

Sanbornton Public Library Board of Trustees  
Minutes for  
September 19, 2023

Call to order at 10:02 am

Trustees: Michael Gray, Virginia Blackmer, Bob Baier, Mary Ahlgren, Paula Grassie  
Alternate Chris Hobby, Diane Mason and Director Rebekka Mateyk.

Secretary's Report: Motion to accept the report dated August 15, 2023, MAHlgren/MGray passed, unanimously. Minutes from September 1, 2023, BBAier/PGrassie, passed. MAHlgren, no. Motion to renew CD's on or before 10/17/23 and combine the two CD's, PGrassie/MAHlgren.

Treasurer's Report: Motion to approve unanticipated funds of \$310.00, BBAier/PGrassie, passed unanimously. Discussion on the FY 2025 budget includes a BOS approved 6% increase for wages on the pay matrix. Motion to approve the FY25 library budget that includes a 6% wage increase at \$212.162, PGrassie/MAHlgren, passed unanimously. Motion to donate to the Sanbornton Pavilion project from the Donation Fund (approximately \$135) for the large size brick, PGrassie/MGray, passed. MAHlgren, no. Discussion on creating a Library Foundation, trustees will read more information on foundations and gather ideas for members. At the November BOT meeting a request will be sent for the second disbursement of the budget from the Town of Sanbornton. A motion to approve the purchase of a laptop from the Computer Hardware budget at \$1519, PGrassie/MAHlgren, passed unanimously.

Old Business: SPL and Sanbornton Connects met on September 14th for a conversation on the grant survey results. Seventy-six surveys were returned and 36 indicated a need for more Zoom meeting availability, 28 for technology assistance, 19 for a more accessible front door and 5 for more outreach services. The Policy Manual Review will continue in October.

New Business: The elevator repairs have been completed. Motion to close the library at 3pm on Friday, 11/10 and Saturday, 11/11 for Veteran's Day, PGrassie/MAHlgren, passed unanimously. Motion was made to approve 41 comp hours for the Assistant Director (Accrued Jan-Dec 2023), PGrassie/BBAier, passed, MAHlgren abstained. Discussion on the energy audit, The front door and walkway accessibility will be brought to the BOS under the CIP. Also discussed outdoor painting needs.

Adjourned at 10:40 am.

Next meeting~ October 17, 2023; 10:30 am