

TOWN OF SANBORNTON
MEETING OF THE BOARD OF SELECTMEN
Sanbornton Town Office
573 Sanborn Road
Sanbornton, NH
2.16.2022 – 5pm

The Board of Selectmen convened in regular session. In attendance were: Chairman John Olmstead, Selectman Bob Lambert, Selectman Jim Dick and Town Administrator Trish Stafford. Those in attendance recited the Pledge of Allegiance.

1. Public Comment – None

2. New Business

a. Blue Heron Way address change – Fire Chief Paul Dexter explained that there are currently three homes addressed to #42 Dr. True Rd. and over many years those three properties have only been seasonal, but owners are now moving in full time and therefore E-911 should be changed so that the homes can be located in an emergency. Selectman John Olmstead made a **motion** to approve the following changes:

42 #1 Dr. True Rd. changed to 17 Blue Heron Way
42 #2 Dr. True Rd, changed to 21 Blue Heron Way
42 #3 Dr. True Rd. changed to 23 Blue Heron Way

Selectman Bob Lambert **seconded** the motion and the motion passed unanimously.

Selectman Jim Dick asked if there are any candidates for the full-time firefighter opening; Chief Dexter responded that one candidate has been made an offer conditional to completing her CPAT training.

b. Committee appointments –The Zoning Board voted to recommend Glenn Frederick as a full member, moving up from alternate. Selectman Olmstead made a **motion** to appoint Glenn Frederick as full member to the ZBA with a term expiring in 2025. Selectman Dick **seconded** the motion and the motion passed unanimously.

c. WRSD Board bond presentation – School Board Chair Jason Stock and School Board Budget Committee Chair Nina Gardner were in attendance to present the bonds that will be proposed at this year’s school board meeting. Jason explained that enrollment numbers are down district-wide and Union Sanborn School will be closed, and a bond is being requested to replace roofs, replace skin on middle school, insulation, a fire suppression system at Sanbornton Central School, secure vestibules district-wide, adding a bathroom/entryway to the preschool at WRHS, and repaving. The total bond for these improvements is \$8.7 million and the current interest rate is 2% through the bond bank. Jason stated that even if the bond is not voted in, the work will still need to be done and will be more expensive to do piecemeal in the coming years. Selectman Dick noted that the bond bank doesn’t have its bond sale until July and interest rates are likely to keep rising between now and then.

Nina explained that the second bond proposal is for improvements to the existing Agricultural Center building at WRHS plus adding a cosmetology and precision manufacturing training program. The total cost is \$9.225 but 70% will be paid for through State funding; \$1.4 million would be needed just for Ag Center improvements even if this bond doesn't pass. The tax impact for Sanbornton would be \$.11 for the first year of bonding but has not been calculated for future years yet. Nina stated that this will be voted on in March and if 60% of voters vote Yes then it will proceed to the Department of Education and then put into the capital budget process with the State legislature. The new cosmetology and manufacturing programs would not be operational until 2025. She stated that the window of time is closing for this project request because of the State budget process and funding source.

Selectman Lambert asked how the other select boards in Northfield and Tilton responded to this presentation. Jason explained that Northfield was understanding of the need for career-orientated education but struggled with the bonding piece because of the impact to the tax rate. Selectman Dick asked if \$.65 would be added to the tax rate for the next fifteen years with two years of some relief when the State does its reimbursement; Nina responded Yes. Nina added that the operation budget itself for the district is actually down but the issue is revenue.

d. Town elections/meeting – Town Clerk/Tax Collector Julie Lonergan explained that this year's elections will be at the Old Town Hall with the entrance and the front and exit at the back. She asked if construction of the new town building will be an issue; Selectman Dick stated that they can be asked to pause building that day. Trish stated that elected officials will be at Town Meeting to be sworn in, and moving forward all appointed officials will have terms expiring March 31st to make it easier to keep track of (except for those who join committees throughout the year). Julie noted that the handicapped accessibility at the Old Town Hall needs to be addressed.

Selectman Dick noted that operating budget will need to be amended on the floor at Town Meeting due to how the Highway Block Grant is accounted for. Trish has already made edits to the warrant to reflect this.

3. Old Business

a. Old Range Rd – Selectman Olmstead explained that the Public Hearing on Old Range Rd is being reconvened at 6:19pm though the public portion has been closed. Selectman Dick stated that he stands by what he said at the last meeting and doesn't feel that the issues surrounding Old Range Rd warrants upgrading the road. He stated that he doesn't think changing the grade of the road will fix the issue of lost motorists and in fact may increase traffic; Selectman Lambert added that he agrees and believes a gate installed at the owner's expense is the best solution. Selectman Olmstead stated that the Highway Department already has a full workload and cannot take on another road. Selectman Olmstead made a **motion** to deny the petitioner's request to reclassify an 1100-foot section of Old Range Rd from the intersection of Tower Hill Rd to the Judd's driveway as a Class IV highway. Selectman Dick **seconded** the motion and the motion passed unanimously.

Mark Judd was advised that he can research different types of gates that need to be accessible by the public and can discuss the gate and its placement with Johnny Van Tassel and Chief Dexter.

4. Town Administrator's Report

a. Tax Map names – Trish explained that Assessing Assistant Terri Jansky has been spending a lot of time entering the names of owners on tax maps which can change often, and people can easily use the Avitar system online to input the tax map and lot number to retrieve the owner’s name. Will Ellis stated that he would like to see the owner names stay on the tax maps as it is more work to go to the Avitar site to find those. Trish responded that Terri has other things that she could be doing than updating the names on the maps. Chief Dexter noted that he always checks the Avitar site for the owner name and doesn’t go by the names on the map.

Selectman Dick made a **motion** to cease updating the owner names on tax maps as of April 1, 2022, and have them removed from the next printing of physical maps. Selectman Lambert **seconded** the motion and the motion passed unanimously.

b. CAI contract – Selectman Dick made a **motion** to sign the CAI contract for April 1, 2022 to March 31, 2023. Selectman Olmstead **seconded** the motion and the motion passed unanimously.

c. Abutter notices for Planning Board – Trish explained that the abutter notices for a recent Planning Board public hearing for a site plan were not sent in time to meet the requirements of the RSA so that hearing has been cancelled and rescheduled.

d. Conservation Commission donation – Trish stated that the Conservation Commission has received a \$1,000 donation from Nancy Mitiguy; Nancy found that there was a \$1,000 difference in the assessed price versus the price the Commission paid for the easement which closed last month.

e. Certified Public Manager – Trish explained that she would like to take the State of NH’s Certified Public Manager Course (\$1,950) which is a one-year commitment starting this summer, and will need to complete a supervisor course which starts in April (\$720). She is requesting that the funds for both trainings come from account 4155-950 since the Training line in Executive Administration has already been spent.

f. Copier contract – Trish reviewed quotes for a new copier; the existing maintenance contract for the current Toshiba copier is \$137 or a new copier can be leased for \$148.50. Toshiba would allow for six months to track color printing, then an allowance would be made for color copies with a per-page charge if that allowance is exceeded; a code can be provided so that only certain people can print color. She would prefer to stay with Toshiba versus Xerox so there isn’t a new system to learn; Chief Dexter stated that the Toshiba used in his office has worked great.

Selectman Lambert made a **motion** to accept the proposal for a Toshiba 351 copy machine at \$148.50 per month and authorize the Town Administrator to sign that contract. Selectman Dick **seconded** the motion and the motion passed unanimously.

5. Select Board Reports – Selectman Olmstead stated that the Town Park Committee would like to buy several picnic tables at \$1,000 per table and possibly bleachers. Selectman Dick stated that he thinks the committee was formed to have a master plan for the Town Park instead of purchasing items piecemeal and Selectman Lambert agreed that he was hoping for an overall plan. Selectman Lambert stated that Chief Dexter put 4,000 gallons of water in the ice rink but it leaked out so it will not be used this winter; he thanked all the volunteers for their work on it.

Selectman Dick stated that there is still a long wait time for doors and windows for the new town building so they are looking at other options. Selectman Lambert stated that the Historic District

Commission is requesting the use of the Old Town Hall on May 21st for a presentation. He also added that he would like a letter written to Don Bormes to thank him for his years of service to the town.

6. Non-public meeting – Selectman Olmstead made a **motion** to enter non-public session at 7:17pm under the provisions of RSA 91- A:3, II (L), consideration of legal advice. Selectman Dick **seconded** the motion and the motion passed unanimously.

Chair Olmstead made a **motion** to return to public session at 7:38pm. Selectman Dick **seconded** the motion and the motion passed unanimously. During non-public session, a discussion regarding legal advice took place and no votes were taken.

7. Select Board signatures – The BOS signed to allow the Assistant Tax Clerk and Deputy Treasurer to be put on the iBusiness account.

8. Approval of minutes - Chair Olmstead made a **motion** to approve the draft minutes of 2/2/22. Selectman Lambert seconded the **motion** and the motion passed unanimously.

Meeting adjourned at 7:50pm. The next meeting is scheduled for Wednesday, March 2nd at 5:00pm.

Respectfully submitted,

Audry Barriault, Secretary

Selectboard Clerk: _____

Approval Date 3.2.2022

(These minutes are in draft form and are subject to review & approval at the next regularly scheduled Selectmen's meeting. Meeting minutes are not official unless they are viewed on the Town's website www.sanborntonnh.org or are on file with the Town Clerk.)