

**TOWN OF SANBORNTON**  
**MEETING OF THE BOARD OF SELECTMEN**  
Sanbornton Town Office  
573 Sanborn Road  
Sanbornton, NH  
**10.26.2022 – 5pm**

The Board of Selectmen convened in regular session. In attendance were: Selectman Jim Dick, Selectman Bob Lambert, Selectman Brandon Deacon and Town Administrator Trish Stafford.

**1. Public Comment – None**

**2. New Business**

**a. Public hearing to accept unanticipated revenue** – Selectman Jim Dick opened the public hearing at 5:10pm. He explained that the Recreation Department has received unanticipated funds from the State of NH Childcare Achieving Stabilization grant. Amanda Pelissier stated that 25% of this must be used for staff incentives which she will do through payments to her four before/after care employees. Selectman Dick closed the public hearing at 5:13pm. Selectman Jim Dick made a **motion** to accept the grant in the amount of \$14,650. Selectman Bob Lambert **seconded** the motion and the motion passed unanimously.

**b. Belknap County Conservation/NRCS Watershed and Flood Protection** – Donna Hepp of Belknap County Conservation District stated that there was a stream tour held last month to showcase the work completed on Black Brook last year; NRCS was in attendance along with the Conservation Commission and Selectman Brandon Deacon. Matt Brown of NRCS explained that there is a grant that would allow for a feasibility study to see what types of design/engineer services could help with sediment runoff into Lake Winnisquam. Don Keirstead of NRCS stated that this is a good opportunity to work with a municipality because the organization usually works with private landowners.

Selectman Dick stated that this is good timing because there have already been discussions about the silt runoff contributed to Dr. True Rd and Maple Circle. Selectman Deacon stated that the Planning Board is working on an aquifer protection ordinance right now and the recent Master Plan survey results show that most residents are very concerned with water quality in Sanbornton. Selectman Dick asked if there is timeline for the study to be completed and Matt responded that it would take about a year, and he provided a template letter that the BOS can send to NRCS regarding their interest in the project.

**c. Police station cost increases** – Selectman Dick stated that the new police station is not required to have a sprinkler system which was included in the original estimate for the building and has increased in cost by \$170,000. The HVAC system will need to be replaced which is around \$200,000 and was an unanticipated cost. By removing the sprinkler system and other cost savings found by BPS there is a gap of \$87,000 that needs to be covered. Selectman Dick stated that he thinks the fire suppression system is desirable but given the high cost he would like to remove it from the plans and if something changes it can be added in later. Chief Hankard stated that he is in favor of removing it from the plans due to the cost and because an officer is always in the building if someone is in a holding cell who can help them evacuate.

Selectman Deacon asked if any of the COVID relief funds could be used for the HVAC system. Selectman Dick stated that those monies are slated for the Town Park but that can be looked into or perhaps there is other funding available. Selectman Deacon stated that if the piping for the sprinkler system were to fail there would

be damage to the building and its contents. Members agreed to remove the sprinkler system from the building plans.

**d. Solid Waste Committee resignation** – Selectman Dick explained that he received an email from Jennifer Holt who submitted her resignation from the Solid Waste Committee. He made a **motion** to accept the resignation with regret. Selectman Lambert **seconded** the motion and the motion passed unanimously. Selectman Dick added that the committee was formed out of a vote at Town Meeting and it can't just be disbanded by the BOS so this will need to be discussed further.

### 3. Old Business

**a. Dr. True Rd RFP** – Selectman Dick stated that he has distributed a draft statement of work for the engineering study of Dr. True Rd RFP. He would like to set a deadline for responses and will work on that.

**4. Town Administrator's report** – Trish explained that there have been some hiccups in moving to the new building but the Highway Department crew has been very helpful. She noted that Tim Lang mentioned there is some gravel on the newly paved area at Old Town Hall that could pose a tripping hazard. Trish explained that there have been some scheduling issues with Old Town Hall but an update to the website software should help to improve this, as people will be able to see what the space is booked for and by whom. Trish noted that Johnny Van Tassel had mentioned that a dead tree next to the existing town office needs to be removed so that BPS can put their trailer there but nothing has been done as of yet.

**5. Select Board reports** – Selectman Lambert stated that voting day is coming up November 8<sup>th</sup>; Trunk or Treat and the new town office building tour will both take place on Sunday, October 30<sup>th</sup> from 2pm-4pm.

Selectman Dick stated that there will be a tour of the new building for the Building Construction Committee tomorrow evening. Johnny Van Tassel had let him know that immediate maintenance needed for the backhoe will cost \$3,000 instead of the anticipated \$2,500, and the other list of maintenance items needed totals \$16,000; Selectman Dick has instructed him to move forward with that's needed immediately for \$3,000 and members saw no issues with this.

Selectman Deacon explained that Planning Board Chair Andy Sanborn has sent a response letter about the Planning Board taking over site plan review duties for gravel pits, though the proposed change to the ordinance may not happen in time for 2023 voting.

**6. Signatures** – A check in the amount of \$25,683.65 was signed.

**7. Minutes** – Selectman Dick made a **motion** to approve the minutes of 10/12/22. Selectman Lambert **seconded** the motion and the motion passed unanimously.

Meeting adjourned at 6:17pm. The next meeting is the joint BOS/BC meeting on Tuesday, November 1<sup>st</sup> at 6:30pm at the Old Town Hall.

Respectfully submitted,

Audry Barriault, Secretary

Selectboard Clerk: \_\_\_\_\_

Approval Date 11.9.2022