

MINUTES

Master Plan Committee Meeting

Meeting Date and Time: Wednesday, January 11th, 2023 6:30pm

Meeting Place: Old Town Hall, 19 Meeting House Hill Rd, Sanbornton NH

Present: Selectman Brandon Deacon, Co-Chair Nina Gardner, Co-Chair Andy Sanborn, Paul Dexter, Sam Swartz

Paul Dexter made a motion to approve the minutes of 12/14. Nina Gardner seconded the motion and the motion passed unanimously.

a. Cont'd discussion of Public Safety section – Paul explained that he has just received updated data from the Police Dept for this section; Nina would like to see locations of possible new facilities in the future based on where the growth is happening in town. Paul stated that when his staff is responding to calls they now check off if they are speaking with the owner or a renter of the property and since implementing this question six months ago, about 12%-15% are renters. Andy suggested adding a couple sentences that explain the number data shown in the section regarding which section of town most calls are going to. Selectman Deacon added that the actual number of calls would be helpful in addition to the percentage of calls in that area.

Nina stated that she would like to see data on where the actual houses are in town which is not shown on the tax map. Paul stated that he will check with 911 about this as they should have that information that can be mapped. Nina stated that showing where year-round houses versus seasonal would also be helpful and that housing density will be important for determining where facilities should be located.

b. Status on data collection - Andy stated that there will be a need for data collection, possibly an intern to get this information. Selectman Deacon suggested that each member gather the questions they need answered/data they need and he can compile these for Selectman Bob Lambert who is now the LRPC Rep for Sanbornton. Andy added that he spent time with the Assessing Assistant to get some data but would like the support of the BOS to use town employees for gathering data if needed. Selectman Deacon stated that he would not be opposed to this since the Master Plan is a required document so using town employees for the data collection makes sense.

Nina stated that OSI may have some useful info; Andy responded that he has tried to use the OSI website and wasn't able to find much but he will try to call and reach someone about this. Audry stated that she will email Dave Jeffers at LRPC and ask for an ETA on the housing assessment report. Andy asked if members want to request added funds as part of FY24 budget for data collection assistance; Selectman Deacon stated that the town already pays dues to the LRPC and should use that resource as much as possible. He added that the Master Plan Committee could ask the BOS for additional funds if there is really a need for those during FY24; \$3,000 was already requested for Master Plan creation in the FY24 budget.

c. Upcoming meeting dates – Members agreed to meet Wednesday, January 25th and to bring their data questions for Selectman Deacon to compile. Selectman Deacon and Nina will provide statistics for the Housing section.

Meeting adjourned at 7:42pm. The next meeting is scheduled for Wednesday, January 25th at 6:30pm.

Respectfully submitted,
Audry Barriault