

# Sanbornton Public Library Board of Trustees

## Agenda for September 17, 2019 at 6 p.m.

1. Call to Order

2. Secretary's Report

*Previous minutes July 16, 2019 (no meeting in August)*

3. Treasurer's Report

Donation CD update

4. Building Report

5. Director's report

- a. Annual audit of the library accounts by the town's auditors was completed August 26<sup>th</sup> at the town office. They found no concerns and remarked that the library had very good record keeping.
- b. Summer Reading Program very successful. The final program, *Make Room for Pollinators*, was very informative. The tee-shirt craft was a hit, as usual. (David Adams donated tee-shirts. – Thank you David.)
- c. About 85 children and tweens participated in this year's summer reading program.
- d. I worked with Equinox to move our catalog to a Z39.50 server to prepare for the new inter-library loan system. This should result in a time saving for Martha by removing the need of sending new catalog records to the State Library for upload to the Union Catalog.
- e. Staff will train on the new State interlibrary loan system the last week in September. We hope to have it active later this fall, but continue with the work-around for now.

6. Upcoming programs and events

- a. Weekly programs: Fiber Arts; Artists; and Story time is every Friday morning at 10 a.m.
- b. Yoga, offered through the Recreation Department, is Tues. at 10 a.m. and Thurs. at 6 p.m.
- c. Book Club will discuss *The Lost Girls of Paris* by Pam Jenoff on September 18th at 7 p.m.
- d. Monthly After-School Program Library visit the first Wednesday of each month.
- e. Kimchi Workshop offered on Tuesday, September 24<sup>th</sup>, 1 p.m. to 2:30 p.m.
- f. Chess with Coach Mike will begin in October.
- g. Social Hour begins Tuesday, October 1, at 1 p.m. I have invited new town employees, and Selectman, to join us for a community *Meet and Greet*.

7. Old Business

8. New Business

- a. Meeting Room Use Policy-workshop notes
- b. Craft supplies swap idea.

9. Other Business

Non-Public session in accordance with RSA 91-A: 3 if needed.

10. Adjournment

Next meeting ~ October 15, 6 p.m. at the Library.