

# **Town of Sanbornton ~ Recreation Commission~ Meeting Minutes**

## ***Draft August 11, 2020 ~ 7:00 p.m. ~ Old Town Hall***

**Members:** Joel Smith (Chair), Tracy Seavey (Secretary), Jacquelyn Riendeau, Barbara Whetstone and John Olmstead (Selectmen Representative)

**Present:** Joel Smith, Tracy Seavey, Barbara Whetstone, John Olmstead, Amanda Pelissier (Coordinator), and Dolly Elliott

Meeting opened at 7:02pm.

**Meeting Minutes:** A motion was made by Smith and seconded by Whetstone to accept the meeting minutes for the June 2, 2020 Recreation Commission monthly meeting, with corrections.

**Vote: Affirmative-Unanimous.**

**Financials:** A motion was made by Seavey and seconded by Smith to accept the June Financials. A motion was made by Seavey and seconded by Olmstead to accept the July Financials.

**Vote: Affirmative-Unanimous.**

### **Before and After Care:**

- Pelissier spoke with Rob Berry regarding the programs. Based on the proposals made from the Back-to-School Committee to the School Board, the Commission is assuming there will not be After Care at this time but there is a chance there could be Before Care. She emphasized that this was more than a daycare, it is more of a community service. Pelissier submitted a proposal (a copy was given to the Commission) on how to run the program safely. The results are awaiting approval from Rob Seaward.
- The Commission discussed how to handle the loss of income if we do not hold Before and After Care. Pelissier suggested an increase in cost if we hold just Before Care and a smaller increase if we are able to run both Before and After Care, with a family cap on cost. The Commission discussed the impacts of the program and cost from a business perspective and parent perspective (taking in to account the different situations of working parents).
- Pelissier shared the updated handbook. Whetstone requested clarification on the wording and format of the discipline section
- Furlough for all recreation employees ends August 22. Pelissier stated there is plenty of work to be done so she will be reaching out to each employee.

The Commission decided to table any further discussion and decisions on Before and After Care until the next meeting when more information is available from Rob Seaward regarding permission to hold the program.

**CivicRec Software:** Pelissier sent information to the Commission prior to the meeting to review a software program she had been researching. This program will organize family and program information, allow online payments, registrations and communication. Whetstone asked how the program would save money and better our community. There was discussion regarding the cost of the program in relation to the size of our town. Seavey mentioned that implementation cost seemed reasonable but the yearly maintenance fees seemed high. Pelissier will look in to other programs to present to the Commission.

**COVID Waiver:** Pelissier worked with the town's lawyer to create a waiver for participants of all recreation activities. This will need to be signed prior to participation.

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**Revolving Fund:** Pelissier requested \$1,500 for soccer and field hockey supplies; \$1,300 for certified woodchips (Primex approved) for the town part, \$1,000 for replenishment of Before and After Care supplies. A motion was made by Seavey and seconded by Smith to approve the total of \$3,800 in expenditures from the Revolving Fund.

**Vote: Affirmative-Unanimous**

**Fall Sports:** Pelissier review the spectator rules for the upcoming programs. She informed the Commission that the Pines Community Center is not running fall sports. In the past, Sanbornton Recreation has allowed out-of-town residents to participate for an additional fee. Smith mentioned concern of safety when bringing out-of-town residents in to the Sanbornton programs during this unprecedented time. Pelissier stated that the number of participants is low overall as opposed to previous years, as well as some of the coaches do come from the Tilton-Northfield area. If staffing becomes limited, Sanbornton residents take priority and out-of-town participants can register on a first-come, first-serve basis. After being provided with more information about the number of registrations, all concerns were addressed and moving forward with allowing only Winnisquam participants was accepted.

**Pickleball & Adult Volleyball:** Cancelled at this time. Will reevaluate in January.

**Halloween:** Discussion on ideas included having Trunk-or-Treat in the town field. Parents can park in the school parking lot and walk the trail to the event. Possibly hold a Haunted Walkthrough Old Town Hall.

### **Beach / Town Park Update:**

- Pelissier has been keeping up with raking the beaches. She generally rakes on Tuesdays and Fridays. With her upcoming week off, she asked that someone help keep up with it. Smith and Whetstone agreed to fill in.
- Due to a spelling error on the beach sign, it has been replaced.
- DES is testing our beaches at no charge. Will test again in two weeks.
- A lot of trash has been left at the Town Park.
- Still awaiting new gates at Hermit and Town Park

### **Other Business:**

- Whetstone stated that she would like to bring a potential member to the next meeting

**A motion** was made by Seavey and seconded by Smith to adjourn the meeting.

**Vote: Affirmative-Unanimous**

Meeting adjourned at 8:54pm.

**Next Meeting:** Tuesday, September 1, 2020 at 7:00 pm at the Old Town Hall.

Respectfully Submitted:

**Amanda Pelissier**

Amanda Pelissier, Coordinator

*These minutes are in draft form and are subject to review/change and approval of the Recreation Commission*