

Sanbornton Public Library

Trustee minutes Tuesday, June 18, 2019

1. Call to order: 6:00 pm

present: Marcia Haigh, Dave Adams, Grita Olmstead, Chris Hobby, Ana Gourlay

Dave Adams made a motion to permit alternate trustees Chris Hobby and Ana Gourlay the power to vote in this meeting.

Motion seconded by Gita Olmstead.

Motion passed.

Dave Adams made a motion to appoint Ana Gourlay as recording secretary for this meeting.

Motion seconded by Grita Olmstead.

Motion passed.

2. New Business

Marcia explained that the Abbott Charitable Trust (of which Sanbornton Library is one of three beneficiaries) requires the appointment of a Successor Trustee appointed by a majority of the beneficiaries.

The Sanbornton Congregational Church is another beneficiary of the trust. Dave Adams read an e-mail that he, Carol Raymond and Marcia received this past week from Susan Stearns. Susan was nominated and voted unanimously by the church to be their choice as the appointed nominee for Successor Trustee for the Abbott Charitable Trust.

Dave Adams made a motion to appoint Susan Stearns for Successor Trustee for the Abbott Charitable Trust.

Motion seconded by Chris Hobby.

Motioned passed unanimously.

Ana Gourlay made a motion that should further action be required by the library trustees regarding the Abbott Charitable trust that Dave Adams be appointed to act on behalf of the Library trustees in this matter.

Motion seconded by Grita Olmstead.
Motion passed.

3. Secretary's minutes

Dave Adams motioned to accept minutes from May 21, 2019 meeting.
Motion seconded by Chris Hobby.
Motion passed.

4. Treasurer's Report

Marcia provided the trustees with printed copies of the Library profit & loss budget vs. Actual report July 2018 – June 2019 as well as a year to date comparison for 2018 vs. 2019.

Ana Gourlay inquired as to the Fire extinguisher and elevator expenses being less than previous years. Marcia explained that these items have received their annual inspection but were not in need of replacement or repair this year.

Marcia explained that the electricity line is currently showing significantly below budget because the town renegotiated its electrical provider charge. The library will reimburse the town for its portion of those services. Marcia is working with the town to determine the amount owed by the library. Marcia noted that the library budget includes electricity and the NH state retirement funds (both of which other town departments do not provide from their individual budgets).

Marcia explained that the repairs, building and facility expenses above the town budget were used from the building fund.

Dave Adams made a motion to accept the Treasurer's Report.
Chris Hobby seconded.
Motion passed.

Grita Olmstead left the meeting in order to attend the Sanbornton Old Home Day Committee meeting.

5. Building Report

Nothing to report.

6. Director's Report

Marcia reported that things have been very busy at the library.

7. Upcoming Programs and events

The annual Dad's and Donuts storytime was held on Saturday, June 15th. 17 Children attended and the event was well received, as always. A suggestion was made to make the event more of a drop-in style program.

The book sale will be held on Saturday, June 29th. The library has already been receiving donations of books to sell. Cardboard boxes (small enough to not be too heavy once loaded with books) would be greatly appreciated.

Old Home Day, July 20th, the library will host local author Jackie Bonafide who will be available to sign copies of her new book *The Amazing Adventures of Zanzibar Petrofsky*. The library would like to have this event added to the calendar of old home day events.

8. Old Business

Along with The Pilcrow Foundation grant, the library also received \$403 worth of math & science books from a donation by Hal Berenson and Laura Ackerman of Colorado. There will be a reading challenge for students this summer to help introduce the collection. The library staff is working to determine the best way to display the new collection.

The Public computer station replacements for upstairs have arrived.

9. Other new business

Requests for the use of the meeting room was discussed.

10. Other Business- annual employee reviews

Marcia reported that the library staff have all worked very hard this year. She met with each one in May to review their work responsibilities and their individual interests and needs. Over the past year, each took on a learning challenge and that has proven worthwhile in improving the quality of service to the library patrons. She recommended that each of the staff be granted the pay rates approved by the voters at March Town Meeting for budget year 2020.

Dave Adams made a motion to grant each staff member the pay rates approved by the voters at March Town Meeting.

Motion seconded by Chris Hobby.

Motion passed.

11. Meeting adjourned at 7:28 pm.