquam Beach was replaced with a beautiful cedar post & rail fence. Matt Durling also graciously donated a trailer to the Recreation Department so that we can transport the rafts to each beach. Mindy Defosse was the beach attendant this year and did a phenomenal job at making sure the beaches were maintained, raked, and kept safe throughout the summer. Thank you to all who helped with the cleanliness of the beaches, it takes a village!



Swim Lessons

This year our swim instructors over at NHSwim decided to offer private swim lessons to families in the community. Swim lessons filled up rather quickly and registration closed in April for the program. The lessons were held during the first two weeks of August at Winnisquam Beach. Thank you NHSwim!

Summer Day Camp Program

Sanbornton Recreation Summer Day Camp Program runs for 7 weeks over summer break and is held in the Sanbornton Central Elementary School. Due to COVID, we limited our number of registrations this year and the program was filled by early May! The Recreation Commission decided to not have field trips but instead bring in some fun presenters. Wildlife Encounters and SubZero Nitrogen Ice Cream came and put on a great show for our program. We are looking forward to another fabulous summer with some great field trips!



Old Home Day

This year Sanbornton Recreation was lucky enough to participate in Old Home Day at the Town Park. The department offered a climbing wall from Vertical Alignment for children and even a few adults to conquer. The turn out was amazing and the fireworks show was incredible. Seeing that many people from the community enjoying the beautiful space that the town park has to offer was wonderful!



Fall Sports

Field Hockey Program

Our field hockey program resumed a normal season with games versus local towns including Franklin, Bristol and Merrimack Valley. There were 13 girls from grades 3rd-6th on the team who were coached by Kamie Adams.

Soccer Program

Our soccer program had a great turn out with 17 Preschoolers who were coached by Kerri & Theo Brackett, 20 Kindergarten - 1st Graders coached by Travis Teeboom & Dan Chapman, 16 2nd-3rd graders coached by Dan Chapman & Josh Roberts, and 10 4th-6th graders who combined with the Pines CC! Big thanks to all those who volunteered their time to help with this season.

Adult Coed Volleyball Program

The volleyball program runs from September to May on Monday nights 7:00-9:00pm in the Sanbornton Central School gym. This program has a great turn out with around 20 participants! Registration is accepted throughout the year for the program so anyone can join at any time.

Adult Pickleball Program

Pickleball runs in two sessions: September-December and February-May. The program is on Thursday nights 5:30-7:30 in the Sanbornton Central School Gym and has a total of 9 people.

Trunk-or-Treat

This year Trunk-or-Treat was held in the Sanbornton Central School Parking lot. There was a total of 17 trunks including Molton's Band and the Sanbornton Fire Department! Even though

the weather was cold and rainy there were over 200 trick or treaters who attended!! The path leading from the parking lot to the library field was decorated so families could enjoy the Halloween themed story walk. Thanks to everyone who came out to make this a great event for the town!

Christmas Party

This year we had a low-key Christmas party where families could bring their children to make lots of different crafts and ornaments and then wrap them up to take them home as gifts or put them on their trees at home. We had many different games set up in the Old Town Hall that were Christmas themed, a photo booth was set up with lots of props, and there was even a bin of ornaments left out in the gazebo for families to decorate the town Christmas tree. Santa made an



appearance thanks to the Sanbornton Fire Department for driving him over for the annual tree lighting. Children got to visit with Santa outside in the gazebo and even received a small gift! Thank you to Santa, the Sanbornton Fire Department, Sanbornton Police Department, the Highway Department and anyone else who was somehow involved in this event!

In closing, I would like to extend a huge thank you to all the volunteers who assisted with the programs we provide, as well as to the Board of Selectmen and all the Town Departments for always stepping up when needed. The Commission would like to thank the Winnisquam Regional School District for allowing us access to their buildings. A big thank you to everyone for your kindness and patience as we try to continue our programs safely and as normal as we can throughout this pandemic.

For more information or to receive email updates please send inquiries to: sanborntonrecreation@gmail.com. You can also find us on Facebook at Sanbornton Recreation Department or contact the main office at 393-6665.

Respectfully submitted,

Amanda Pelissier, Coordinator

Recreation Commission Members:

John Olmstead, Selectmen Representative

Joel Smith, Chair

Kaela Hobby-Reinstein

Jacquelyn Riendeau

Barbara Whetstone

Colleen Longo

2021 Sanbornton Town Park Committee Report

The Sanbornton Town Park Committee was initially formed as a subcommittee of the Recreation Commission to address issues related to the town park. The Sanbornton Town Park Committee first met May 28, 2021 and has been meeting monthly.

The mission of the Sanbornton Town Park Committee, serving as an advisory committee to the Sanbornton Board of Selectmen, is to review, identify and recommend present and future recreation Town Park projects, and to ensure the Sanbornton Town Park will continue to serve as a valuable asset to Sanbornton residents of all ages.

SHORT TERM GOALS

1. Review the Town Park Master Plan, dated May 1, 2010, and identify the progress of the plan's proposed projects.
2. Identify the boundary between the Sanbornton Town Park and the Transfer Station and to identify to the Select Board future plans for park expansion as identified in the Town Park Master Plan.
3. Identify and recommend to the Select Board projects and associated costs that can be accomplished within the next two years and recommend ways of completing these projects.
4. Assess whether the park is meeting the identified recreation needs of the community by taking into account residents of all ages. Then, recommend ways to improve the park to better serve the town's needs.
5. Seek out potential volunteer, fundraising activities and funding resources for future projects.

LONG TERM GOALS

1. Recommend to the Select Board ways to update the Town Park Master Plan.
2. Recommend to the Select Board a process or plan to initiate and complete the following projects as identified by the Master Plan:
 - a. Recommend a plan to build an outdoor winter skating rink. (The committee presented a plan to the Select Board in November, 2021).
 - b. Recommend a plan to construct a recreation building to provide for equipment storage, restrooms, Recreation Coordinator office and community room.
 - c. Recommend a plan to build a multipurpose sports court (basketball, tennis, and pickle ball).

MEMBERSHIP

Committee membership will be comprised of the Recreation Coordinator, at least two Recreation Commission members, a representative from the Planning Board and three community members. A Highway and Transfer Station Department representative should be involved when projects deem appropriate.

Initially, the committee will meet monthly, over the next three years, and as needed depending on the projects being addressed.

The park is an important asset to the future of our town. The committee welcomes ideas and recommendations from the Sanbornton Community. Please contact anyone on this committee with your thoughts and if you are interested in joining this committee.

Respectfully submitted,

Barbara Whetstone, Chairman
Amanda Pelissier, Recreation Coordinator
Colleen Longo
Maya Hardcastle
Patty Kasparian
Jenn Dykstra
Will Ellis, Planning Board Representative

2021 Tree Warden Report

A number of phone calls and emails with pictures were sent to me during the past year regarding problem trees. Residents have been very active when it comes to diseased, dangerous and dead trees.

Several issues were brought to my attention by Officials of the Town and Director Johnny Van Tassel of the Highway Department. The Director and I keep each other informed of tree issues we both have dealt with from concerned residents.

I am sure that residents have noticed the dying/dead trees throughout the town. Unfortunately, the Emerald Ash Borer has invaded the Lakes Region and of course Sanbornton.

The Emerald Ash Borer is a metallic green beetle that bores into ash trees feeding on tissues beneath the bark, ultimately killing the tree. It is not native to the United States and was first found in the U.S. near Detroit, Michigan in 2002.

These diseased trees and dead trees make it very difficult to decide on which trees need to be removed immediately. The decision would be trees that involve power lines/utilities or danger to the public verses trees which are dead but don't pose an immediate danger. The problem is the cost of all the removals could be budget breaking to the tree removal budget or for that matter the budget in general. Bottom line is the Director of the Highway Department and I have discussed certain trees of need and will be working on a plan to address these problem trees.

Just to let you know, utility companies have been actively removing some of the dangerous/diseased trees around the town, this has certainly helped the town saving money for other trees we must deal with.

Thank you for all the understanding and patience regarding these tree issues. My phone number and email address are located on the Town website under Departments – Tree Warden.

Thanks again,
Guy J Giunta Jr.

2021 Zoning Board of Adjustment Report

Below is a summary of the Zoning Board of Adjustment's cases heard in 2021.

February 2021

Case 2020-7 - The ZBA voted unanimously (after a re-hearing) to grant a variance from Article 7A, Section 5 for construction of a home on Knox Mountain Rd, Tax Map 19, Lot 1, on a lot with less than required road frontage.

Case 2020-4: The ZBA voted 4-1 to grant a special exception for operation of a gravel pit on Johnson Rd at Tax 15, Lot 58.

March 2021

Case 2021-1: The ZBA voted unanimously to grant a variance from Article 8.A, Section 5 for construction of a garage five feet from side property line at 253 Hueber Dr, Tax Map 3, Lot 158, whereas a minimum of ten feet is required per the ordinance.

Case 2021-2: The ZBA voted unanimously to grant a special exception for campground operation under Article 4, Section U, at 195 Knox Mountain Rd, Tax Map 14, Lot 24.

May 2021

Case 2021-3: The ZBA voted unanimously to grant a special exception for campground operation under Article 4, Section U, at 35 Parker Hill Rd, Tax Map 16, Lot 54-1.

September 2021

Case 2021-4: The ZBA voted unanimously to grant a variance from Article 10, Section A(2) for continued operation of an auto body business in the Commercial District at 31 Bay Rd, Tax Map 24, Lot 29.

December 2021

Case 2021-5: The ZBA voted unanimously to grant a variance from Article 4.X, Section 3(L) for a detached accessory dwelling unit using separate driveway from main dwelling at 165 Hunkins Pond Rd, Tax Map 23, Lot 008.

The Zoning Board currently has two alternate positions available and meets the 4th Tuesday of the month as needed. Please contact the Town Administrator or ZBA Chair Tim Lang if you are interested in serving as an alternate.

Timothy P. Lang Sr.
ZBA Chair
tlang@thelangs.us
603-566-9802

2021 First Fruits Food Pantry Report

As the Covid-19 virus goes into its second year, it has changed almost everyone's life in some way. Keeping the staff and the patrons at the pantry safe while making sure we fulfill the needs of the clients has been our priority. We were able to have clients fill out shopping lists for the staff to deliver outside while keeping up with changing protocols of the pandemic.

As we progressed into 2021, the number of clients the pantry saw decreased by more than half. There was a slight increase in usage in September, however our numbers haven't yet rebounded to what they normally are for this time of year. This year we put out 21,225 meals which is roughly 14,000 less than in 2020. We put were able to provide 40 Easter, 30 Thanksgiving and 30 Christmas boxes this year. This spring, the pantry was also able reinstate the well-received snack program at the Sanbornton Central School.

All of this wouldn't be possible without the help of the Town of Sanbornton; all the town residents and businesses, the First Baptist Church, the Sanbornton Congregational Church UCC and the Mountain View Church. We would also like to thank the volunteers who continue to give their time, energy and talent. Thank you all for your tremendous support and dedication.

To hear more about First Fruits Food Pantry or get involved, please stop by 322 Upper Bay Road in Sanbornton or call 603.524.5996.

Respectfully Submitted;
Robert Presby – Pantry Director



Lakes Region Planning Commission

103 Main Street, Suite 3
 Meredith, NH 03253
 603-279-5334 | www.LakesRPC.org

FY21 Annual Report
Town of Sanbornton

The Lakes Region Planning Commission is a voluntary association of 30 communities within one of the nine state regional planning areas established under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. LRPC provides important cost-saving local services such as presented below and coordinates transportation, land use, economic development, and environmental planning at the regional level.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. Membership provides technical assistance and access to a wide range of services and resources, including:

- Master Plans, Capital Improvement Plans, and Hazard Mitigation Plans
- Land Use Regulations and Ordinances
- Developments of Regional Impact Review
- Circuit Rider Assistance to Planning & Zoning Boards
- Economic Development Assistance
- Grant Writing & Administration
- GIS Mapping
- Data Collection & Analysis
- Transportation, Land Use, and Watershed Planning.

The following highlights services and activities performed for or within Sanbornton during FY21. To view or download our complete FY21 Annual Report, please visit our website at www.LakesRPC.org.

Local Services & Activities

<p>Household Hazardous Waste (HHW) Program</p>	<ul style="list-style-type: none"> • Coordinated our 35th Annual Household Hazardous Waste (HHW) Collections in the summer on July 31 and August 7, 2021 in order to reach the maximum number of households. Residents could attend any of 8 locations on either day. Annual collections are always held on the same dates: LAST SATURDAY IN JULY / FIRST SATURDAY IN AUGUST. Education and outreach are conducted throughout the year so residents can plan for safe disposal to help protect the water and soil quality (including groundwater) of our drinking and well water resources. The safe collection and disposal of 39 tons of household hazardous waste in 2021 help prevent illegal dumping and save member communities from clean-up costs and transfer station exposure and storage issues. • BY THE NUMBERS: 24 participating communities 1,721 households 5 HHW Coordinator Meetings about 80 local workers and volunteers (<i>in addition to contractor personnel</i>) 25,000 feet or 4.5 miles of fluorescent tubing 77,994 POUNDS or 39 TONS of household hazardous waste safely removed and disposed of from our region. • The NEXT ANNUAL COLLECTIONS are scheduled for July 30, 2022 and August 6, 2022.
<p>Planning & Land Use Books</p>	<ul style="list-style-type: none"> • Ordered and distributed annual <i>New Hampshire Planning and Land Use Regulation</i> books for members for a Group Discount of \$82.50 per book as part of a regional bulk purchase. TOWN COST for 19 Books = \$204.50 AMOUNT SAVED AFTER COST = \$1,567.50
<p>Hazard Mitigation Plan (HMP) Update</p>	<ul style="list-style-type: none"> • Completed the Sanbornton Hazard Mitigation Plan Update, 2021 for adoption and approval by the Town. • Sent the Town-adopted plan to NH Homeland Security and Emergency Management (HSEM) for Final Review and received Formal Approval from NH HSEM/FEMA on April 7, 2021.
<p>General Assistance</p>	<ul style="list-style-type: none"> • Responded to inquiry from the Planning Board Assistant about sample Home Occupation ordinances.

	<ul style="list-style-type: none"> • Located and delivered 9 maps from the Town's 2012 Master Plan in response to a request from the Planning Board Assistant.
<p>Pemigewasset River Local Advisory Committee (PRLAC)</p>	<ul style="list-style-type: none"> • Provided organizational support to PRLAC including planning and preparation for 10 meetings, distribution of meeting materials, and maintenance of membership list. Provided financial update to the Committee and led discussion of methods for increasing membership. Reviewed and discussed bylaws and determination of quorum. Followed water-related legislative items and forwarded to Committee. • Explored options for updating the Pemi River Corridor Management Plan from 2013. Contacted NHDES Rivers Coordinator to discuss updating the Plan. Presented information to the Committee about a Water Quality Planning 604(b) Grant opportunity from NHDES for funding the update of the Plan. Scheduled a pre-proposal meeting with NHDES Watershed Supervisor upon the Committee's intent to apply. Submitted a Letter of Intent (LOI) to NHDES on behalf of PRLAC to apply for funding.
<p>Solid Waste Management Grant</p>	<ul style="list-style-type: none"> • Completed a Transfer Station site visit to meet with the Solid Waste Operators and discuss their site design, infrastructure needs, and waste management successes/challenges. The Town has requested assistance with grant writing for equipment and recycling storage areas, and expressed interest in updating their facility entrance and recycling signs going forward. <div data-bbox="435 793 1154 1346" data-label="Image"> </div> <p><i>Pictured above: Sanbornton's "WALL OF NON-RECYCLABLES". (LRPC Staff Photo)</i></p>

The LRPC is a participation-based organization where Commissioners have final say on the annual budget and can determine what services the organization provides. • Sanbornton's representatives to the LRPC during FY21 were:

- | | | | |
|--|-------------------|-------------|------------------|
| Commissioners (entitled to 2): | Ian Raymond | Alternates: | Vacant |
| Transportation Technical Advisory Committee: | Johnny Van Tassel | Alternate: | Katy North, Alt. |
| HHW Coordinator: | Nate Douglas | | |
| PRLAC Representation (entitled to 3): | Vacant | | |

*Respectfully submitted,
Jeffrey R. Hayes, Executive Director*



FROM: Pemigewasset River Local Advisory Committee

SUBJECT: 2021 Annual Town Report

The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC as well as other Local Advisory Committees to perform this task for them. Our site visits collect data, make observations, and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES, the developer, and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that is taken by DES.

As stated in previous annual reports (and is worthy of repetition), the Pemi is a Class B River, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

During 2021, the pandemic continued to remain a great public safety concern, but that didn't seem to dampen the number of projects that were brought to PRLAC's attention. Thankfully, PRLAC's membership remained in good shape, and we thank your town for providing knowledgeable and engaged representatives! Just a reminder that Select Boards of each of the PRLAC towns may appoint up to 3 members to the committee.

PRLAC members investigated a record number of permit requests and responded to these and other investigations that were brought to our attention by DES and other municipalities in our catchment area. Our permit investigations included such reviews as the removal and replacement of underground gas and diesel storage tanks, replacement of a building in Jellystone Campground, repair of a failed retaining wall in Bristol, a very ambitious and significant bank stabilization project in Plymouth, proposed construction of a house on a bluff in Thornton, request by Owls' Nest resort to divert Pemi River water to fill a 10 acre pond for fire control and irrigation, and the proposed use of defoliant on 48 acres of knotweed and other invasives on a large piece of property in Bridgewater.

In addition to our investigations and reporting, we also reviewed exciting projects like the Plymouth Conservation Commission's work with both Plymouth and the Town of Holderness to create a new public outdoor recreation park: Pemi Oxbow Recreation Area. We also met with the Friends of the Pemi; Livermore Falls group to review plans for expansion and preservation of the historic Livermore Falls area. Lastly, we received grant funding from NH DES so that we can focus on making limited updates to our River Management Plan.

Another key role of PRLAC is its participation with the DES Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 20th year of regular water testing at these 9 stations, and we recognize what a benefit it is to have been able to rely on our volunteers to perform a 20-year longitudinal study of the Pemi River water quality parameters! Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature, and chloride; all key elements in assessing overall river health. Additionally, after taking the previous year off due to COVID precautions, DES's lab was once again able to test for E coli, total phosphorus, and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring.

Under state law, the purpose of the Local Advisory Committee is to advise the communities within the watershed and NH DES on matters pertaining to management of the river, comment on governmental plans within the corridor, develop a corridor management plan which communities may adopt as an adjunct to their master plan, and report to NH DES and communities on the status of compliance to laws and regulations. Our management plan can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>. It is used to inform the public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2022, we intend to update our management plan using funding from NH DES.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 6:30 p.m. on the last Tuesday of the month from January through November. For most of last year, we met remotely using Zoom, but we have returned to in-person meetings, and will continue to do so if the safety of our members is assured. Details of the monthly meeting are posted through your Town, and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of our meetings are available at our link: www.lakesrpc.org/prlac/prlacmeetings.asp.

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

William Bolton, Chair
PRLAC

2021 Sanbornton Connects Report

Sanbornton Connects is a volunteer group of Sanbornton residents who *help connect members of our community to each other and to community resources that will enhance the quality of life for everyone and help residents Age in Place in an age-friendly, multigenerational community.*

Steering Committee:

Jackie Bonafide, Karen Ulmer Dorsch, Nina Gardner, Anne Howe

In addition to the Steering Committee, there are approximately 70+ other individuals or groups who receive our communications and receive invitations to our Zoom or in-person programs. Many of our members are retired from full-time work and want to educate themselves and our community about the services that seniors can take advantage of in order to improve their quality of life and Age in Place at home. Anyone *of any age* can join Sanbornton Connects by sending an email to: sanborntonconnects@gmail.com. There are no fees to be part of our group.

Sanbornton seniors whom we have surveyed believe that the following challenges will, or already do, make it difficult to stay in their own homes as they grow older: housing issues, health care, transportation, need for a caregiver, future disability or chronic illness, financial challenges (including taxes), access to services, ability to perform daily chores, grocery shopping, no family nearby for support, feeling isolated. The impact of COVID 19 has exacerbated these challenges and made it difficult for many seniors to receive the support they need.

Sanbornton Connects is an informal group with no funding. We have not yet applied for status as a 501(c)(3) nonprofit organization; our priority has been to do our best to help our neighbors through communication and education, and without duplicating services that other organizations provide.

Members of Sanbornton Connects:

- **Determine needs** (through surveys, interviews, etc.) that are important to Sanbornton senior citizens, keeping in mind that these needs can change over time and under varying circumstances, especially during a pandemic;
- **Identify resources** available to seniors in the greater Sanbornton area and beyond;
- **Support planning and implementation** of programs and services for seniors that contribute to making Sanbornton an age-friendly community;
- **Communicate regularly by email** with Sanbornton residents about events or programs that can help them be independent and Age in Place.
- **Coordinate educational programs on Zoom or in-person** that teach participants about community resources that support wellness, good nutrition, Medicare issues, housing, and more.

During 2021, we sent communications or presented programs to our members on the following topics:

- AARP-NH (information on caregiving and other topics)
- Adult Protective Services (DHHS)
- Age-Friendly Communities

- Alzheimer’s Association of Massachusetts and New Hampshire
- Bureau of Consumer Financial Protection (BCFP) and the Federal Deposit Insurance Corporation (FDIC) “Money Smart for Older Adults Guide” provided to our library by the Tilton Senior Center
- California’s Master Plan for Aging
- Central NH VNA and Hospice
- Currier Museum of Art (free admission day and Covid vaccines)
- Covid 19 Testing and Vaccination opportunities
- First Fruits Food Pantry
- Franklin VNA & Hospice Foot Care Clinic and their Flu Vaccine Clinic at the Tilton Senior Center
- Granite VNA (Wellness Programs, Flu Clinics, and more)
- Helping Hands Senior Support for the Lakes Region
- Home Assist Program
- Hospice Medicare Benefit
- Laconia Mobile Food Pantry
- League of NH Craftsmen’s Fair
- National Suicide Prevention Lifeline
- NH Alliance for Healthy Aging
- NH Bureau of Elderly & Adult Services (NH State Plan on Aging 2020-2023)
- NH Commodity Supplemental Food Program
- NH Legal Assistance, the Justice in Aging Project (“Consumer Guide to Assisted Living Residences in New Hampshire”)
- NH State Parks (Information on accessible recreation at for those with reduced or low mobility)
- Prescott Farm Discovery Tours
- Sanbornton Public Library
- Sanbornton Recreation Commission
- Senior Bus Services provided by the Town of Tilton
- Senior Companion Program
- Senior Speak NH (television program on Concord Public TV)
- ServiceLink/Partnership for Public Health
- Tilton Senior Center (monthly newsletter, menu & take-out menu, and weekly music program)
- Village-to-Village Network

In late April, several of us also served as volunteer “casualties” in a preparedness training exercise for the Sanbornton Police and Fire-Rescue Departments. We also worked with Roberta Baker (Laconia Daily Sun Health & Social Issues Reporter) to publicize Sanbornton Connects and we participated in the 2021 Sanbornton Old Home Day parade.

As Opportunity Members of the Village-to-Village Network, we receive regular emails from them about such topics as Healthy Aging, Caring for our Frailest Members, using Zoom, managing volunteer programs during COVID, Leadership Succession Planning, Software Training, Avoiding Cyber Scams, Gift Policies, Privacy and Document Security, Volunteer Driver Auto Insurance Requirements, and more.

We have developed good relationships with the First Baptist Church of Sanbornton, the Sanbornton Congregational Church, the “We Love Sanbornton!” Facebook group, Gilford Neighbors, and the First Fruits Food Pantry at the MountainView Church. We hope to nurture those relationships in order to make resources more available to Sanbornton residents. For 2022 we are working to bring Wellness programs to Sanbornton residents in Sanbornton.

Important future topics for Sanbornton Connects include Housing:

We need to remind ourselves that many of us are just “one fall away” from really needing care. Who will take care of us? Where will they live? Where will *we* live?

If our goal is to Age in Place,

- We will need help as we age in our homes.
- Caregivers need affordable, decent housing.
- At present, there is really no housing available in Sanbornton for moderate income people.

If a senior can no longer live in their own home,

- Housing options for seniors are limited. There is just one senior housing facility in Sanbornton: the Pyareo Home (Assisted Living, with 7 beds).
- At this point, some seniors are already leaving Sanbornton in order to find housing and services that meet their needs.
- Many eldercare facilities including independent living, assisted living, nursing homes, and memory care are currently understaffed, operating at far below their normal pre-Covid capacity, and limiting their admissions.

We are very concerned about this.

- Aging in place is becoming more than just a choice—it may be a necessity. Our community needs to support Aging in Place more than ever.
- Zoning can be critical in helping seniors age in place. An age-friendly zoning code should provide a variety of affordable housing and transportation options, connect individuals to community resources, and promote independence and healthy lifestyles.
- We will work on this in the coming year.

In the coming year, **we plan to create a website** that will store information about resources that will help our residents Age in Place and profile special older adults who are being successful at living independently at home—and still contributing to Sanbornton, the community we love.

For more information, please send an email to: sanborntonconnects@gmail.com.

This is a wonderful town. Many thanks for your interest and support.

**OFFICIAL BALLOT OF THE TOWN OF SANBORNTON
March 9, 2021**

Pursuant to the Warrant for the 2021 Town Meeting, The Moderator Tim Lang and Assistant Moderator Richard Gardner opened the polls at 7:00 a.m. on March 9, 2021. The Election Officials, Donna Ledgard, Donna Carter, Shawna Goutier, Denise Bodwell, Branden Morrison were sworn in by Timothy Lang, Moderator on March 9, 2021.

Names that appeared on the voter checklist totaled 2640. A total of 337 ballots were cast, including absentee ballots representing a 12.76% of voter participation. The polls closed promptly at 7:00 p.m. The results of the election are as follows:

Budget Committee 3 Year (2 Position)		Selectmen 3 Year	
Kate Osgood	251*	Robert Lambert	253*
Robert Presby	213*	Scott Morrow	31
		Glenn Frederick	31
Cemetery Trustee 3 Year		Library Trustee 3 Year	
Error no position		Paula Grassie	271*
Trustee of Trust Funds 3 Year			
Lynn Chong	270*		
	Yes	No	
Ballot Question 1	239	62	
Ballot Question 2	228	82	

2021 Town Meeting Minutes
Town of Sanbornton
State of New Hampshire
May 15, 2021

The 2021 Town Meeting was called to order at 10:14am by the Moderator Lang. This year's Town Meeting was held under a tent in the field behind the Library, Church and Old Town Hall.

Reverend Paula Gile of the Sanbornton Congregational Church was recognized to give the invocation.

Bob Presby led the legislative body in the Pledge of Allegiance.

Melanie VanTassel recognized Bob Presby from the First Fruits Food Pantry. He was recognized for his endless hours and dedication to the pantry. "He gives so much service to our community".

Jim Dick recognized the most recent Boston Post Cane recipient Mr. William Blackwood. Mr. Blackwood passed away on April 15th at the age of one hundred years old. His wife Barbara, the love of his life for seventy years, passed away one week before him. He was an Engineer and worked on the Apollo space program. He was a long-time resident of our town.

The Town will now begin the process of finding our oldest resident.

John Olmstead stated the Honorable Tom Salatiello passed away on Tuesday, May 4th. Tom moved to Sanbornton in 1978. He worked for the State of NH Dept Health & Human services for the past fifty years. Tom was elected to the BOS for a total for 12 years. He was a State Rep for 5 terms. He served on many boards within the Town. Olmstead recognized his wife, Linda. Linda commented "Even though Tom was not a glory seeker he did what he did because he cared about people. I hope others will step up and get involved in our community." The BOS presented a glass award that will be displayed at the Town Office.

The Moderator recognized Ray Masse, Vice Chair of the Budget Committee. He introduced Ralph Rathjen, Bob Presby, and Kate Osgood. (Chairman Weisman was not available for today's meeting.)

The Moderator recognized Chairman Olmstead to introduce Selectmen James Dick, and Robert Lambert, Town Clerk/Tax Collector Juliana Lonergan, Town Administrator Trish Stafford and Town Attorney Steve Bennett.

Moderator recognized Don Bormes, Richard Gardner, and Karen Cobb as Assistant Moderators.

Moderator Lang, recognized Dennis Fields for his service in the US Navy and serving (6) six terms as a State Representative for Sanbornton. Dennis served (8) eight terms in Merrimack for a total of fourteen terms in the house.

The Moderator read the election results of the November 2020 General Elections. In November we had 2062 voters which is a new Town Record. March 2021 Town Elections results were read.

Voters were reminded to check in with the Supervisors of the Check list to obtain a voting card.

The Moderator went over the rules that would be followed during the meeting.

Article 1: Long-Term Borrowing for Construction of New Town Office Building, Construction of an Access Drive, and Renovation of the Current Town Office Building to Become the Sanbornton Police Station

To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred Eighty-One Thousand One Hundred Fifty-Two Dollars (\$2,981,152) (gross budget) for the construction and equipping of a

new town office building on the Town-owned land behind Old Town Hall (Tax Map 26 Lots 45 and/or 47), construction of a new access drive through the Town-owned property in Tax Map 26 Lot 67, and the conversion and equipping of the current Town Office building as a police station; Two Million Two Hundred Eight Thousand Five Hundred Seventeen Dollars (\$2,208,517) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain, and accept federal, state, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon for a 10-year maturity and other terms thereof; and to authorize the Selectmen to take any other action necessary to carry out this vote or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of Six Hundred Thousand Dollars (\$600,000) from the Town's Unassigned Fund Balance for use on this project and to authorize the withdrawal of One Hundred Seventy-Two Thousand Six Hundred Thirty-Five Dollars (\$172,635) from the Town Building Improvement & Design Capital Reserve Fund for use on this project.

(3/5 majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Moved by Selectman James Dick

Second by Ray Masse

Selectman James Dick spoke to Article 1, for the past 18 months he has been part of the Building Committee. He sent accolades to the Building Committee for their dedication Brendan Morrison, Steven Cobb, Ken Carleton, Chuck Flanders and Chair Nina Gardner. The Committee held sixty-one regular meetings, and eight public presentations. Dick introduced Gardner to speak to Article One.

Gardner explained that 35 years ago Sanbornton built the Life Safety building. There has been no new building since. In that project the Police Dept. went from one room in the Old Town Hall to three rooms in the Life Safety Building. 1964 the current Town Office building was built for the Fire Dept. out of concrete and steel. The building is well suited for the Police Dept.

The proposal before you I call "Sanbornton Light" it's a smaller version and half the cost of the 2019 project that did not pass.

The Committee was charged to address the Town's needs as it pertains to space and facilities. The committee feels this building project will meet the Town's needs for the next twenty-five years. The current Town Offices are not handicapped accessible, there are water pipes running through the safe; there is only one bathroom, no potable water, inadequate parking, and poor HVAC. The current Police Department building is not secure and does not have its own bathrooms, or water. They must share with Fire Department and it is not safe when bringing prisoners into the building. The Committee listened to the input from the community concerning tax rate, security and length of bond and privacy. The Police Dept will get three times the space than they currently have and adding no new staff the Town Office space increase by 10 -20% with again no new staff. This building will meet the needs of our community. As of right now the Town has spent \$4,500.00 with Bonnet Page and Stone on architectural fees.

Selectman, James Dick spoke to the Article One. James Dick stated the total amount of the projected \$2,981,152. This will be a 10-year bond. The current bond interest rate is 0.81%. For planning, the Committee has been using an interest rate ¼ percent higher, which would make the total interest around \$145,000. Building design and capital reserve funds will be used to offset this project. Plans also to use some of the unassigned fund balance. Dick explained how the fund balance works and how the fund is used. Also, the Town is expecting a refund in the amount of \$788,00.00 from the State of NH for the Lower Bay project in which they

agreed to pay 80%. Of that money \$188,000 will go into the unassigned fund balance. The cost on the tax rate for this project is .11 cents/thousand increase on the tax rate. Two bond payments are expiring one is the Highway Garage and other is Maple Circle project. The actual impact of the 11¢ increase on a \$300,00.00 home is around \$33.00 a year or \$17 per tax bill.

Moderator Lang allowed Keith McBay from Bonnet Page Stone Construction Manager, to speak. The total cost number presented earlier cover all cost associated with the project. If the project was to pass today the next step is design. He addressed the cost of lumber and materials and concerns regarding the increase in cost. HL Turner understands that the project cannot exceed the cost. There is \$226,000 in contingencies in case of unexpected expenses.

Discussion:

Written testimony was read by Ray Masse for Craig Weissman who spoke in favor of supporting Article One.

Chief Hankard was allowed to speak as a non-resident and spoke in favor of the article. He stated this article addresses the safety needs of the department. Including privacy, evidence, HVAC system, weapons and ammunition. "This is a needs building, not a wants building"

Tim Grant spoke in favor the Article.

Rick Vachon asked about the contingency's money in the project. Jim Dick explained how the money is spent. Any money saved in the project will go back to the unassigned fund balance.

Paul Litchfield spoke in favor of the Article.

Linda Salatiello read written testimony from Tom Salatiello that stated his support of the article.

Stewart Dymont spoke in opposition to the Article due to best agricultural soil in the Belknap County, limitation on leeching, the location of the project and to the topography of the project.

Debbie Morrow spoke in opposition to the Article.

Nancy Durgin spoke in favor of the Article.

Sandra Lasalandra spoke in favor to the Article.

George Murray spoke in favor of the Article.

Fletcher Lokey asked why was the field chosen for the project. Dick responded that the land was purchased in 2006 purposely for a new town office building.

John Heath asked to move the Article. Moderator Lang said he would move it after the last speaker.

Ben Wilson asked what happens when the bond expires? Will the tax rate go down? Jim Dick responded that this a level principal bond with a fixed interest rate. By the last year of the bond the interest rate will be down to 7(seven) cent increase over the tax rate today. After ten years it will be paid off.

Melanie VanTassel spoke in favor of the Article and highlighted the importance of addressing accessibility issues at the Town Office.

Moderator Lang opened ballot voting at 11:40am. It was the only ballot vote open for the duration of the vote. Polls closed at 12:41pm (Ballot Vote), and a total of 285 Ballots were cast. Yes - 244 No – 41. There was no motion to reconsider the vote.

171 Votes required to pass. It was in the affirmative and the Moderator declared Article #1 as read passed by 3/5 majority vote required.

Moderator Lang stated as the polls need to be open for an hour for Article One, he will take Articles out of order to move the meeting along.

Article 10 – Amendments to the Transfer Station Ordinance

To see if the Town will vote to approve the amendments proposed to the Town's Transfer Station Ordinance, dated June 1, 1988. Copies of the entire ordinance are available for review at the Town Office or on the Town website, and at the Town Meeting.

(Majority vote required)

Recommended by the Selectmen

Moved by Selectman Robert Lambert

Second by Selectman James Dick

Selectman James Dick spoke to Article 10. The Transfer station ordinances were created in 1988. The ordinance has not been updated since then. This updated ordinance will bring the Transfer Station up to date up with its operating permit and add rigor behind commercial haulers.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article #10 passes.

Article 11 – Petitioned Warrant Article

New Hampshire Resolution for Nonpartisan Fair Redistricting

By petition of 25 or more eligible voters of the town of Sanbornton to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Sanbornton to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from town officials to Sanbornton's state legislators, informing them of the demands from their constituents within 30 days of the vote.

Moved by Lynn Chong

Second by John Heath

Lynn Chong Spoke to the Article 11. This warrant article is going around the State and this is an opportunity that happens every ten years after the census for redistricting. This is a nonpartisan issue and redistricting should be a fair open process.

Moderator Lang spoke to the Article as our State Representative and explained how the process works. There will be public hearings and will be live streamed so everyone can follow the process. Lang urged people to support this Article.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 11 passes.

Article 6 – Highway Truck Lease Payment

To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Seven Hundred Two Dollars (\$38,702) to make the Fiscal Year 21 payment on the lease for the truck designated as Highway Department Truck #1, with said amount to come from the Town’s Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget previously voted upon under Article 3 or the Capital Outlay total voted upon under Article 4.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Moved by Selectman John Olmstead

Second by Selectman James Dick

Selectmen James Dick spoke to Article 6. The lease for the truck was approved at the 2019 Town Meeting. The payment for FY 21 it will come out of the unassigned fund balance and will not impact the tax rate.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 6 passes

Article 7 – Transfer to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of One Million Ninety Thousand Dollars (\$1,090,000) to be added to the Capital Reserve Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4915.100	Town Building Improvements	\$160,000	\$160,000
4915.110	Town Facilities Repair & Refurbish	\$50,000	\$50,000
4915.120	Milfoil/Phosphorous Reduction	\$0	\$0
4915.130	Old Town Hall Repair & Restoration	\$0	\$0
4915.300	Fire Truck	\$90,000	\$90,000
4915.400	Heavy Equip - Hwy (Incl Road Eval)	\$35,000	\$35,000
4915.500	Fire Truck Repair & Refurbish	\$10,000	\$10,000
4915.800	Road/Bridge Construction	\$700,000	\$700,000
4915.TBD	Transfer Station	\$45,000	\$45,000
Total Transfer To Capital Reserve Funds		\$1,090,000	\$1,090,000

Moved by Selectman James Dick

Second by Selectman John Olmstead

Selectmen James Dick spoke to Article 7. This budget looks a lot different than past year.

The Board of Selectmen, Budget Committee and CIP Committee decided to fund road maintenance differently this year. Road maintenance has been in the operating budget. This presents challenges in spending the money in a fiscal year. By moving the money to the capital reserve fund, we are able to keep any unspent money and it will not go back to the general fund. The money will be used for road maintenance as it was voted on. It keeps the money in the highways and roads.

Moderator Lang asked a clarifying question. If you do not get a project completed in the fiscal year the money will be available for the next year. Selectmen Dick replied "correct"

Fletcher Lokey asked what happens if you have more work and you overrun the budget.

Selectmen James Dick responded we run on a bottom-line budget. If one Department goes over we are able to move from other lines to cover the cost. The Town is not allowed to expend money over the voted budget.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 7 passes.

Article 8 – Transfer to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Expendable Trust Funds, previously established, as follows:

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4916.TBD	Employee Severance Benefits	\$20,000	\$20,000
Total Transfer To Expendable Trust Funds		\$20,000	\$20,000

Moved by Selectman John Olmstead

Second by Selectman Robert Lambert

Selectmen John Olmstead spoke to Article 8. This Trust Fund is used to cover when employees leave service from the Town. This money will help cover unexpected departure of an employee.

Nancy Durgin asked if it was standard practices to pay employee out for unused sick time.

Selectmen James Dick explained the compensation package Town employees receive when they end their service to the Town.

Nancy Durgin said she didn't believe that paying sick time was standard practice and would like to volunteer to be part of a committee to study the Town's personnel policies. Moderator Lang said she could approach the Board of Selectmen with her offer.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article #8 passes.

Article 4 – Capital Outlay

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty-Eight Thousand Six Hundred Fifty-Four Dollars (\$148,654) for the following Capital Outlay purposes:

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
<u>4902</u>	<u>Machinery, Vehicles & Equipment</u>		
4902.122	Fire SCBA (Self Contained Breathing Apparatus)	\$39,000	\$39,000
4902.304	DPW Truck 5 Lease	\$21,051	\$21,051
4902.310	DPW Truck 3 Lease	\$33,725	\$33,725
4902.312	DPW Truck 4 Lease	\$16,175	\$16,175
4902.315	DPW Truck 1 Lease	<u>\$38,702</u>	<u>\$38,702</u>
	Subtotal	\$148,653	\$148,653
<u>4909</u>	<u>Improvements Other Than Buildings</u>		
4909.000	Town Roads	\$1	\$1
Total Capital Outlays		\$148,654	\$148,654

Moved by Selectman James Dick

Second by Selectman Robert Lambert

Selectman James Dick spoke to Article 4. Dick explained you can see truck lease payment for FY22 is included and the \$600K for road maintenance was reduced to \$1.00.

Earl Leighton asked why Truck #4 appears in Article 4 and Article #6. Selectmen Dick explained that Article 6 covers the payment for FY21 that was inadvertently left out of the budget. Article #4 is for next year's budget.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article #4 passes.

Article 12 – Other Business

To transact such other business that may legally come before the Town Meeting.

Faith Tobin spoke about her State of NH Float that her husband made. Her family would like to donate it to the Town of Sanbornton. She will be forming a committee to build a structure to house this beautiful float.

Shelia Kufert said Sanbornton Old Home Day Saturday, July 10th. There are lots of activities planned. There are forms for vendors and t-shirts sponsors. There also a raffle for a quilt and tickets will be \$20.00 each.

Lynn Chong would like to discuss the cover of this year's Town Report. Selectmen James Dick explained that the Board felt that this year all of the Town employees deserved to be recognized for how they responded to the COPVID crisis. Thank you to Mary Baxter for taking many of the photos and coming out with the cover layout.

Julie Lonergan stated the Town Clerk & Tax Collector is open with no appointments needed. She also reminded voters to register their dogs.

Heather Goodwin wanted to thank the Town employees and volunteers who keep everything going thru the COVIUD.

Selectmen James Dick said the Town is looking for a Town Hall Steward to take on an inventory of what needs to be done to the hall. There is money in Trust Fund to address some of the issues. If you are interested, please reach out to the BOS.

Moderator Lang state the Zoning Board has two openings if anyone is interested, please reach out to the BOS.

State Representative Lang says there is unexpected large revenue large surplus. Meals and Rooms tax revenue is down, but the State will be returning a higher percentage of the collected tax back to towns, so the impact should be reduced.

Fletcher Lokey asked who is our health officer. Selectman Dick said his name is Mike Capsalis.

At this point, Moderator Lang read the results of the vote on Article 1.

Motion: Selectmen James Dick made a motion to restrict reconsideration of Article 1, seconded by Selectman John Olmstead. The motion passes. The vote was in the affirmative.

Article 2 – Pre-payment of Promissory Note

To see if the Town will vote to raise and appropriate the sum of Fifty-Two Thousand Dollars (\$52,000) to pay the outstanding Fiscal Year 2023 balance (principal and interest) on the promissory note held by the State of New Hampshire Water Pollution Control Revolving Fund, with said amount to come from the Town's Unassigned Fund Balance. No amount is to be raised through taxation. Appropriations under this warrant article are not included in the Operating Budget to be voted upon under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Moved by Selectman Robert Lambert

Second by Selectman James Dick

Selectman James Dick spoke to Article 2. This Article allows the Town to use the unassigned fund balance to pay off the bond early, and use that funding to apply to the new bond payment going forward. This will avoid having to increase the tax burden by that amount, since the payment is already in the tax rate.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article #2 passes.

Motion:

It was **moved** by Phil Smith and **seconded** by Peter Sandstrom to reorder the warrant. Article 9 be put before Article 3.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 9 will be placed before Article 3.

Article 9 – Creation of Full-time Deputy Fire Chief Position

To see if the town will vote to raise and appropriate the sum of Ninety-Nine Thousand dollars (\$99,000) for all salary and benefits for a Full Time Deputy Fire Chief/EMS Coordinator for the Town of Sanbornton. This will be a transition from a part time position to full time salaried (exempt) position due to the retirement of the current part time Deputy Fire Chief/EMS Coordinator. Appropriations under this warrant article are not included in the Operating Budget total previously voted under Article 3.

(Majority vote required)

This Warrant Article is designated as a Special Warrant Article.

Recommended by the Selectmen – Recommended by the Budget Committee (65 - Yes, 108 - No)

Moved by Selectman John Olmstead

Second by Selectman James Dick

Fire Chief Paul Dexter spoke to the Article. Chief Dexter explained his part time Deputy will be retiring and he will need to fill this position. Current volunteer and full-time members cannot fill all the hours required for this position. The State of NH has changed the retirement rules and employees who are collecting retirement are now capped at 26 hours a week. This position needs more than 26 hours per week, which means a retiree with the right experience can't be hired. This has been an issue for the past years. Scott Taylor will be greatly missed and hard shoes to fill.

Ray Masse presented written testimony from Craig Weisman who is not in favor of Article 9. "I cannot support this Article as the cost is too much for the town. I prefer to keep the position as a part time position."

Nancy Durgin asked if we pass the full-time position what happen to the part-time money in the budget. Chief Dexter stated the DRA requires us to budget for the full amount for the first year. In the second year, the net increase will drop to about \$50K. Nancy Durgin asked for a follow up: Is the part time money still in the budget? If we vote yes for the full-time position, can we reduce the operating budget? Lang answered with yes, but it would require a written amendment.

Ray Masse asked the Chief do you have a plan for a 6-month training for an overlap to train the new position? The Chief said the current deputy will help train the new deputy Chief. It might take up to four months at reduced hours.

George Murray spoke in favor of the Article 9.

Lynn Chong asked for comment from those on the Budget Committee that supported this Article.

Bob Presby Budget Committee member was in favor of the new Full Time Deputy position. It's vital to replace this important position.

Kate Osgood, Budget Committee member voted to support the Full Time Deputy. She felt they needed the position.

Ralph Rathjen: Budget Committee member is not in favor of the article. 10 years ago, there was only 1 FT person and now we have 3 FT position plus a PT secretary. The Town's population has not grown in population in the past years. The NH State Retirement system has raised the cost share to 70%.

Ray Masse, BC member was not in favor of this Article. There were not merit raises in this year's budget for any Town Employees and he didn't think it was fair to add a new position.

Jim Evans spoke in favor of the Article. He said it will be hard to replace the current Deputy. The Department needs a solid person in that position. We all depends on the EMS. Training and responsibility are crucial to the department. A full-time person would be best.

Lang allowed Chief Hankard to speak. Chief Hankard spoke in favor of this Article. Scott Taylor is a force and he will be hard to replace. The work load he does is more than a part time position.

Mark Liebl asked to the body "what is the vison" he asked that the Town come up with a plan on how we move forward on spending.

Andrew Sanborn addressed how many volunteers we currently have and are we expecting too much of the few they have.

Julie Lonergan asked how much does this Article this article impacts the tax rate. Jim Dick answered that it's about eighteen cents on the tax rate this year but it will drop to eight or nine cents next year when the part time position is eliminated.

Moderator Lang stated has received a requested a secret ballot vote on Article 9 with 15 signatures verified by the supervisors of the checklist as registered voters in attendance.

Moderator Lang opened ballot voting at 1:33pm.

173 Ballots were cast. Yes - 65 No -108

Article 9 Failed

Article 3 - Operating Budget – Town

To see if the Town will vote to raise and appropriate the sum of Four Million Two Hundred Fifty-Five Thousand One Hundred One Dollars (\$4,255,101) for general municipal operations as recommended by the Budget Committee. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

DRA Account	Account Name	Budget Committee Recommendation	Selectmen's Recommendation
4130 - 4199	General Government	\$1,139,343	\$1,139,343
4210	Police Department	\$653,338	\$653,338
4220 - 4299	Fire Department & Emergency Mgmt	\$605,229	\$605,229
4311 - 4319	Highways & Streets	\$980,078	\$980,078
4321 - 4329	Sanitation	\$370,269	\$370,269
4411 - 4449	Health & Welfare	\$112,397	\$112,397
4520	Recreation	\$124,371	\$124,371
4550	Library	\$164,363	\$164,363
4583 - 4589	Patriotic Purposes & Other Culture	\$2,851	\$2,851
4611 - 4659	Conservation	\$2,347	\$2,347
4711 - 4799	Debt Service	\$100,516	\$100,516
Total Operating Budget		\$4,255,101	\$4,255,101

Moved by Ray Masse

Second by Selectman John Olmstead

Ray Masse spoke to the Article 3. This year there is a decrease in the operating budget of \$77,000. There were uncontrollable increases in transportation cost for Transfer Station, Recreation dept. no program due to COVID so their revenues were decreased significantly. The NH Retirement increased by 105-26% for around \$70,000 increase. Medical insurance increased by 6%. In this budget is a 1.4% cola increase for all employees. Despite these budgets increased we were still able to come in under last year's budget due to some very hard work by the Department Heads.

Discussion: There was no discussion on Article 3.

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 1 passes.

Article 5 - Police Pickup Truck

To see if the Town will vote to raise and appropriate the sum of Forty-Eight Thousand Dollars (\$48,000) for the purchase and set up of a Police Pickup Truck. This cost includes purchase of the vehicle, purchase/updating/installing any equipment needed, installation of existing equipment, decommissioning a truck in order to send it to auction or for trade, with the funds received to be used to offset the costs of the vehicle.

(Majority vote required)

Recommended by the Selectmen – Recommended by the Budget Committee (7 - Yes, 0 - No)

Moved by Selectmen John Olmstead

Second by Selectman Robert Lambert

Moderator Lang allowed Chief Steve Hankard to speak to Article 5 with no opposition from the legislative body. This will replace the 2014 F150 which has 104,000 miles and is not pursuit-rated. The new truck is pursuit-vehicle certified.

Discussion: None

There being no further discussion the Moderator called for the vote. It was in the affirmative and the Moderator declared Article 5 passes.

Motion: Andrew Sanborn made a **motion** to restrict reconsideration of all previous Articles, **seconded** by Selectman, John Olmstead. **The motion passes.** The vote was in the affirmative.

Reopened Article 12.

Selectmen James Dick thanked all the people involved and helping out to make today happen.

Moderator Lang explained that he worked with the BOS on today's meeting date. The meeting date was set in December as COVID daily case numbers were high in January - 847 per day in the State - and to make a safe meeting today's date was set.

The funding for today's meeting came from grants from the State of NH and your local tax dollars did not cover the cost.

A **motion** was made by Selectmen John Olmstead to adjourn, **seconded** by Selectman Lambert.

The Moderator called for the vote. It was in the affirmative and the Moderator declared the meeting adjourned at 1:41pm

Respectfully Submitted by,



Juliana Lonergan

Town Clerk / Tax Collector

Selectboard Clerk:



Approval Date 5.26.2021

2021 Town Reports Corrections

Supervisors of the Checklist

Sheila Dodge 2022

Mary Ahlgren 2026

Sheryl Anderson 2024

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2021-12/31/2021

--SANBORNTON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
KIMBALL, DOMONIC MICHAEL	02/01/2021	NASHUA,NH		KIMBALL, SELENA
FEDERICO, MATILDA JANE	02/08/2021	CONCORD,NH	BRACKETT, THEODORE	FEDERICO, KERRI
RHUDE, QUINN ALICE	03/10/2021	CONCORD,NH	RHUDE JR, RANDOLPH	RHUDE, KAYLEE
GIRARDIN, OLIVIA GRACE	05/22/2021	PLYMOUTH,NH	GIRARDIN, TYLER	GIRARDIN, ALICIA
WHITEHEAD, BRANTLEY JAMES	06/07/2021	LEBANON,NH	WHITEHEAD, DAKOTA	BELL, MEADOW
LACROIX, KAYDEN STANLEY	06/10/2021	CONCORD,NH	LACROIX, DREW	LACROIX, SHAYNA
RIDEOUT, HYACINTH ROBINSON	06/16/2021	PLYMOUTH,NH	RIDEOUT, CHRISTOPHER	RIDEOUT, DEIDRE
FOURNIER, JOSHUA COLBY	06/27/2021	CONCORD,NH	FOURNIER, AVERY	FOURNIER, KAYLA
SHEA, EVELYN ISLEY	07/07/2021	CONCORD,NH	SHEA, ETHAN	SHEA, BRITTANY
PELLETIER, LAZARUS AUGUSTINE	08/27/2021	CONCORD,NH	PELLETIER, JACOB	PELLETIER, SAMANTHA
FADDEN, SUMMER JANE	10/12/2021	CONCORD,NH	FADDEN, SHANE	EDMONDS, JENNIFER
HESELTINE, BRAELYNN ADELE	11/18/2021	MANCHESTER,NH	HESELTINE, BRIAN	DOUGLAS, DEVIN
ORDWAY, KYLER MORGAN	12/02/2021	CONCORD,NH	ORDWAY, KRISTOPHER-MORGAN	ORDWAY, KELSEA

Total number of records 13

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GIUNTA, PIERINA	01/05/2021	LACONIA	PASSI, PASQUALE	PARISE, ANNA	N
MARTIN, KENNETH SIDNEY	02/08/2021	SANBORNTON	MARTIN, SIDNEY	FORREST, EVELYN	Y
WHELTON, BRIAN JOSEPH	02/16/2021	SANBORNTON	WHELTON, LEO	KELLEHER, HARRIET	N
HALEY, DARLEEN KAY	02/28/2021	SANBORNTON	STREANS, RED	LUDWICK, VIOLET	N
BELANGER, WILLIAM DAVID	03/02/2021	SANBORNTON	BELANGER, WILLIAM	O'ROURKE, CLAIRE	Y
PAGE, GRACE ELIZABETH	03/16/2021	SANBORNTON	UNKNOWN, UNKNOWN	BOUTHILETTE, CARRIE	N
SCOTT, ALAN EMERSON	03/27/2021	FRANKLIN	SCOTT JR, EARL	HOAR, ELIZABETH	N
BLACKWOOD, BARBARA ISABEL	04/08/2021	SANBORNTON	BEZANSON, WILLIAM	COPELAND, HAZEL	N
BLACKWOOD, WILLIAM ROYSTON	04/22/2021	SANBORNTON	BLACKWOOD, CHESTER	DOYLE, THERESA	Y
GINGRAS, LEO ALBERT	05/03/2021	LACONIA	GINGRAS, RAYMOND	UNKNOWN, ESTHER	Y
SALATIELLO, THOMAS BENJAMIN	05/04/2021	SANBORNTON	SALATIELLO, BENJAMIN	GRAZIANO, CHRISTINE	N
GRZELAK, JOHN J	05/08/2021	MANCHESTER	GRZELAK JR, JOSEPH	DUBE, IRENE	N
LIVINGSTONE IV, ALEXANDER	05/15/2021	FRANKLIN	LIVINGSTONE III, ALEXANDER	NICKERSON, DOROTHY	N
DENNIS, KIMBERLY LYNN	05/20/2021	SANBORNTON	GONYER, JOSEPH	ROLLINS, BETTY	N
KUSMIS, AALIA	07/04/2021	SANBORNTON	MATRICARIA, DORIO	CROSSLAND, ELIZABETH	N
SU, ANNA	07/12/2021	SANBORNTON	TRAN, VINH	NGO, HUE	N
FOX JR, GEORGE ALAN	07/27/2021	SANBORNTON	FOX, GEORGE	CLARK, CHRISTINA	Y
CURRIER, RICHARD TAYLOR	08/23/2021	SANBORNTON	CURRIER, GEORGE	BODWELL, CATHARINE	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--SANBORNTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HAWKINS, JOHN DOUGLAS	09/11/2021	SANBORNTON	HAWKINS, GARY	DRUMM, CANDEE	Y
REECE, BRYAN ROBERT	11/06/2021	SANBORNTON	REECE, GREGORY	WRIGHT, LINDA	N
BEDNAREK, CAROLYN ANN	11/07/2021	SANBORNTON	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
VANDERMAST, KENNETH RUDOLPH	12/03/2021	LACONIA	VANDERMAST, RUDOLPH	CLOS, LILLIAN	Y
LAUGHY, BRADLEY OWEN	12/08/2021	SANBORNTON	LAUGHY JR, DELACIE	COLBY, PAULINE	N
TURCOTTE JR, DONALD RAYMOND	12/12/2021	NASHUA	TURCOTTE SR, DONALD	MULLIN, KATHLEEN	N

Total number of records 24

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2021 - 12/31/2021

-- SANBORNTON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CHAFFEE, RILEY A SANBORNTON, NH	RICHARD, JACK R SANBORNTON, NH	SANBORNTON	SANBORNTON	07/10/2021
CHABOT, RENEE' M SANBORNTON, NH	MCDANIELS SR, FRANK A SANBORNTON, NH	FRANKLIN	SANBORNTON	07/17/2021
HIBBERD, ROGER C SANBORNTON, NH	DEMERS, KAREN F SANBORNTON, NH	SANBORNTON	SANBORNTON	08/14/2021
FRASCONE DOUCETTE, ANNA K SANBORNTON, NH	KIBAR, OGUZHAN S SANBORNTON, NH	SANBORNTON	SANBORNTON	08/21/2021
FRANKLIN, PAUL W SANBORNTON, NH	THOMPSON, RYAN L SANBORNTON, NH	TILTON	SANBORNTON	10/02/2021
JOYCE, KERRY F SANBORNTON, NH	GEMMITI, MONICA L SANBORNTON, NH	TILTON	SANBORNTON	10/23/2021
CHAFFEE, WILLIAM C SANBORNTON, NH	CAMPBELL, DANIELLE M SANBORNTON, NH	SANBORNTON	SANBORNTON	11/20/2021
BALL, MCKENZIE J SANBORNTON, NH	GAMBLE, CAIDEN G TILTON, NH	SANBORNTON	SANBORNTON	12/04/2021

Total number of records 8

