

TOWN OF SANBORNTON
MEETING OF THE BOARD OF SELECTMEN
Sanbornton Town Office
573 Sanborn Road
Sanbornton, NH
5.11.2022 – 5pm

The Board of Selectmen convened in regular session. In attendance were: Chairman Jim Dick, Selectman Bob Lambert, and Selectman Brandon Deacon. Those in attendance recited the Pledge of Allegiance.

1. Public Comment – Lynn Chong explained that she has concerns about 165 Prescott Rd as it is accumulating junk such as refrigerators; she provided information from NHMA about regulations regarding junkyards and junky yards. She stated that this is out of character for the other homes in the neighborhood and she believes it is devaluing abutting properties. According to NHMA, normally the police chief would be involved to determine if there is any criminal record of the property owner and the fire chief would need to determine if there are safety hazards. Lynn added that, now that she has made a complaint, the BOS can investigate the property with the owner’s consent per RSA 236:111-129.

2. New Business

a. Committee appointments - Selectman Jim Dick made a **motion** to accept and approve the application for Barbara Whetstone to serve as member on the Master Plan Committee with a term to expire March 31, 2024. Selectman Brandon Deacon **seconded** the motion and the motion passed unanimously.

b. Transfer Station invoice approval – Transfer Station Manager Shauna Goutier explained that a power surge overrode the surge protector and broke the new compactor. She does not think it’s covered under warranty but has called the manufacturer to check; she has gotten a used part to replace the broken one and it was half the cost of a new one. Town Administrator Trish Stafford has submitted the cost to insurance.

Selectman Dick made a **motion** to approve the expense of \$5,795.42 for the replacement and repair of the variable frequency equipment to be paid from the Equipment Repair line and further requests that the Trustees reimburse the account from the Transfer Station CRF. Selectman Bob Lambert **seconded** the motion and the motion passed unanimously.

Shauna noted that the Transfer Station Attendant position has not been posted yet on the website and she does not have access to the part of the website to do it; Selectman Dick stated that Trish will do this.

c. Appeals to Sanbornton’s Subsurface Disposal Health Regulations - Peter Stoddard of SNL Land Services explained that he is designing a septic system for a teardown of a house on Lake Winnisquam and the Health Officer has let him know that it does not meet the setback requirements; Peter would like to schedule a public hearing with the BOS as the layout of the lot will not allow for the setback requirement to be met. Selectman Dick stated that this is one of three septic designs that do not meet the requirements so a public hearing will be scheduled during the next BOS meeting to discuss the landowners’ appeals; Audry stated that she will do the mailings for the required abutter notices tomorrow per her conversation with Trish and requested an email be sent from the landowners authorizing her to do the mailings which they will pay for.

d. Police Dept update on fleet and staffing – Police Chief Steve Hankard stated that the new Police pick-up should be built the week of May 30th so he is hoping it arrives in July. The price of some items on the truck have gone up and he does not know the trade-in value for the old truck; there is some rust starting to show through. As approved in Article 5 at Town Meeting, \$48,000 needs to be encumbered now.

Selectman Dick made a **motion** to encumber \$48,000 and to carry it into FY23 for the purchase of a 2022 F-150 Responder pick-up truck for the Sanbornton Police Department. \$48,406 will be paid to Irwin Automotive and \$12,108 will be paid to Ossipee Mountain Electronics with any overages to be covered by the Police Special Detail Fund. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Chief Hankard stated that he has applied for a grant through Jeanne Shaheen’s office for a new base radio for the new police station. He is meeting with area departments next week to talk about regional recruitment, as many departments are struggling getting good candidates to fill positions. Chief Hankard stated that there is currently a candidate going through his background check and other testing and Chief Hankard gave him a job offer conditional to passing all required tests; he would then be sworn in at the May 25th BOS meeting if all goes well. He suggested starting the new hire at Grade 14, Step 1 as uncertified officer, and then raise to Grade 15, Step 2 after one year. Ray Masse stated that there should be a more detailed process for assigning steps and grades; this candidate has a 4-year degree in Criminal Justice and may be assigned differently than someone who does not.

e. Public Hearing regarding donation - Selectman Dick opened the public hearing at 5:15pm to consider acceptance of a donation from the John Grzelak Revocable Trust; Mr. Grzelak passed away and bequeathed a portion of his estate to the Town. The principle and interest of \$96,626.04 is directed to Overseer of Public Welfare for taking care of the Town’s poor and needy and a non-lapsing trust fund will be established to maintain that fund through the trustees. A public hearing is required to accept the monies because the amount is greater than \$10,000.

Welfare Officer Siri Gaydos stated that she would happily accept the donation. Selectman Dick stated that guidelines will need to be set up for how to spend the money. Public hearing closed at 5:20pm.

Selectman Jim Dick made a **motion** for the Town to gratefully accept the donation in the amount of \$96,626.04 and to work with the Trustees of the Trust Funds to establish a non-lapsing fund where the donation will be placed per Mr. Grzelak’s direction. Selectman Bob Lambert **seconded** the motion and the motion passed unanimously. Selectman Deacon asked that the next of kin is sent a thank you card.

3. Old Business

a. Amended MS232 - Selectman Dick stated that Police equipment is moving from the Vehicle line, 4902, to the CRF line, 4915.

4. Town Administrator’s report – None

5. Select Board reports – Selectman Deacon explained that Master Plan Committee was tasked with ranking each section of the existing Master Plan to decide on which need to be updated first; the surveys used during the last update will also be looked at to give members ideas for new surveys. During the last Planning Board meeting, members agreed to keep the majority of the model groundwater ordinance. The

Historic District Commission met on May 10th to discuss the upcoming Historic Preservation and Your Old House event on May 21st.

Selectman Dick stated that the Budget Committee met with the Police Chief last night regarding employee retention/scheduling and training issues; next month they will talk with Highway Dept Director Johnny Van Tassel which should help with the budgeting process this fall. The BC also appointed new member Scott Fogg. Selectman Deacon asked if the Transfer Station will become part of the summer discussions of the BC; Selectman Dick stated that it is being considered, since it is one of the largest department budgets. Lynn Chong asked if the Solid Waste Committee should be involved; Selectman Dick responded that they can work with Shauna and then Shauna will work with the Budget Committee.

Selectman Dick explained that he has talked to Johnny about the initial quote for geofabric for all of Perkins Road which totaled \$440,000. Johnny is now proposing a shorter portion from Rt 132 to the top of the hill where the fabric had already been applied 15 years ago to see how it holds up; the total footage of road is about 2,000 feet for \$82,832. Selectman Deacon stated that he would like to see evidence from other towns that this has worked before spending the money; Selectman Dick responded that it is hard to know for sure because some roads that normally have a lot of issues were okay this spring, while others were not.

Selectman Dick made a **motion** to approve the quote from GMI Asphalt for \$82,832 for Perkins Rd work as described. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Selectman Dick stated that he has also talked to Johnny about the loader that will need to be replaced; Johnny is looking around at options for a loader for when the money becomes available in July. He added that an inventory of flags and brackets needs to be taken so that the BOS can put those up; they will stay up Memorial Day through Veterans Day.

Selectman Lambert stated that Amanda Pellissier of the Recreation Department has received the swim lines that were ordered and he will be assisting her putting those in the town beaches.

6. Select Board signatures – The Board of Selectmen signed a Current Use application to put 27 acres into current use on Shaw Hill Rd. They also signed a check to Winnisquam Regional School District in the amount of \$300,000, to GMI Asphalt in the amount of \$119,142.86, and to Casella Waste in the amount of \$10,290.30.

7. Approval of meeting minutes – Selectman Dick made a **motion** to approve the BOS minutes of 5/11/22 with any corrections. Selectman Deacon **seconded** the motion and the motion passed unanimously.

Meeting adjourned at 6:15pm. The next meeting is scheduled for Wednesday, May 25th at 5:00pm.

Respectfully submitted,

Audry Barriault, Secretary

Selectboard Clerk: _____

Approval Date 5.25.2022