

FOR PLANNING BOARD USE ONLY
Town of Sanbornton
APPLICATION FOR SITE PLAN REVIEW
Receiving Checklist

Applicant's Name: _____

Address: _____

Phone #: _____

E-Mail: _____

Items Received:

	Town Planner	Planning Board
A. Completed Application Form		
B. Three Copies of Site Plan		
C. Two Tax Map Sketches		
D. Addressed Envelopes, Stamps Affixed, Certified Mail Forms and Return Receipt Forms		
E. Site Plan Review Application Fee <i>(Payable to Town of Sanbornton)</i> Amount: \$ _____ Check #: _____		
F. Belknap County Registry of Deeds/Site Plan Recording Fee <i>(Payable to Belknap County Registry of Deeds)</i> Plan Size: <input type="checkbox"/> 22"x34" Amount: \$51.00 Check # _____ <input type="checkbox"/> 24"x36" Amount: \$53.50 Check # _____		
G. Administrative Charge <i>(Payable to Town of Sanbornton)</i> Amount: \$50.00 Check#: _____		

Received By: _____ **Date:** _____

Additional Information:

**TOWN OF SANBORNTON
APPLICATION FOR SITE PLAN REVIEW**

FOR PLANNING BOARD USE ONLY

_____ Date Completed Application Filed
_____ Date Application Fees Paid; Amount \$ _____
_____ Date Registry of Deeds Fees Paid; Amount \$ _____
_____ Date of Public Hearing
_____ Date of Final Plat () Approval () Disapproval
_____ Date of Registry Recording

APR 25 2023

1. **Name of Legal Owner(s) of Record** Conley Enterprises, Inc.
Address 6 Bay Road
Sanbornton, NH 03269

E-Mail Mark.conley12@gmail.com **Phone Number** 207-206-4749
2. **Name of Authorized Agent** Holden Engineering & Surveying, Inc.
Address P.O.Box 480, Concord, NH 03302
Phone Number 603-472-2078
[Section 16 must be completed if an agent is authorized by the property owner(s).]
3. **Zoning District** Commercial **Zoning Overlay District** Aquifer
4. **Location of Property (Road Name)** Intersection of Bay Road and Route 3
5. **Tax Map and Lot Number** Tax Map 24- Lot Number 24 & 25
6. **Total Acreage** 3.420 **Portion Being Developed** 5400 Square Feet
7. **Application Fee**
☐ MULTI-FAMILY RESIDENTIAL: \$200 + \$50 per dwelling unit
☒ COMMERCIAL PROJECT: \$200 + \$100 per acre of disturbance
☐ AMENDMENT (\$50)
8. **Description of proposal** _____
Provide on site Lobster bakes. Brew beer to serve to on site customers only.
9. **Water Supply and Pollution Control Division Approval Certificate:**
Number N/A **Date** _____
10. **List any impact studies or statements submitted:**
N/A

11. **USEPA / NH DES Storm Water Permit #** N/A

12. NHDOT / SDPW Driveway permit # N/A

13. **Abutters of Record** (*Enclose a business size envelope addresses to each abutter. Each envelope shall have postage for certified mail. Please do not use meter-dated postage. Please fill out certified slips.*)

Name Please see attached list Tax Map # _____

Address _____

Name _____ Tax Map # _____

Address _____

Name _____ Tax Map # _____

Address _____

Name _____ Tax Map # _____

Address _____

Name _____ Tax Map # _____

Address _____

NOTE: If there are any additional abutters, check here ☐ and list names and addresses on reverse side of this form.

14. The name and business address of every architect, landscape architect, engineer, land surveyor, or soil scientist whose professional seal appears on the plat. (*Enclose a business size envelope addressed to each above listed professional. Each envelope shall have postage for certified mail. Please do not use meter-dated postage. Please fill out certified slips.*)

Name Peter Holden

Address P.O. Box 480

Concord, NH 03302 Phone Number 603-472-2078

Name _____

Address _____

_____ Phone Number _____

NOTE: If there are any additional professionals, check here ☐ and list names and addresses on reverse side of this form.

15. **Authorization of Owner**

Site Plan Review Application

5/3/2012

Page 3 of 5

I hereby submit to the Sanbornton Planning Board a completed application as required by the Town of Sanbornton Site Plan Review Regulations and respectfully request approval of said application.

I certify that this application and the accompanying plans and supporting information have been prepared in conformance with all applicable Town regulations, including but not limited to the Town of Sanbornton Site Plan Review Regulations and the Town of Sanbornton Zoning Ordinance.

I hereby authorize the Sanbornton Planning Board to make on-site inspections of the proposed site plan to determine its acceptability.

I hereby authorize the Sanbornton Planning Board to record all accepted site plan plats with the Belknap County Registry of Deeds and any other authority, as appropriate.

Owner(s) Signature

Mark Cowley

Date

3/23/2020

Date

16. Authorization of Agent

I hereby authorize the named agent to act on my behalf in all matters pertaining to the above application for site plan approval to the Sanbornton Planning Board.

I hereby acknowledge responsibility for all agreements negotiated by the named agent pertaining to the above application for site plan approval.

Name of Authorized Agent Holden Engineering & Surveying, Inc.

Address P.O. Box 480

Concord, NH 03302

Phone Number 603-472-2078

Owner(s) Signature

Mark Cowley

Date

3/23/2020

Date

STATE OF NEW HAMPSHIRE

COUNTY OF

MERRIMACK

MARK COWLEY

personally appeared before me on this

23 day of MARCH, 192020

and acknowledged that he/she executed the foregoing instrument for the purposes stated therein.

[Signature]

Notary Public or Justice of the Peace

My commission expires 06-20-2022

CHECKLIST FOR SITE PLAN APPLICATION

This checklist is to be completed as a guide for complying with the Town of Sanbornton Site Plan Review Regulations. Please complete this checklist by marking each item in the column labeled "Applicant" with one of the following: "X" (information provided); "NA" (not applicable); or "W" (waiver requested). All waiver requests must be submitted in writing and will be acted on by the Planning Board at a Public Hearing.

Site Plan Applicant's Name: COWLEY ENTERPRISES
 Property Location: _____ Tax Map / Lot: _____

Applicant	Planning Board	Plan Requirements
✓		1. Standard size sheets (as per sizes accepted by Belknap County Registry of Deeds), 24" x 36" maximum. If more than one sheet number and relationship to each other.
✓		2. Tax map and lot number(s) and names and addresses of owner(s).
✓		3. Names and addresses of applicant.
✓		4. Name, address, license #, and seal of engineer, architect, landscape architect, land surveyor, or soil scientist.
✓		5. Names and addresses of abutters, tax map and lot number(s).
✓		6. Date of preparation.
✓		7. Proposed project name or identifying title.
✓		8. North arrow.
✓		9. Scale: 50' (preferably) but not more than 1" = 100'.
		10. Location key sketch, Scale: 1" = 2000' (preferably).
✓		11. Zoning District(s) and Zoning Overlay District(s).
		12. Planning Board signature and stamp block.
✓		13. Surveyed property lines showing their deflection angles, distances, radius, lengths of arcs, control angles, along property lines and monument locations.
✓		14. Existing natural features including water courses and water bodies, trees and other vegetation, topographical features and other features which should be considered in the site design process.
✓		15. Existing and proposed contours and finished grade elevation – all contours shall be a minimum of 2 foot intervals.
✓		16. Existing and proposed buildings with their type, size, location (setbacks), land elevation of first floor indicated (assume permanent on-site elevation).
✓		17. Easements and rights-of-way.
N/A		18. An elevation view or photograph of all buildings indicating their height, bulk, and surface treatment.
✓		19. Location of off-street parking and loading spaces with a layout of parking indicated.
✓		20. The location, width, curbing, and type of access ways and egress ways (driveways), plus streets within and around the site.
N/A		21. The type and location of solid waste disposal facilities.
		22. The location, size and design of proposed signs and other advertising or instructional devices.
N/A		23. The location and type of lighting for all outdoor facilities, including direction and area of illumination.
✓		24. The size and location of water supply and sewage facilities and provisions for future expansion of sewage and water facilities, and all distances from existing water and sewage facilities on the site and on abutting properties to a distance of 200'.
N/A		25. The location, elevation, and layout of catch basins and other surface drainage features.
✓		26. The size and location of all public service connections – gas, power, telephone, fire alarm, overhead or underground.
✓		27. The type, extent and location of existing and proposed landscaping and open areas indicating what existing landscaping and open areas will be retained.

Conley Enterprises, Inc. -Abutter List

Map No.	Lot No.	Name	Address	City	State	Zip
24	20	Redimix Companies c/o Old Castle, Inc.	3 Eastgate Park Drive	Belmont	NH	03220
24	22	Twin Rivers Office Machines	P.O. Box 231	Tilton	NH	03276
24	23	Daniels Revoc Trust Elizabeth Daniels	P.O. Box 240	Winnisquam	NH	03289
24	24 & 25	Conley Enterprises	120 Juniper Ridge Road	Gilford	NH	03249
24	31	Mark Edgerly	2 Bayshore Drive	Sanbornton	NH	03269
24	37	Sunrise Cottage Condo				
24	37	L Samuels 2012 Rev Trust Linda Samuels- Trustee	34 Sierra Hill Drive	Dover	NH	03820
24	37	Bartlett Living Trust John E. & Patricia A. Bartlett-Trustees	35 Hill Street	Methuen	MA	01844
24	37	Ronald & Linda Lavallee	23 Garden Song Drive	Hooksett	NH	03106
24	37	Dimick Living Trust Allan & Susan Dimick Trustees	210 Meeting Street	Marietta	GA	30060
24	37	Robert H. Karg Sr.	P.O. Box 531	W. Dummerston	VT	05357
24	37	David & Mary Coyle	18 Hickory Lane	Bedford	NH	03110
24	37	Robert & Sharon Rae	94 Jefferson Street	Manchester	NH	03101
24	37	James & Joanne Nolin	183 Mountain Road	Concord	NH	03301
24	48	Lakeside Cottage Condos				
24	48	John & Cheryl Russo	3 Bay Road	Sanbornton	NH	03269
24	48	Krikorian Family Irrev Trust Judith A. & Robert C. Kirkoria-Trustees	11 Garden Street	Auburn	MA	01501
24	48	Steven & Stephanie Maloney	29 Ridgewood Street	Manchester	NH	03103
24	48	Dolbec Family trust Richard & Elaine Dolbec- Trustees	5703 Honilea Drive	Broad Run	VA	20137
24	48	Powers Family Irrev Trust	57 Clubhouse Drive	Leominster	MA	01453
24	48	Winston & Monique Savage	99 Sterliing Drive	Laconia	NH	03264
24	48	Stephen & Emily Raymond	50 Linstorm Lane	Manchester	NH	03104
24	48	Kennith & Joan Atkinson	26 Falmouth Street	Methuen	MA	01844
24	49	Birtley Q Locke Rev Trust Birtley Locke- Trustee	114 Town Farm Road	New Boston	NH	03070
U1	5	Laura Johnson	40 Walpole Street #2	Norwood	MA	02062
U1	6 & 7	Sail View, Inc.	350 Upper Bay Road	Sanbornton	NH	03269
U1	10	Waterside at Winnisquam				
U1	10	Mastercard	1011 Laconia Road	Tilton	NH	03276
U1	10	Jason Vietry	23 Winrow Drive	Merrimack	NH	03054
U1	10	Russell & Paula Krochune	14 Turner Road	Billerica	MA	01862
U1	10	Doyal Living Trust Daniel J. & Nancy A. Doyle- Trustees	17 Pinetree Road	Billerica	MA	01821
U1	10	Corry & Jeffrey Carmichael	1011 Laconia Road Unit 4	Tilton	NH	03276
U1	12	Patricia Ruth Deflice	1007 Laconia Road	Tilton	NH	03286
U1	13	Winnisquam Boats, LLC	12 Sunset Drive	Belmont	NH	03220
		Holden Engineering & Surveying, Inc Peter Holden	P.O. Box 480	Concord	NH	03302

CONLEY ENTERPRISES INC.

MARK W. CONLEY

421 EMERY'S BRIDGE RD.
SOUTH BERWICK, ME 03908
207-266-4749

PAY TO THE
ORDER OF

Town of Sanbornton

Three Hundred Twenty and 00/100

Town of Sanbornton

P.O. Box 124

Sanbornton, NH 03269

MEMO

abutter notification fee

AUTHORIZED SIGNATURE

Mark W. Conley

DO NOT AGREE THIS CHECK WITHOUT CONFIRMING PRESENCE OF ARTIFICIAL WATERMARK ON REVERSE. OTHER SECURITY FEATURES ARE LISTED ON REVERSE.

⑈008274⑈ ⑆21177027⑆ 824649891⑈

CONLEY ENTERPRISES INC. / MARK W. CONLEY

Town of Sanbornton

8274

320.00

3/23/2020

Bank of NH - checking abutter notification fee

320.00

MAR 25 2020

CONLEY ENTERPRISES INC.
MARK W. CONLEY
421 EMERY'S BRIDGE RD.
SOUTH BEEWICK, ME 03908
207-206-4749

PAY TO THE
ORDER OF
Town of Sanbornton

Fifty and 00/100

Town of Sanbornton
P.O. Box 124
Sanbornton, NH 03269

MEMO administrative fee

DO NOT ACCEPT THIS CHECK WITHOUT COMPARING PRESERVE OF ARTIFICIAL WATERMARK ON REVERSE. OTHER SECURITY FEATURES ARE LISTED ON REVERSE.

8272

3/23/2020

50.00

DOLLARS

Mark W. Conley

AUTHORIZED SIGNATURE

⑈008272⑈ ⑆211770271⑆ 824649891⑈

CONLEY ENTERPRISES INC. / MARK W. CONLEY

8272

50.00

3/23/2020

Town of Sanbornton

MAR 25 2020

Bank of NH - checking administrative fee

50.00

CONLEY ENTERPRISES INC.
MARK W. CONLEY
421 EMERY'S BRIDGE RD
SOUTH BERWICK, ME 03908
207-206-4749

BANK OF NEW HAMPSHIRE

64-7027/2117

PAY TO THE
ORDER OF

Town of Sanbornton

Two Hundred Twelve and 40/100

Town of Sanbornton

P.O. Box 124

Sanbornton, NH 03269

MEMO

Application fee

DO NOT ACCEPT THIS CHECK WITHOUT CONFIRMING PRESENCE OF ANTI-FAL WATERMARK ON REVERSE. OTHER SECURITY FEATURES ARE LISTED ON REVERSE.

⑈008271⑈ ⑆211770271⑆ 824649891⑈

CONLEY ENTERPRISES INC. / MARK W. CONLEY

Town of Sanbornton

3/23/2020

8271

212.40

Bank of NH - checking Application fee

212.40

MAR 25 2020