

Sanbornton Public Library
Board of Trustees Minutes
April 16, 2019

Minutes from Library Trustee Meeting April 16, 2019

Meeting called to order at 6:01 by Carol Raymond. In attendance: David Adams, Paula Grassie, Chris Hobby, and Library Director Marcia. Minutes taken by Donna Schimming.

Megan Farkas, Chair of the Trustee of the Trust Funds (ToTF), was a guest speaker; invited by Marcia to provide direction to the Sanbornton Library Trustees on Trust Funds.

Megan provided documents showing and explaining the several Trust Funds dating to FY 2014. FY 2015 has been included in FY 2016. She clarified that the FY's 2016, 2017 & 2018 Trust Funds held monies for our disbursement at our discretion.

David asked several questions regarding guidelines and restrictions.

Chris asked if someone wanted another Trust, how is it done?

That the ToTF does not govern the use or disbursal of the monies held in these Trusts. The total amount of money in these Trusts equals \$5268.67, however, each Trust may indicate different uses for the spending of these monies. Through discussion it was decided that further review of the fund instruments should be reviewed before utilizing the monies; as the intent of the Trust is the law (of usage). This is to determine which category (education, children's books, etc.) of 'funds' each donor had originally assigned the monies to be used for. And, can we repurpose a Trust for another purpose? Megan will review and provide the Trust instructions at a future meeting.

The funds are generally deposited in a non-lapsing account and used for book purchases/repairs/maintenance/etc., not already budgeted for.

Marcia asked if we could accept 'donations' of stocks and bond; Megan was unsure but will research. Or, is it possible to add to existing Trusts vs. creating another one, to maintain. Megan initially felt that the answer would be no, but will check existing policy for clarification. Overall, Select Board would have to accept this, as Trusts are managed as public funds and documentation.

Secretary Report: Dave motioned to accept; Carol seconded.

Treasury Report: Grita absent; report reviewed. Marcia stated we are 3/4 through this FY and monies spent are on par. Carol motioned to accept, Dave seconded it.

Advertising/Marketing: Carol asked if Marcia would be advertising programs such as summer reading. There are several programs upcoming such as the local trails and the ongoing Yoga, Social Hour, Fiber Arts.

Director's Report: Marcia said Supercharged Storytime trainees have been Certified and they are getting a lot out of this training. She intends to write a press release promoting Storytime and Poetry Month.

Dave stated that the new chairs are scheduled to arrive soon.

Old Business: Burleigh painting; Date for plaque arrival TBD, and what verbiage, style etc., should be used for this? Chris, Dave & Carol will work with Marcia on determining this. Discussion about adhering the info to the back of the painting for the future.

Harmony Grange has provided a NH flag for display in the Woodman Room. They are purchasing a US flag to match the size of the NH flag. Current flag very small in proportion. The US flag will be displayed in memoriam.

Trustee Alternates: Anna has been sworn in as new alternate. Chris Hobby to be formally sworn in by Selectman.

Dave motioned to accept, Carol seconded

New Business: Book or plant sale? And when? Carol likes the plant sale idea, but timing is important. Also have a plant theme; i.e. all herbs? Coincide with Old Home Day (July 20th) or does the Tavern hold plant sale too close for us to hold another one. Or possibly when Church holds their yard sale? If we have plant sale will need to solicit donations for plants. Several local business will be asked to contribute.

Pilcrow Foundation just awarded the Sanbornton Library with a \$1,200 grant for children's books. Everyone agreed this was fantastic, Dave motioned to accept, Carol seconded.

Marcia indicated that upgrading of the public computers (pc), will be necessary soon. They current date from 2010/2011. She contacted a company which provided an estimate of \$7,000 for 4 new pc's, warranty, troubleshooting for a year, and several peripherals such as security and patches. She intends to solicit a second bid before the decision is made. This tabled to the next meeting until the second estimate can be obtained.

Meeting adjourned at 8:29 pm.