

Sanbornton Public Library
Board of Trustees Minutes
December 5, 2018

Trustees Present: Paula Grassie, Carol Raymond, Grita Olmstead and Jim Dick

Alternate Trustees Present: Chris Hobby

Others Present: Marcia Haigh, SPL Library Director

The Library Board of Trustees met in special session at the Library to review the upcoming discussion with the Board of Selectmen (BoS) to review the FY20 budget that was submitted.

Carol called the meeting to order at 3:59 PM.

The Trustees reviewed the items they expected to address with the BoS:

- Additional hours for Library Assistant and Library Page
- Step increases for Library employees
- Grade increase for the Library Director
- Additional \$1000 to finish the window sash repair.

The Trustees reviewed some statistics that could be used to help justify the budget if required. It was agreed that the Library provides the Town with very good value, especially when looking at the performance of our programs - which far exceed our State ranking for size and budget.

On the issue of the step increases, it was noted that the September 5, 2018 guidance from the BoS minutes was to “adjust the pay matrix for fiscal year 2020 by 2% with justification for step increases.” Other Departments included step increases, so the Trustees interpretation of the guidance was not unique.

It was agreed that the Trustees would answer any questions the BoS had on the current budget before bringing up the two additional items (Library Director grade increase and window repair). The Trustees plan to emphasize being consistent and equitable with the other Departments in their justification for the grade increase.

The Board adjourned at 4:29 PM to move to the Town Offices to meet with the BoS.