

# **Town of Sanbornton ~ Recreation Commission~ Meeting Minutes**

***April 13, 2021 ~ 7:00 p.m. ~ Zoom Video Conference Call***

**Members:** Joel Smith (Chair), Tracy Seavey (immediate past Secretary), Kaela Hobby-Reichstein, Colleen Longo, Jacquelyn Riendeau, Barbara Whetstone and John Olmstead (Selectmen Representative)

Meeting opened at 7:00pm.

Preamble regarding meetings being moved to Zoom from in-person due to COVID safety guidelines read by Pelissier. All votes will be taken utilizing roll call.

## **Present:**

Joel Smith – Home, No one else present in the room

Tracy Seavey – Home, No one else present in the room

Kaela Hobby – Home, with family

John Olmstead – Home, No one else present in the room (joined after meeting had started)

Amanda Pelissier (Coordinator) – Home, with family

Barbara Whetstone – Home, No one else present in the room (joined after meeting had started; internet connectivity issues caused her to miss some of the motions being made)

Jacquelyn Riendeau – Home, with family

Dolly Elliott (non-member)

## **Meeting Minutes:**

Meeting minutes from February 9, 2021 meeting were reviewed. A motion was made by Smith and seconded by Riendeau to accept the meeting minutes, with corrections.

**Roll Call Vote:** Smith yes, Hobby-Reichstein yes, Seavey yes, Riendeau yes. **Motion passes.**

## **Financials:**

A motion was made by Smith and seconded by Riendeau to accept the February financials.

**Roll Call Vote:** Smith yes, Olmstead yes, Hobby-Reichstein yes, Seavey yes, Riendeau yes. **Motion passes.**

A motion was made by Smith and seconded by Riendeau to accept the March financials.

**Roll Call Vote:** Smith yes, Olmstead yes, Hobby-Reichstein yes, Seavey yes, Riendeau yes. **Motion passes.**

Revolving Fund Request: New locked cabinet for Elliott's office as a door had fallen off her current cabinet. New cabinet costs \$196.99 from Staples with no shipping fee. A motion was made by Smith and seconded by Olmstead to approve the purchase of the new cabinet out of the Revolving Fund.

**Roll Call Vote:** Smith yes, Olmstead yes, Hobby-Reichstein yes, Seavey yes, Riendeau yes, Whetstone yes. **Motion passes.**

## **Open Position:**

The position of Secretary is officially open. Seavey will continue to take notes through June, if needed. Whetstone suggested alternating who takes notes. Pelissier stated that if anyone is interested in the position to contact her directly.

## **Help Wanted:**

Ad is being posted on social media, Town website and at the Town office seeking a part-time employee to help maintain the cleanliness of both Hermit Lake Beach and Winnisquam Beach.

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## **Before and After School Program:**

- The department is receiving a grant from DHHS for the Coronavirus Relief and Recovery Supplemental Appropriations Act in the amount of \$5,400. This should be received any day now via check and will be deposited in to the Revolving Fund
- Phone update: The before and after school programs now have their own extension on Sanbornton Central School's phone line. Staff still needs to access a phone while outside and on field trips, Pelissier requested purchasing a cell phone. After speaking with the Town Administrator, it was recommended to purchase a phone on a plan rather than a prepaid phone.
  - A motion was made by Smith and seconded by Seavey to approve the purchase of a cell phone.
  - **Roll Call Vote:** Smith yes, Olmstead yes, Hobby-Reichstein yes, Seavey yes, Riendeau yes, Whetstone yes. **Motion passes.**
- Before and After School Programs: Elliott stated that the program is going well. The kids are limited on activities they can do in the gym since the tables need to be folded up per the school's COVID requirements. Fortunately, the weather has been favorable so the kids have spent more time outside at both the before and after school programs. Numbers are increasing and she anticipates that to continue once the school is back to five days per week in session.

## **Summer Camp:**

Currently 20 enrollees. Pelissier continues to receive interested.

## **Easter Egg Hunt:**

The event was held in the field behind the Town Library. Day time egg hunt had staggered times to enable COVID safety guidelines. The flashlight egg hunt had a limited amount of attendees so only one time slot was needed. Pelissier noted that during cleanup the next day, three bags of garbage were collected. Overall, the event was a success and Pelissier was pleased with the turnout.

## **Swim Lessons:**

There has been a large amount of interest already. Pelissier has created a "waiting list" and will open registrations at the beginning of May. There are currently two instructors and lessons are still limited to small family sized groups.

## **Town Park:**

- Tilton-Northfield Little League (TNLL) will be using one of the baseball fields at the Town Park. A parent from the TNLL group has volunteered to rake and cleanup the field that they will be utilizing.
- Winnisquam Youth Softball will be utilizing the other baseball field and has volunteered to clean up that area
- The Town is currently working with an electrician to install motion lights and security cameras.
- Dan Swain will be putting down fertilizer and lyme on the town park field

## **Town Park Sub-Committee**

- The Town Park Sub-Committee has been approved by the BOS, with amendments.
- This Committee will work to continuously spruce up the park.
- Whetstone is contacting the Sanbornton Garden Club about planting flowers
- Pelissier stated that she and her family recently cleaned up the park so there was no need for a Town Park Clean-Up Day as she was previously interested in holding
- If anyone is interested in joining this committee, please reach out to Pelissier for more details.

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## **Senior Walking Group**

A group has been established for senior citizens to meet Tuesday mornings, starting May 4<sup>th</sup> at 9:30am at the Old Town Hall to walk one (or both) of two pre-determined routes. One route is approximately 0.2 miles and the other is 0.6 miles. Bathroom usage will be available in the Old Town Hall (masks should be worn inside the building) and participants should plan to bring their own water bottles.

Whetstone suggested an additional route, as well as refreshments. Due to COVID still being strongly present, refreshments will be revisited at a later time.

For more details on the group or the walking routes, please contact Pelissier.

## **Other Business:**

Pelissier stated that she would like to take vacation mid-July. Elliott will monitor the Recreation Department's cell phone. The Commission did not foresee any issues with this overall plan.

**A motion to adjourn was made by Seavey and seconded by Smith.**

**Next Meeting:** Tuesday, May 11, 2021 at 7:00 pm. Pelissier hopes to hold this meeting in-person but asked Commission members to reach out to her individually regarding preference.

Respectfully Submitted:

**Amanda Pelissier**

Amanda Pelissier, Coordinator

*These minutes are in draft form and are subject to review/change and approval of the Recreation Commission*