

**TOWN OF SANBORNTON**  
**MEETING OF THE BOARD OF SELECTMEN**  
Sanbornton Town Office  
573 Sanborn Road  
Sanbornton, NH  
**8.31.2022 – 5pm**

The Board of Selectmen convened in regular session. In attendance were: Town Administrator Trish Stafford, Selectman Jim Dick, Selectman Bob Lambert, and Selectman Brandon Deacon.

**1. Public Comment – None**

**2. New Business**

**a. Transfer Station truck quote** – Shauna Goutier received a current build price for a new F-350 from Grappone Ford which includes all the components for a plow truck minus the plow (an estimated \$5,000). Selectman Dick asked why an F-350 would be needed instead of an F-250 and Shauna explained that it needs to be able to hold the sander and if she got a smaller truck with smaller sander she would need to make more trips to get sand. She added that a used work truck is hard to find right now and would likely be the same price as a new truck. Fire Chief Paul Dexter added that there will likely be a very small difference in price between an F-250 and an F-350.

Selectman Dick stated that purchasing a new truck now would push out the backhoe purchase by one year, but there will be an added cost savings of not having to pay for repairs to the current truck. He stated that he would like to see other options from different dealerships; Chief Dexter noted that Shauna should check with State bid winners though they may not have inventory until next year. Selectman Dick stated that it may be more cost effective to hire someone to plow this winter and get a cheaper truck next year.

Shauna explained that she is having difficulty getting Clean Harbors to come remove waste oil from the Transfer Station as they are located in Woburn MA and do not want to travel this far. Selectman Dick asked Shauna to check with neighboring towns to see what they do with waste oil and she responded that most have a waste oil burning furnace somewhere in their town facilities that take the oil.

**b. Forestry truck bid award** – Chief Dexter explained that he has selected a vendor for the new forestry truck though the price for a 2023 chassis is still unknown; the vendor has estimated up to a \$10,000 increase for chassis cost. Changing to a gas engine instead of diesel will save money and avoid emissions issues.

Selectman Dick made a **motion** to award the forestry truck replacement bid to Desorcie Emergency Products Inc. in the amount of \$157,971 and to authorize the Fire Chief to sign all contract documents pertaining to the purchase. Funds to come from the Fire Truck Capital Reserve Fund and to be paid at the time of delivery and acceptance of the apparatus. Selectman Brandon Deacon **seconded** the motion and the motion passed unanimously.

**c. Donation** – Nina Gardner has purchased a print of the three buildings on Meeting House Hill Rd and offered to donate it to the Town to be displayed in the new town office. Selectman Dick made a **motion**

to accept the donation for the print and framing in the amount of \$500. Selectman Bob Lambert **seconded** the motion and the motion passed unanimously.

**d. Recreation grant** – Trish explained that the Recreation Department has received a grant for programming but it may be used for staff as well. Selectman Dick made a **motion** to accept the NH Department of Health and Human Services Childcare Achieving Stabilization Grant in the amount of \$7,425 under RSA 31:95-V. Selectman Lambert **seconded** the motion and the motion passed unanimously.

**e. Election Day schedule/Town Clerk update** – Town Clerk Julie Loneran explained that there will be ballot machine testing at the town offices tomorrow night at 4:30pm and added that there are a lot of new rules regarding election procedures. She will be asking Tim Lang to appoint Dick Gardner as Moderator Pro Temp as Tim Lang is on the ballot himself, and to appoint Donna Ledgard as Assistant Moderator.

Julie stated that she has received tax payments for some of the properties that were on the deed list. Trish stated that one of the meetings with a property owner on the list needs to be rescheduled. Julie stated that she will need funds for document retention; Selectman Dick advised her to add the amount needed to her operating budget and then it can be discussed during the budget review.

### **3. Old Business - None**

**4. Town Administrator's report** – Trish explained that Lynn Chong has expressed concerns about the width of Brook Rd. Trish has received a letter from NH DOT regarding a request to put in a crosswalk across Rt. 3 near Mosquito Bridge; the cost would be shared with Tilton. She will get more information from Tilton and their plan for the crosswalk.

Trish had a call with John from Capital Alarm about cameras for the new PD and potentially the Transfer Station. The new software would allow the PD to view the camera footage from the Transfer Station and the new town office. Selectman Lambert stated that as more cameras need to be added in the future it would be a good idea to have those all on the same system; Selectman Dick added that they will need to prioritize which spots need cameras right now at the Transfer Station and can add more later if needed.

**5. Select Board reports** – Selectman Lambert explained that Police Chief Steve Hankard has submitted his budget and recent hire Ben Davis is finishing up at the academy soon. He received a call from a resident offering to donate two chairs to the new town office; Trish stated that she does not think there will be room for the chairs. Selectman Lambert will see if the Welfare Dept knows of any residents who could use them.

Selectman Dick explained that Eversource will be putting two more poles at the new town office on September 8th. Keith McBey of BPS has received bid responses for the work on the new PD. Highway Dept Director Johnny Van Tassel has received more information on current loader pricing and is anticipating price increases, though the current loader may get more for trade-in than he originally thought.

Selectman Deacon stated that members of the Winnisquam Watershed Network spoke to the Planning Board at their last meeting and explained funding that may be available to the town for projects such as Dr. True Rd. A lot line adjustment was also approved at that meeting and the Planning Board is waiting until results of the Master Plan survey before making changes to the solar ordinance in regards to ground-mounted solar. At the Master Plan Committee meeting, the 150 survey responses that have been received thus far were reviewed and the survey will be open through September. He will be making another social media post to encourage more participants.

**6. Signatures** – The sewer warrant was signed. Selectman Dick made a **motion** to approve the PAF for Karen Cobb as she resigned as the Town Treasurer on July 15, 2022. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to approve the PAF and appoint Carol Levesque as Town Treasurer effective July 15, 2022 and that she receive the annual compensation voted in the 2023 budget. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to approve the PAF for Shaun Goutier for a step increase to labor grade 14, step 2 for her successful completion of her 6-month probationary period effective May 15, 2022. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to approve the PAF to hire Mark Ledgard as part-time Zoning Enforcement Officer at labor grade 15, step 3 effective September 6, 2022. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to request that the Trustees of the Trust Fund reimburse the general fund in the amount of \$79,411.25 from the Roads and Bridges CRF for excavation and grading of Perkins Rd. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to request that the Trustees of the Trust Fund reimburse the general fund in the amount of \$16,780 from the Town Building Improvement and Design CRF for engineering costs for the new town office. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to request that the Trustees of the Trust Fund reimburse the general fund \$6,000 from the Milfoil CRF for the 2022 payment to the Winnisquam Watershed Network. Selectman Lambert **seconded** the motion and the motion passed unanimously.

A check to Health Trust in the amount of \$24,390.34 was signed, as well as a check to GMI in the amount of \$79,411.25. Bank authorization forms were signed.

Trish provided an intent to cut timber to be signed as well as the MS-1 from Assessing Assistant Terri Jansky. Selectman Dick noted that the MS-1 shows 23 acres of conservation easements but this number sounds low; Selectman Deacon stated that if the number is incorrect then the Town may be overvaluing conservation land. Trish will discuss this with Terri.

**7. Meeting minutes** – Selectman Dick made a **motion** to approve the minutes of 8/8/22; these are the public portion of minutes that led into the non-public session regarding tax deeding. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to approve the minutes of 8/15/22; these are the public portion of minutes that led into the non-public session regarding hiring. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Selectman Dick made a **motion** to approve the minutes of 8/17/22. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Meeting adjourned at 7:16pm. The next regular meeting is scheduled for September 14<sup>th</sup> at 5:00pm, with a potential non-public meeting on September 7<sup>th</sup> for a tax deed discussion.

Respectfully submitted,

Audry Barriault, Secretary

Selectboard Clerk: \_\_\_\_\_

Approval Date 9.14.2022