

**MINUTES**  
**Workshop Meeting**  
**Sanbornton Planning Board**

**Meeting Date and Time:** Thursday, June 3<sup>rd</sup>, 2021 at 7:00 PM

**Meeting Place:** Old Town Hall, 19 Meeting House Hill Rd/Town Offices, 573 Sanborn Rd, Sanbornton

The meeting was called to order at Old Town Hall and immediately adjourned and continued at the Town Offices meeting room.

**Roll Call**

Regular Members present: Chair Andy Sanborn, Jody Slack, Will Ellis, Selectman John Olmstead

Alternate Members present: Tom Lynch (seated for Don Bormes), Kalena Graham, Jamie Holland

**Minutes of 5/20** – Selectman John Olmstead made a motion to approve the draft minutes of 5/20. Jody Slack seconded the motion and the motion passed unanimously.

**New Business**

**a. Election of PB officers** – Selectman Olmstead made a motion to nominate Andy Sanborn as Chair. Jody Slack seconded the motion and the motion passed unanimously. Jody Slack made a motion to nominate Don Bormes as Vice Chair. Selectman Olmstead seconded the motion and the motion passed, with Andy Sanborn abstaining.

**Old Business**

**a. Continued discussion on approved Commercial Zone uses** – Chair Sanborn explained that the Board needs to discuss defining the Highway Commercial and Resort Commercial zones that have been discussed. Members discussed the chart that they've worked on for several meetings which shows permitted/condition use/not permitted uses for each zone and decided that there was almost no difference in permitted uses for Highway Commercial and General Commercial. Also, the golf course area, Stage Rd, and Steele Hill areas had almost identical uses. Because of this, members decided to only have two zones, Commercial and Resort Commercial.

Chair Sanborn noted that each use requiring a conditional use permit will need its own set of requirements. Kalena explained that Laconia has this type of document for each type of zone; applicants need to explain how they are meeting each requirement. The Board will need to decide on definitions of each use; Audry will send Tilton's list of definitions to members and an updated chart based on tonight's discussion of combining zones.

**Other Business**

**a. Driveway permits** – Kalena explained that she checked with Laconia's fire chief about driveways; these are in his purview and he noted that the State has regulations that need to be followed. Chair Sanborn will discuss with Chief Dexter.

**b. LRPC rep** – Chair Sanborn noted that the PB is still looking for a rep for LRPC.

**Meeting adjourned at 8:45pm. The next meeting is scheduled for Thursday, June 17<sup>th</sup> 2021 at 7:00pm at Old Town Hall.**

Respectfully submitted,  
Audry Barriault