

**Sanbornton Public Library  
Board of Trustees Minutes  
May 15, 2018**

Present: David Adams, Jim Dick, Paula Grassie, Marcia Haigh  
Guests: Chris Hobby (alternate), Daisy Burns

David called the meeting to order at 7:08 p.m.

**Secretary's Report**

Motion to accept April 17, 2018 minutes: JD/PG, passed.

**Treasurer's Report**

The trustees discussed putting \$20,000 from the Donation Fund into a CD. Marcia reported that Franklin Savings Bank offered 15 month at 2% and a 42 month at 3% rate. Discussion on a prior offering of 2.5% had passed since the last meeting.

Motion to move \$20,000 from the Donation/non-lapsing fund to a 15 month CD: DA/JD, passed.

Checks were signed by Paula Grassie and David Adams.

**Building Report**

Marcia noted the work that David did replacing the garden frames outside of the library.

Peter Drouin generously donated 48 board feet of hemlock for the garden beds.

Tilton School students are expected on Wednesday, May 16 to perform outdoor Spring clean-up as part of their community service.

**Director's Report**

Marcia reported the need for a new Circulation Desk computer. She has spoken with Certified Computer Solutions and they estimate the cost of a Lenovo and their service fee will be about \$1500. She would like to upgrade this fiscal year. The present computer is slow and gets easily "bogged" down.

Motion to authorize MH to move forward, not to exceed \$1600: DA/PG, passed.

Discussion on the interlibrary loan system through the NHSL, which may be down for two years. Interlibrary loaning has declined due to the challenges of locating materials.

**Upcoming events:**

Thursday, May 24, *Sanbornton Stories*, hosted by Evelyn Auger and Lynn Chong. About a one hour event with refreshments provided by that group.

Saturday, June 23, Book Sale, Volunteers are needed. There is a yard sale going on at the Congregational Church.

**Old Business** Marcia has finished Employee Annual Reviews. All employees have performed well. We discussed the review process and steps, which are public information. The proposed step increases to begin July 1, 2018 as follows: there is one employee on grade 11 step 4, one on

grade 9 step 2 and one on grade 9 step 1. These were budgeted items as approved at March Town Meeting.

Motion to accept pay and grades: JD/PG, passed.

There was discussion about looking at the Programming Coordinator position pay grade in relation to the job requirements for the next budget.

### **New Business**

Motion to accept Salatiello Family Trust Donation of \$425: DA/JD, passed.

Motion to expend \$425 for the Summer Program Comedy-Juggling program: DA/JD, passed.

### **Other Business**

In June we will evaluate the Library director.

David will look into having the Drapers present "Wild N.H." This program was recently held in New Hampton at the Gordon-Nash Library.

Deb Wyman is donating a quilt to the library for a raffle to benefit the Library, drawing to be held at Old Home Day.

The Ingalls painting restoration quote is still in the works.

Marcia announced that the burglar and fire alarm system contract ends in August. The town is looking at Capital Alarm to provide the service. Marcia has spoken with them and it will be a cost of about \$16,000 to upgrade and install. An annual fee is charged to monitor. The sequence of transition to a new system is not clear yet.