

Sanbornton Public Library Board of Trustees
Minutes for January 17, 2023

Call to order: at 10:29am

Trustees: David Adams, Michael Gray, Virginia Blackmer, Grita Olmstead, Alternate Chris Hobby, Director Rebekka Mateyk and resident Bob Baier; Absent -Paula Grassie

Public Hearing: A motion was made by VBlackmer, seconded by GOlmstead to open the public hearing pursuant to NH RSA 202-A:4-c III(a) to receive public input on the acceptance of a grant from the Association of Rural & Small Libraries to the Sanbornton Public Library totaling over \$5,000 the hearing remained open until 11:35AM. There were no public comments. Motion to accept the \$15000 grant to install a mini-split in one part of the library building. (from the grant request: The funding will be used to purchase a ductless mini-split that will provide heating and cooling in both the upstairs meeting room and the downstairs circulation desk room.) MGray/GOlmstead, unanimous.

Secretary's Report: Approve December 20, 2022 minutes with the following correction- Hiring a library page \$9.60 hourly wage: the FY23 wage is \$9.80. Motion to accept MGray/VBlackmer, unanimous.

Treasurer's Report:

Approval of unanticipated funds of \$90.00 Motion to accept, MGray/VBlackmer, unanimous.

FY24 budget process ongoing. Discussion on the FY24 budget, further Library staff salary adjustments based on BOS decisions regarding town wide salary adjustments.

Motion to present updated the Library budget for FY24 to the BC and BOS with specified wage changes resulting in a new total budget of \$193,411, VBlackmer/GOlmstead, passed with MGray abstaining.

Rebekka reported on concerns regarding the dramatic increases in Electricity & Fire Alarm costs in FY23 due to unforeseen increases beyond our control.

Motion for Rebekka to draft a MOU to submit to the BOS to request additional funds to cover the added expenses for electricity and the new security system/WiFi transmitter in FY23, VBlackmer/MGray, unanimous

A letter is being sent to Barbara Laros asking about the waiving of the \$20 monthly surcharge on the Building Fund account – no response yet.

Garden request: \$363 plants (Surowiec \$200) \$100 is in the Grounds budget, can be funded from the building account

Level II Building Energy Audit: The audit will allow us to understand the building maintenance needs, identify potential projects, prioritize the building maintenance projects and help to seek grants.

Estimated cost of \$2950, Library portion of 25% = \$737.50

Motion to move forward with applying for the grant and approve the \$737.50 Library portion, to be funded from the Building fund- Motion MGray/GOlmstead, unanimous

There will be 2 vacancies on the Library Board of Trustees in March – sign up is in January for March voting

Filing Period: January 25th, 2023 thru February 3rd, 2023 at the Town Office 17 Meeting Hill House Rd.

- **New Apollo circulation system started on January 10, 2023, went smoothly. Huge Thank you to the staff on the transition. Already receiving positive feedback**

- **Library Policy Review:** will divide into sections and review a section at monthly meetings
- **Handicapped parking - snowplowing complaint,** discussed possibility of moving the space down one, and talk about changing how the space is plowed.
- **Library Statistics – January** has been busy, averaged 40 patrons/day

Programs:

- **Storytime** is held in person every Friday at 10:30.
- **Fiber Arts group** Tuesday's at 10 am
- **A Matter of Balance Program, Granite VNA** on Zoom - January 4-Feb 22, 1-3
- **Wed Jan 25 at 7pm:** book discussion of *The Island of Missing Trees* by Elif Shafak

Director Review will be at the February meeting, Review goals, job description

Motion to close the hearing at 11:30; DA/GO, unanimous. No public comments were received.

Adjournment: 11:35 AM

Next Meeting - February 21, 2023 at 10:30 AM