

**Sanbornton Public Library Board of Trustees**  
***Meeting Minutes of September 20, 2016***

**PRESENT:** Marcia Haigh, Kris Rathjen, Carol Raymond, David Adams and

**ALTERNATES:** Marj Bray, Audry Barriault

**GUEST:** Grita Olmstead

**EXCUSED:** Marla Davis, Carol Dexter

**Call to Order:** Meeting called to order at 7:02 p.m.

**Secretary's Report:**

No Report.

**MOTION:** David/Kris to accept the minutes from July 19, 2016

**Motion Passed**

**MOTION:** David/Kris to seat Marj and Audrey for Carol and Marla.

**Motion Passed**

**TREASURER'S REPORT:**

Discussion on Budget year to date, everything looks fine.

**BUILDING REPORT:**

Painting is complete building looks good.

Discussion on the expansion tank and the leak would be between \$300 & \$500 to fix.

Consensus was to repair.

**MOTION:** David/Carol to repair the leak and the expansion tank and defer cleaning the furnace until the next fiscal period. **Motion passed.**

**DIRECTOR'S REPORT:**

Read a thon eat a thon from 5:30 to 7:30 on October 6<sup>th</sup>. Carol to bring Cider, Marj and Audry to make cookies.

**OLD BUSINESS:**

**Garden Tour:** Kris felt that it was worth doing again, but she did not want to be in charge of organizing it. Will help whoever wants to step up and organize, was pretty easy now that it was done once. All of the feedback from the gardeners as well as the participants was positive. Further discussion on who wants to take it on and if we should partner with anyone.

**NEW BUSINESS:**

Discussion on FY 18 Budget. Marcia mentioned that a touch screen tablet would be a good edition to the Library for searching the Library catalog. Suggestion to put the request on the Facebook page to remind people that we could use these used electronics. Grita Olmstead said she may have a table to donate. Thank you Grita.

Discussion on the Fair Labor Act that is about to take effect. Anyone making less than \$47,476 and is salaried must either get paid overtime for anything over 40 hours or be compensated with comp. time. Currently our Director works an average of 42 hours per week.

Discussion on FY 18 Budget and the Fair Labor Act tabled until the next meeting.

Review of Job Descriptions for the Technical Services Library and the Library Assistant that will be given to the Board of Selectmen to be review and added to the pay matrix.

Adjournment at 8:45 p.m.

Next meeting will be September 27<sup>th</sup> at 7:00 p.m.