

Sanbornton Public Library Board of Trustees
Minutes for June 21, 2022

Call to Order at 10:35 AM

Trustees: David Adams, Michael Gray, Virginia Blackmer, Grita Olmstead, Alternate Chris Hobby and Director Rebekka Mateyk, Absent Paula Grassie

Secretary's Report:

Motion to accept the Secretary's report from May 17, 2022, MGray/VBlackmer, unanimous

Treasurer's Report:

The main account balance is \$11,869. Motion to accept the Treasurer's report, VBlackmer/MGray, unanimous

Old Business:

- COVID-19 protocols: Wearing masks in the library is recommended but optional mask policy will remain in place. The staff continue to wear their masks to protect the public and themselves. When planning to attend an event, consider staying home if you develop an illness and cold symptoms prior to the meeting or event. Will continue to re-evaluate this policy monthly.

New Business:

- Motion to accept donations of tall wood bookcase and LED lights for the basement + installation, MGray/GOlmstead, unanimous
- Policy Review:
 - Motion to approve the updated Library Assistant job description, MGray/VBlackmer, unanimous
 - Personnel Rules, Regulations and Policies Appendix J: Pay Scales
Motion to approve updating Appendix J to the 2022-23 Hourly rates per the BOS hearing on 2/1/22, VBlackmer/MGray, unanimous
- Review of current meetings in the library: limit of 15 people gathering at a time
Yoga on Saturday mornings
Summer Reading Programs: inside meetings due to weather
Book Club
Recreation committee: starting in September
Rebekka reported that we will be testing a hybrid set up for in person meetings with zoom capability on July 1st with a program by Granite VNA
- Reviewed the refined Library Logo by New Impressions for canvas bags for Old Home Day, letterhead and general logo. Bags should be ready for Old Home Day, charge \$15 to purchase a bag. Money for the logo work/bags out of the donation account.

Old Home Day book sale, table out front
- Book drop:
Motion to spend up to \$5000 to purchase new book drop & relocate it for easier reach from the car, MGray/VBlackmer, unanimous
- Library Statistics: The Squam museum pass is the most popular, Currier is second
- Work on hoopla is ongoing
- Network Update:
The network has been installed. The wiring is in process, David and Steve completed most of it this past week, waiting for the telephone company to install a wire and for some parts to come in.
- Building report:
- Fire alarm is being worked on today
Furniture – cleaning of cushions on couches and chairs needs to be done

Other Business

Museum passes: We will have the following passes in 2022-23:

Currier Museum, Seacoast Science Center, Wright Museum

Squam Science Center purchased by the Conservation Commission, mtg. on 3/10

Aviation Museum Manchester, NH, Mt. Kearsarge Indian Museum Warner, NH

Adjournment: 11:30AM

Next meeting - July 19, 2022 at 10:30 AM