

BOARD OF SELECTMEN

Meeting Agenda

Town Offices

July 11, 2018 at 4:30 PM

The Board of Selectmen will meet earlier than their regularly scheduled meeting at 4:30 PM

Meeting Guidelines

- Deadline for submitting agenda items or requesting appointments is noon on Friday preceding the meeting date.
- Topics for Public Comment should be restricted to items that can be addressed in 2-3 minutes. Issues that require further discussion should be scheduled for an appointment so that sufficient time may be allocated.
- Cell phones should be turned off during the meeting. If necessary to leave them on, please sit near the exit door and leave the meeting prior to answering.
- Participants are expected to treat the Board and other participants with respect and courtesy.

1. Non-Public Session under RSA 91-A:3 II (c)

2. **Pledge of Allegiance**

3. **Public Comment**

4. **Business**

- Appointments – James Dick & Timothy Cline for Historic District Commission
- Attorney Patrick Wood – Tax Map for Skyline Drive
- Brian Gallagher – Belknap County Discussion
- Recreation Coordinator – Personnel Action Form
- Highway Director - Quote for Grader Repairs
- Fire Chief – Private Road Sign Discussion, Building Alarm Quotes
- Police Chief – Call Time Policy
- Transfer Station Annual Facility Report
- Quote for Door Replacement at the Old Town Hall
- Open Air Permit Application
- Town Clerk/Tax Collector – Training Budget

5. **Other Business**

- Tax Maps – Property Owners Names
- FY 18 Budget Update
- LRPC – Electricity Supply & Propane/Oil Purchasing Updates

6. **Selectmen's Report**

7. **Authorization Signatures: Payroll and Accounts Payable Register**

- Board Meeting: 6/20/2018
- Job Descriptions
- Voluntary Change of Address Form
- Holden Engineering & Construction Contracts
- Vachon Clukay Audit MOU
- LRPC Household Hazardous Product Collection Program Letter of Commitment

8. Review & Approve Minutes

- Board Meeting: 6/27/2018
- Board Meeting: 7/03/2018

9. Donations

- James Dick – Labor to Paint the Town Signs, estimated value \$100

10. Future Agenda Items

- Website Feature of the Month
- Contracted & Procured Services Review
- Sewer Ordinance
- Media Relations Policy
- Future Location of Town Offices/Administration
- Perambulation

11. Next Board of Selectmen Meeting

- July 25, 2018

Non-public sessions will be called and held as needed in accordance with RSA 91- A:3, II.