

**Sanbornton Public Library Board of Trustees**  
***Meeting Minutes of June 21, 2016***

**PRESENT:** Marcia Haigh, Kris Rathjen, Marla Davis, David Adams and Carol Dexter

**ALTERNATES:** Marj Bray

**ABSENT:** Audry Barriult, Carol Raymond

**Call to Order:** Meeting called to order at 7:00 p.m.

Marj Bray was seated for Carol Raymond

**Secretary's Report:**

No Report.

**MOTION:** Marj/Marla to accept the minutes from May 17, 2016

**Motion Passed**

**Treasurers Report:**

Discussion on end of the year budget, 2016, looks in pretty good shape for this year trying to get a few things done in the Library as planned.

Discussion on 2017 budget. The Library is making cuts across the board with programs being the hardest hit for 2017. The only line items that will not be cut are wages. Based on the way the town budget cycle is, we are effectively working off a budget based on FY 2013 expenses. The actual costs of operating expenses such as custodial services, maintenance, elevator service, printer ink, technology services, books and downloads have gone up. In order to stay within the approved budget for FY17, there will be cuts to programming, supplies, technology and maintenance.

**.Building Report:**

David Adams worked on some small repairs in the Library and helped to get the air conditioners in place. Thank you David.

Painting to start June 27, 2016 and will take approximately five weeks to complete. David has the clapboards to make the repairs needed to the old part of the building. The painters had wanted access to the building to use the facilities while they were working, the Trustees determined that they would not be allowed access because of increased dirt and grime, and possible paint chips that will be tracked into the Library. We do not have the funds for extra cleaning due to budget cuts. There is also concern about items that could be damaged and the security of the property.

**Director's Report:**

Working out the kinks in the new computer.

Jessie will be back on June 29<sup>nd</sup> and will be working two hour shifts for a while.

The Book Bags for new born children have been given out to the new babies in town.

**New Business****Home and Garden Tour**

Moving along, organizers are trying to sell tickets and get the word out. Marj and Kris to meet to set up the raffle items in the Library.

**Trustee of the Trust Funds**

No Report

**New Business**

Audit set for the week of August 22<sup>nd</sup>.

Meeting adjourned at 8:16 p.m.