

Sanbornton Public Library Board of Trustees
Minutes for December 20, 2022

Call to order at 10:30 am.

Trustees: David Adams, Paula Grassie, Michael Gray, Virginia Blackmer, Grita Olmstead, Alternate Chris Hobby, Director Rebekka Mateyk and resident Bob Baier.

Secretary's Report: Motion to accept the Secretary's Report from November 16, 2022, VBlackmer/GOlmstead, unanimous.

Treasurer's Report: Approval of unanticipated funds of \$60.00 Motion to accept PGrassie/GOlmstead, unanimous. CD renewal documents will be sent earlier for a longer lead time than two weeks. Building Fund money was moved into a Municipal Money Market, the current rate is 3.25%. Rebekka reported on the FY24 budget, the final \$189,708 is increased \$1,000. Due to an updated fire alarm system. This will be requested for approval by the BOS on Dec. 20, 2022 and the BC on Dec. 27. Motion to accept PGrassie/VBlackmer, unanimous.

Old Business: Basement storage clean up was discussed. Volunteers will be sought to move metal shelves.

New Business: Staff training for the new circulation system will take place on January 5, from 5-7 PM. Library will close early. Residents interested in being a library trustee can get information at the library. The Director updated the trustees on grant applications. Discussion about other grants she is looking at. One that was submitted would supply books for local children within the Got Lunch program. The last being through T-Mobile. Motion to move forward with this grant VBlackmer/PGrassie, unanimous. Motion to hire a library page at \$9.60, VBlackmer/GOlmstead, unam. Discussed that the library policy manual is reviewed annually and will be discussed at the next meeting. The trustees are very appreciative of the hard work Rebekka has been doing on the grants.

Other Business: Rebekka will be taking a class in Quickbooks and using funds from the budget for bookkeeping support. Front door may need replacing. David will look at options. Motion was made to close the library when schools are closed due to weather. She and the assistant can work from home when needed during closings, MGray/GOlmstead, unanimous.

The Trustees and staff would like to thank Hank Andrews for the exciting train set up and the wonderful change of scenery for the season!

Programs:

***Storytime is held every Friday at 10:30.**

***Fiber Arts group Tuesday's at 10 am**

***January 4-Feb 22, 1-3 A Matter of Balance Program, Granite VNA on Zoom**

***January 4 at 6:30 pm NH Astronomical Society Skywatch in the library field**

***January 10 the library will have a new circulation system called Apollo.**

Building: Ongoing efforts to correct the front door and get final bids for book drop.

Adjournment: 11:45 AM

Next Meeting-January 17, 2023 at 10:30 AM