

Town of Sanbornton ~ Recreation Commission~ Meeting Minutes

February 9, 2021 ~ 7:00 p.m. ~ Zoom Video Conference Call

Members: Joel Smith (Chair), Tracy Seavey (Secretary), Colleen Longo, Jacquelyn Riendeau, Barbara Whetstone and John Olmstead (Selectmen Representative)

Meeting opened at 7:05pm.

Note: Due to a scheduling conflict with the Town's paid Zoom account, Pelissier utilized the free version that limits the meeting to 40 minutes.

Preamble regarding meetings being moved to Zoom from in-person due to COVID safety guidelines read by Whetstone. All votes will be taken utilizing roll call.

Present:

Joel Smith – Home, No one else present in the room

Tracy Seavey – Home, No one else present in the room

Colleen Longo – Home, No one else present in the room

John Olmstead – Home, No one else present in the room

Amanda Pelissier (Coordinator) – Home, No one else present in the room

Barbara Whetstone – Home, No one else present in the room

Jacquelyn Riendeau – Home, No one else present in the room

Dolly Elliott (non-member)

Meeting Minutes:

Meeting minutes from January 12, 2021 meeting were reviewed. A motion was made by Smith and seconded by Olmstead to accept the meeting minutes, with corrections.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Financials:

A motion was made by Olmstead and seconded by Whetstone to accept the January financials.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Before and After School Program:

A survey was sent to parents via the Sanbornton Central School's weekly Principal's Notes for two weeks to gauge the need for the Before and After School programs as the students are progressing towards attending school four days per week. Results indicated the need but still showed low numbers. In the interest of keeping the department's financials stable, it was decided that if the program can resume then it will be run by Pelissier and one other counselor until the attendance increases.

Pelissier indicated that updated CPR/First Aid certifications will be due. She will schedule the class for a minimal amount of employees immediately, then open up classes for other employees and Commission members once Summer Camp gets closer.

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Easter Egg Hunt:

This year's Easter Egg Hunt will be run similar to Trunk-or-Treat in regards to the utilization of time slot sign-ups. A flyer will be distributed once details are final.

Pelissier requested \$500 from the Revolving Fund to purchase plastic eggs and candy. Longo suggested sending an email out requesting any leftover plastic eggs be donated to the department to save on purchasing more plastic. Seavey made a motion to approve the spending of \$500 if necessary, Smith seconded the motion.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Swim Lessons:

NH Swim will be conducting swim lessons for those that are interested. Spaces are limited. Unlike group settings in previous years, they will hold lessons by family, up to three family members per lesson. If more than three family members need to participate, additional lessons will need to be scheduled. Lessons are expected to take place the first two weeks of August and a flyer will be distributed once information is finalized.

Pelissier requested \$1,500 from the Revolving Fund to pay NH Swim for the two weeks. The majority of this cost will be offset by participant fees. Seavey asked if the fee was refundable if we didn't fill the spaces but it was noted that based on prior years, all open spaces are filled and there tends to be a waiting list. Smith made a motion to approve, Seavey seconded the motion.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Summer Camp:

Pelissier presented the updated handbook for Summer Camp 2021. No field trips will be scheduled this year but she is working with organizations such as Wildlife Encounters, SubZero Nitrogen Ice Cream and the Library to schedule on-site events for the campers. Whetstone requested clarification on the handbook and will contact Pelissier separately to ask questions.

Pelissier requested \$1,500 for Summer Camp supplies out of the Revolving fund. Riendeau made a motion to approve, Smith seconded the motion.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Pelissier lost her internet connection at 7:30. The Commission continued the meeting for the remaining 10 minutes available with the below:

Town Park Committee Letter:

Whetstone created a letter to be submitted to the Board of Selectmen requesting that a sub-committee of the Commission be formed. Whetstone asked the Commission if they agreed with the letter and requested approval for it to be submitted to the BOS. Smith made a motion to approve, Riendeau seconded the motion.

Roll Call Vote: Smith yes, Olmstead yes, Longo yes, Seavey yes, Whetstone yes, Riendeau yes. **Motion passes.**

Snowman Showcase Update:

Riendeau recalled the three entries were submitted. Winner was announced and posted on Facebook.

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Other Business:

Longo commented that there didn't seem to be a strong social media presence from the department. She also noted that it would be beneficial for the Commission to be given notification prior to upcoming events so they can be better promoted. Riendeau suggested creating a Google Form that can be sent to a broader audience that would allow them to sign up for emails pertaining to their specific interests. Riendeau will reach out to Pelissier to discuss.

Whetstone stated she will follow up with Pelissier to communicate the remaining items on the agenda.

The Zoom meeting timed-out and disconnected at 7:41pm so there was no motion for adjournment.

Next Meeting: Tuesday, March 9, 2021 at 7:00 pm. (in-person or Zoom meeting to be determined)

Respectfully Submitted:

Amanda Pelissier

Amanda Pelissier, Coordinator

These minutes are in draft form and are subject to review/change and approval of the Recreation Commission