

# Sanbornton Public Library Board of Trustees

## Agenda for February 18, 2020 at 6 p.m.

1. Call to Order
2. Secretary's Report  
*Previous minutes January 21, 2020*
3. Treasurer's Report
4. Building Report
5. Director's Report
  - a. Two new computers installed for patrons replacing two old (2011) computers downstairs.
  - b. Three replacement motion detectors were installed on January 30<sup>th</sup>.
  - c. Work on annual report to New Hampshire State Library has begun.
  - d. Review annual report for town report.
  - e. Completed W-2 for staff, 1099s for contractors, and Federal tax forms W3 and 1096.
  - f. New "Books to Movies" display in Café Area, adjusted magazine display.
6. Upcoming programs and events
  - g. Weekly programs: Fiber Arts; Artists; and Story time is every Friday morning at 10 a.m.
  - h. Yoga, offered through the Recreation Department, Thurs. at 6 p.m. and Friday at 11:15 a.m.
  - c. Book Club will discuss *The Book That Matters Most* by Ann Hood on March 4th at 7 p.m.
  - d. Monthly After-School Program Library visit the first Wednesday of each month.
  - e. Chess with Coach Mike on Thursday at 3:30 continues through February.
  - f. Social Hour continues the first Tuesday of each month at 1 p.m.
  - g. Third Graders Reading Challenge throughout February, building the snowman has begun.
  - h. Thursday, February 27, 2020 we present the Magic Show with Andrew Pinard at 6 p.m.
7. Old Business
  - a. FY2021 Budget: Recommended for approval by Budget Committee and Select Board
  - b. New logo project development
  - c. Library Page position open
  - d. Repaint library sign with proceeds from Feb. 11<sup>th</sup> Bake Sale (\$566.74 raised-estimate \$888)
8. New Business & Other Business
  - a. Policy amendment: page 10 regarding probationary period
  - b. Consider accepting donation of \$125 towards WWII Museum pass for 2020
  - c. Bake Sale on Tuesday March 10<sup>th</sup>.
  - d. Shall library close early for Town Meeting on March 11<sup>th</sup>?
  - e. Replacement of water softener system
9. Adjournment

Next meeting ~ March 17, 2020; 6 p.m. at the Library.