

Sanbornton Public Library Board of Trustees
Minutes for November 21,, 2023

Call to order at 10:31 am

Trustees: Virginia Blackmer, Bob Baier, Mary Ahlgren, Paula Grassie

Alternate Chris Hobby, Diane Mason and Director Rebekka Mateyk.

Secretary's Report: Motion to accept the report dated October 17, 2023, MAHlgren/BBaier, passed.

Treasurer's Report: Motion to approve unanticipated funds of \$100.00, PGrassie/BBaier, passed. The FY25 budget has been sent to the Budget Committee. Discussion was held regarding the forming of a library foundation, meetings have continued with Hopkinton Library regarding the set up. A motion to appoint members to a foundation finding committee to act on exploring bylaws, 501C3 and other items needed to set the foundation. David Adams will serve as interim chair, Shirley Perry and Paula Grassie, PGrassie/MAHlgren, passed.

Old Business: The Policy Manual Review is almost complete, Newer policies will be presented to the board in sections at future meetings. All grant reports have been submitted. Upstair windows have been returned.

New Business: Holiday library hours were discussed. The library will close at 3 pm on Friday, 12/22 and closed all day Saturday 12/23. New Year's hours Friday, 12/29 close at 3, and closed Saturday 12/30. Discussion to raise the rate of the library page. This employee has done a great job and shows initiative to learn new things. A motion was made to increase the hourly rate to \$12 an hour, MAHlgren/BBaier, passed.

Building Report: The BOT have decided to move forward with the first item on the Energy Audit. Rebekka will contact Eversource to see if incentives are still available to update lighting. An estimate was received for a new door to be ADA compliant. The BOT appreciates the work from the town to create a smoother entrance walkway.

Adjourned at 11:37 am.

Next meeting~ December 19, 2023; 10:30 am