

**Sanbornton Public Library  
Board of Trustee  
Minutes for meeting July 16, 2019  
Draft**

Attending: Ana, Marcia, Grita, Paula, Carol, Dave, Donna.

Meeting begins 6:00 p.m.

Carol motioned to accept minutes from last meeting; Dave seconded.

Treasurer: provided the report and the final version of the budget. QuickBook account spreadsheet and the Town spreadsheets were presented. Question on line 506 grant for this FY? Marcia stated the Grant was for books not money. The match for the grant is listed under All other expenses line 5.110 for \$400 from donation account, from funds donated by Jan Streifer gift of \$450. Marcia provided list of "Expenses for FY2019 paid from non-lapsing donation account". [Total expenditures for the July '18 to June '19 fiscal year: \\$ 143,771.52](#), including donations.

Carol questioned [the Year-To-Date line 620 office supplies being](#) lower than budget. Gifts from donation in Christmas Stocking helped to offset library 'office supplies, etc.' Marcia found money in the budget to cover trustee approved pay for Program Coordinator. Paula G motion to accept Treasurers Report, Donna seconded to accept; motion passed.

Certificate of Deposit currently for 15 months matures in August. We have accrued \$400 in interest. Do we want to increase CD from donation fund (\$23,821.96)? Paula suggested some of the money be used to upgrade the 'storage room' to move the computers into it. Marcia suggested prioritizing a laundry list before we approve that. Trustees authorized Treasurer to move forward on the CD roll-over. Dave made a motion to roll-over; Paula seconded for a max of 24 months. Motion passed.

Carol interested in portioning out \$5000 for a project. Permission from voters should be received for projects using CD monies from previous years according to the RSAs. Current year donation monies can be used without seeking voter approval. Ana suggested we divide up the CD monies so that some of it is available for projects, etc. Donna motioned to buy new CD with a newer maturity date. Paula seconded it.

Sign for Sanbornton Congregational Church: Trustees are invited to attend meeting concerning this. Paula G and Carol R volunteered to attend. Marcia H interested in getting a new sign for the Library. Use the meeting for the church sign as an example for the library sign. Paula G suggested a view of the sign at the Southwick School. The students at Southwick created their sign. Maybe we could create a sign with the Sanbornton youth.

Building report: Dave installed a new lock set in the bathroom upstairs.

Director's Report: as on agenda. Stocked up on water for Old Home Day. Many books were sold at the Book Sale and remainders were donated to Discover Books for re-purposing.

Coming Events: Yoga classes suspended for August. Twelve people attended the Fiber Arts group. Book clubs are ongoing. Summer reading very well received. Sixty kids on Wednesdays with about 30 kids Day Camp. Summer residents attending these programs as well. Bottle Rockets is being held on Thursday.

Jackie Bonafide will be reading her book The Amazing Adventures of Zanzibar Petrofsky for story time at 10:00 on Saturday on Old Home Day. The interactive program is planned for kids and adults.

The Kimchi workshop will be offered on 9/24/19. Paula also has an upcoming program in November.

Local resident Abi Maxwell has written the book The Den on 1850 and present day Sanbornton-like town.

OLD Business: no old business.

New Business: *Making Space for Pollinators*, Aug 7th. There are only 25 T-shirts left over. Marcia needs Trustees to allow purchase for this program. Dave has a contact for tees at \$3.00 ea. Marcia estimates she needs \$200 for the program; pre-approved up to \$150 from donations fund for tee-shirts. Donna seconded. Motion passed.

Craft Sale tabled until Sept meeting. It was decided that a Work Committee could handle this instead of all the Trustees. Paula & Ana stated they would assist Donna with this.

Dave motioned to not meet in August as the Policies allow for this. Paula seconded; motion passed.

Other business: next official Trustees meeting to be held Tuesday, September 17th at 6:00 p.m. Preliminary discussion about budget in September.

Adjourned at 7:04. p.m.