

Sanbornton Public Library Board of Trustees  
Minutes for December 19, 2023

Trustees: Virginia Blackmer, Bob Baier, Mary Ahlgren, Paula Grassie and Mike Gray  
Alternate Diane Mason and Director Rebekka Mateyk.

Call to order at 10:33 am.

Secretary's Report: Motion to accept the report dated November 21, 2023, Baier/MAhlgren, passed.

Treasurer's Report: Motion to approve unanticipated funds of \$100.00 and a \$250 donation, MGray/PGrassie, passed. Rebekka reported that the front door project (bringing it to be accessible to all), and outdoor painting needs were brought to the CIP meeting. Requests are sent to the Selectboard. Discussion was held regarding our telephone meeting with Hopkinton Library. Members will explore the vision and by-laws. David Adams will serve as interim chair, Shirley Perry and Paula Grassie. Rebekka also reported that she has written two more grants and hopes to use them to continue repairing the inside of the library to enhance the historical origins and begin some of the work identified in the energy audit.

Old Business: The Policy Manual Review is complete and newer policies will be presented to the board in sections at future meetings. A motion was made to accept the Investment Policy to include checking for the best rates and using local banks when possible, BBaier/MGray, passed.

New Business: Holiday library hours were corrected. The library will close at 3 pm on Friday, 12/22 and closed all day Saturday 12/23 and a motion was made to close Tuesday, December 26, MAhlgren/MGray, passed. Staff will be given a \$50 Hanniford's gift card, in appreciation of their dedication to the library. Staff luncheon will be held Wednesday, 12/27, Discussion on sending staff to conferences and adding more funds in the next budget for the educational benefits of participation in attending.

Building Report: Estimates are expected for work on the sump pumps.

Adjourned by motion, at 11:42 am, BBaier/PGrassie,

Next meeting~ January 16, 2024; 10:30 am