

Sanbornton Public Library Board of Trustees

Agenda for October 20, 2020 at 6 p.m.

Due to the precautions set by the Governor of New Hampshire on public gatherings, the Board of Trustees of the Sanbornton Public Library is having the monthly Board of Trustees meeting on October 20, 2020 starting at 6:00 p.m. A videoconferencing link will be emailed to the Sanbornton townsfolk who wish to attend virtually.

To attend virtually, please send Director Marcia Haigh your email address no later than **Monday, October 19** to be added to the list of participants. You will be sent an invitation by email with the link and passcode. You must be on the list of participants to attend. Marcia Haigh may be contacted by phone 603-286-8288 or spl3@metrocast.net.

1. Call to Order
2. Secretary's Report
Previous minutes September 15, 2020
3. Treasurer's Report
4. Building Report
Room sanitizing proposal and air purifiers
5. Programs and events
 - a. Story time via Zoom Fridays at 10:30, continues to grow in participation
 - b. New outdoor Story Walk in the field for October
 - c. FIO Club Zoom writing group has a small, but very enthusiastic group
6. Old Business
 - a. Next outside Book Sale Oct. 21 2pm to 5 pm by Paula Grassie, weather permitting
 - b. Curbside pickup; discussion of phased re-opening during public health emergency.
 - i. I have added a curbside scheduler plugin to our catalog.splnh.com
 - ii. Browsing the new books and DVDs in the windows is popular
 - iii. New book lists added to the OPAC linked to cover images and book summaries increasing in usage
 - iv. Email requests for new library cards and "book stacks" continues
 - c. Submitted yearly reports for annual town audit on October 7th and 8th.
7. New Business
Inter-library loans is running again. We have received 2 weekly shipments. Jessie is processing the requests, and following quarantine protocols-72 hours for items shipped out and 72 hours for items received.
8. Other Business
Budget request for Fiscal Year 2022 submitted September 24th; Select Board review is scheduled for November 18th
9. If needed: Non-Public session in accordance with RSA 91-A: 3
10. Adjournment; Next meeting ~ November 24, 2020; 6 p.m.