

Sanbornton Public Library Board of Trustees
Meeting Minutes of May 17, 2016

PRESENT: Marcia Haigh, Kris Rathjen, Marla Davis, Carol Raymond
Carol Dexter

ALTERNATES: Audry Barriault

ABSENT: *David Adams*, Marj Bray

Call to Order: Meeting called to order at 6:59 p.m.

Secretary's Report:

No Report.

MOTION: Carol/Marla to accept the minutes from April 19, 2016

Motion Passed

Treasurers Report:

Budget looks good to get us to the end of the year.

Computer replacement for the Library to be used in the Director's office will be
Approximately \$1,300.

Motion: Kris/Marla to order the computer and not to spend more than \$1,300. Money was
appropriated in the 2015 budget.

Motion Passed.

Computer solutions to install and set up the computer in the Library. We have used them in the
past and they do a good job as they specialize in the needs of Libraries.

Building Report:

Expansion Tank Replacement cost \$175 to replace.

Replacement and Repair of leaky pipe to the heating system also needs to be done as the
leak is starting to get a little worse.

Marla to check with Terry Knowles to see if we can move this money from the building fund for
the repair, tabled until next meeting.

Smoke Detectors were checked by the fire chief. He stated that commercial smoke detectors
are different from home detectors and they have a longer life and don't need to be replaced as
often.

Make a note for the 2018 budget to have all equipment tested. There will be a cost for the
alarm company to come in and test the equipment to make sure it is safe.

Door Closers: Cost of replacement \$100 - \$200, Dan Chapman to be contact to see if he can handle the replacement of the hinges as they are discontinued.

Motion: Marla/Kris that Dan Chapman be contacted to replace the door closers and not to spend more than \$400.

Motion Passed.

Director's Report:

Great Job to Jessie and Carol Raymond for the fantastic Photography contest for the kids celebrating Earth Day in conjunction with the Conservation Commission. Event was well attended with great prizes and presentation by Jackie Bonafide. Positive feedback from all who attended and participated.

Book Collection: Is being gone through and 3% of the collection has been pulled to be replaced over time, with new books. Shelves have more space which will save on the books that are there, less wear and tear when shelving and people looking through the stacks can see more of what is available. Helps to freshen the collection.

Old Business

Garden Tour on Track

Trustee of the Trust Funds release a check for \$2,167. Marla will follow up to the restrictions on this money as it is appropriated for certain books.

New Business:

Jessie had a Baby Boy: Wesley

Carol Raymond to attend Trustee Orientation.

Marcia to sit on the committee to select a Town Manager.

Meeting Adjourned at 8:10 p.m.