

MINUTES
Business Meeting
Sanbornton Planning Board

Meeting Date and Time: Thursday, May 16th, 2019 at 7:00 PM

Meeting Place: Town Offices, 573 Sanborn Rd

The meeting was called to order by Debra Schneckloth at 7:00 PM

Roll Call

Regular Members present: Chair Debra Schneckloth, Will Ellis, Selectman John Olmstead, Don Bormes

Alternate Members present: Andy Sanborn (seated for Jody Slack), Kalena Graham

Absent: Justin Barriault, Jody Slack

Others Present: Town Planning Assistant, Stephen Laurin

Minutes – Don Bormes made a motion to approve the minutes of 5/2 with corrections. Selectman Olmstead seconded the motion. Andy Sanborn stated that he would have been at the meeting on 5/2 if he knew that the PILOT agreement was going to be discussed, but it was not on the agenda. Chair Schneckloth responded that this was an update from the Selectman’s Representative but it did not need to be on the agenda in order to be discussed. The motion passed, with Andy Sanborn abstaining.

Old Business

a. Site Plan Application continuance request – (Chair Schneckloth recused herself from the Board for this discussion, and Kalena Graham was seated as a voting member). This was voted on per the applicant’s request regarding their application for the solar farm on Tower Hill Rd. Andy Sanborn made a motion to continue the site plan review to the June 20th Planning Board meeting. Selectman Olmstead seconded the motion and the motion passed unanimously. Steve Laurin explained that the applicants submitted a request for an extension of 65 days for a Planning Board decision on their application from the April 18th meeting, which will expire July 1st, but was not noted in the minutes from that meeting. Andy made a motion to continue with the 65-day timeframe which expires July 1st. Will Ellis seconded the motion and the motion passed unanimously.

b. Site Plan Checklist – (Chair Schneckloth resumed as Chair/voting member). Chair Schneckloth explained that she has been compiling a list of items in the site plan review checklist, zoning ordinance and subdivision regulations that do not coincide with one another and should be revised. Don Bormes suggested keeping the requirements on the current checklist and not removing any, as the Planning Board can always waive items but not add their own depending on a specific application. Chair Schneckloth agreed and has additional checklist items in mind that she would like to be added, along with language for applicants so that they understand that many of the items may not apply to their project. She suggested that she meet with Steve and draft any changes, and then present to the Board to discuss at a later meeting so as to save time. The rest of the Board was in agreement.

Other Business

a. Planner’s Update – Steve Laurin explained that Chair Schneckloth is not able to attend the Planning and Zoning Workshop on June 1st; Secretary Audry Barriault will reach out to ZBA members to see if any want to attend in her place. Chair Schneckloth explained that she has emailed NHMA regarding how long the Planning Board can be expected to continue an application, and was advised by Attorney Steve Buckley that the Board can address this in their regulations. He noted that continuing an application for a year or longer should not be an issue, as long as there have not been significant changes made to ordinances that would apply to those applications. Steve Laurin suggested also giving applicants a date to meet conditions by, if a conditional approval is granted on an application.

Meeting adjourned at 8:28pm.

The next meeting is scheduled for Thursday, June 6th at 7:00pm for the Joint Land Use Boards Meeting at the library.

Respectfully Submitted,
Audry Barriault