

Sanbornton Public Library Board of Trustees
Minutes for May 16, 2023

Call to order at 10:30 am

Trustees: Virginia Blackmer, Bob Baier, Mary Algren, Paula Grassie
Alternate Chris Hobby, and Diane Mason, Director Rebekka Mateyk. Absent: Mike Gray

A motion was made BBaier/PGrassie to open the public hearing pursuant to NH RSA 202-A:4-c111(a) to receive public input on the acceptance from the American Library Association (ALA) Public Programming Office for a Libraries Transforming Communities (LTC): Accessible Small and Rural Communities grant to the Sanbornton Public Library totaling over \$5000, to accept the \$10,000 grant written in partnership with Sanbornton Connects to develop outreach services, unanimous.

Secretary's Report: Motion to accept the report dated April 18, 2023, MGray/BBaier, unanimous.

Treasurer's Report: Motion to approve unanticipated funds of \$361.43, PGrassie/MAHlgren, unanimous. Thanks to the volunteers and David Adams for recycling the metal shelves in the basement. The trustees again discussed the importance of communicating that the administration of grant money must be in accordance with the award. Rebekka is participating in webinars for this grant. Other discussion on the cost of electricity and the need to further study the costs for future budgeting. Other departments do not have electricity costs in their budgets.

Old Business: Motion to accept the CDFA energy audit grant of \$2,212.50 to pay for 75% of the energy audit for the library. The balance was approved to be paid at the January 17, 2023 meeting. The new totes are in process. Motion to approve payment of \$690. from the building fund, MAHlgren/PGrassie, unanimously. The suggested cost is \$15. Lastly, work will begin on the curbing and stone wall prior to book drop installation.

New Business: Motion to approve \$200 for prizes for the summer reading program, MAHlgren/PGrassie, unanimous. Staff reviews are completed and will be discussed at the June meeting. Motion to accept the pay scales (Personnel Rules, Regulations and Policies, Appendix J) approved at the Town Meeting, BBaier/MAHlgre, unanimous. Bob Baier, Paula Grassie and Rebekka are beginning to review the policy handbook. Rebekka discussed that some museum passes need to be handed in by the patron in order to reuse. A motion to address this: Failure to return museum passes that require replacement fees will be paid by the borrower, MAHlgren/PGrassie, unanimous.

Building Report: Motion to approve the installation of the mini-splits in the children's and adult room, using the ARSL Sustainable & Resilient New England Libraries Grant funds of \$15,000 and the remaining funds to come from the building fund, PGrassie/MAHlgren, unanimously. Motion to approve the installation of mini-splits in the Woodman Academy Building using T-Mobile grant funds of \$19,200, MAHlgren/PGrassie, unanimous. Quotes will be needed for the roofs over the condensers. Motion to accept the bid from Home Energy for the mini-splits installations, MAHlgren/BBaier, unanimous. Rebekka received two bids for the repair of the plaster ceiling and updated lighting in the Woodman Room.

Motion to close the public hearing, MAHlgren/BBaier. No comments were received.

Adjourned at 11:55, PGrassie/MAAlgren, unanimous.

Next meeting~ June 20, 2023; 10:30 am