

Sanbornton Public Library Board of Trustees
Meeting Minutes of April 19, 2016

PRESENT: David Adams, Marcia Haigh, Kris Rathjen, Marla Davis, Carol Raymond
Carol Dexter

ALTERNATES: Audry Barriault, Marj Bray

Call to Order: Meeting called to order at 6:59 p.m.

Marla welcomed our newest Library Trustee Carol Raymond and thanked David for running again. The alternates Audry Barriault and Marj Bray were also welcomed back and the paper work making them the alternates will be sent to the Board of Selectmen and they should be sworn in by the board in the next few weeks.

Secretary's Report:

No Report.

MOTION: David/Marla to accept the minutes from February 16, 2016

Motion Passed

MOTION: David/Carol Raymond to accept the slate of officers for the Library as follows:

Chair:	Marla Davis
Vice Chair:	Carol Raymond
Treasure:	Carol Dexter
Building:	David Adams
Secretary:	Kris Rathjen

Motion Passed

Treasurers Report:

We are a little over on the salary line because of the 53 weeks instead of the standard 52 this year that was not budgeted for. All departments in town are facing the same situation.

Discussion on the replacement of a computer for the Library. Several years ago the Director put forth and the Trustees approved a schedule for replacing computers. The Trustees believe that this schedule must be followed since out of date software and hardware actually end up costing us more in the long run. Marcia to look into the cost of computer replacement and set up and report back to the trustees at the next meeting.

Brief discussion on 2017 budget that was cut and how we can accomplish this since we do budget so tightly, tabled until the next meeting.

Building Report:

The Board of Selectmen has approved the painting of the Library this year and it will be started in mid June.

Smoke detectors need to be replaced in the Library as they are at least 10 years old. The smoke detectors are hard wired into the security system and must be replaced by an electrician. Marla to find out how many need to be replaced and the cost.

Doors on the main entrance to not close properly the seals leak causing the doors to either slam shut, or not to close. David to find out who installed the doors and what is involved and the cost to repair.

Furnace expansion tank is leaking and may need to be replaced. Would not be good to go in the middle of winter, Marcia to get an estimate for the repair/replacement.

Director's Report:

Many things have happened and are being planned for the next few months:

Director has attended training programs hosted by the Town Administrator and Primex

May 5th is the next training and will cover incident reports.

Elevator inspection contract renewed, inspected on April 12th

Gardens started by volunteer Sandra Licata and after-school recreation program on April 12th

Programming Coordinator Jessie has prepared the schedule for six-week summer Reading program. The theme is "On Your Mark, Get Set, READ!"

Paula Young, fifth grade teacher, visits with her class every other Wednesday.

Upcoming programs and events:

April 21st: Presentation by Jackie Bonafide, Nature Photography

Announcement of the photo contest winners marking Earth Day with the Sanbornton Conservation Commission.

April 27th: 9-11:30 Tilton School volunteers will be weeding and raking outside

May 3rd: 7:00 p.m. Allagash Tales with Tim Caverly at the Old Town Hall

May 12th: Scrooge & Marley, regional library discussing MakerSpace.

June 18th: 10:00 a.m. Dads and Donuts, story time for Father's Day

June 29th: 10:00 a.m. Magic Show with Andrew Pinard

July 23rd: Old Home Day; Story teller in the library will be paid for by OHD.

May 21st book sale, Marcia has asked that the Trustees be available to help with the sale. This event will be taking place at the same time that the Recreation Department will be holding a yard sale. Kris Rathjen and Carol Dexter will be unavailable; Marj has volunteered to help in any way. The other trustees will attend when they can.

April 21st Photo Contest; Carol Raymond has done an excellent job in coordinating this event with the Conservation Commission. She has arranged for some wonderful prizes to be donated and it should be a great event.

Old Business: None

New Business:

Staff appreciation Day: April 22nd lunch will be served from 12:00 – 1:00 p.m. The staff of the Library will stagger their lunches in order to participate and see other staff members that they are unable to associate with on a daily basis. The Town will close the offices at noon for the rest of the day. The Library will remain open; this is a busy day for check outs etc. The staff will be given four hours of comp time, prorated for part-time staff, at a mutually agreed upon date.

Terry Knowles will be at the Board of Selectmen's meeting Wednesday April 20th to discuss the releasing of funds from the Trust Fund. We have requested our funds from Trustee of the Trust funds and have not received them to date along with several other departments.

Farm and Garden Tour that is being organized with the Grange is coming along. There will be one Farm, KREBS and gardens hosted by Linda Presby, Faith Tobin, Karen Ober, and the lady who plants glads. Each stop will offer a small door prize for stopping by their property, raffle prizes are being arranged to be sold at the Library, it is shaping up to be a fun event.

Meeting adjourned at 8:24 p.m.