

Sanbornton Public Library Minutes

April 17, 2018

Present: David Adams, Audry Barriault, Paula Grassie, Grita Olmstead, Carol Raymond, Marcia Haigh

Guests: Jim Dick, Chris Hobbie, Donna Schimming

David called the meeting to order at 7:01 p.m.

Voting for trustee positions

Chair: David Adams nominated by CR/PG, passed

Vice Chair: Carol Raymond nominated by GO/AB, passed

Secretary: Paula Grassie nominated by CR/GO, passed

Treasurer: Grita Olmstead nominated by CR/PG, passed

Audry Barriault requested her resignation at the close of the meeting be accepted. Motion to accept her resignation: CR/DA, passed. Audry will submit a letter of resignation to the Select Board.

Consideration for a trustee to fill the new vacancy until the next town vote in March, 2019: Jim Dick and Donna Shimming expressed interest. Chris Hobbie requested to remain as an alternate. After consideration, David nominated Jim Dick, motion seconded by PG, passed. Donna and Chris will remain as alternates, filling the board vacancies.

Secretary's Report

Motion to accept February 20 minutes: AB/PG, passed

Motion to accept March 20 minutes: GO/PG, passed

Treasurer's Report

Marcia announced the following fund balances:

Building Fund: \$4,169,21

Donations/non-lapsing fund: \$40,300.19

Town Appropriation balance: \$31,080.00

Petty cash: \$100

Revenue from bake sales, book sales, etc. \$2,900

We are on track with the budget.

Marcia proposed consideration of a Franklin Savings Bank Certificate of Deposit promotion: a 25-month CD would earn 2.5% interest. If an early withdrawal is made, interest from the remaining time would be forfeited and a \$25 penalty would be charged. After discussion, David proposed taking \$20,000 from the non-lapsing fund to open a FSB CD account. At the end of 25 months, interest earned would be about \$1,000. Motion to move \$20,000 from non-lapsing fund to a FSB CD account: CR/GO, passed.

Motion to accept the Treasurer's Report: AB/GO, passed.

Building Report

No new report from David.

Marcia announced that the elevator inspection passed. Payment for the two certificates is ready.

Fire Chief Dexter reevaluated the occupancy allowance for the upstairs meeting room, approving the space for 100 people. He also approved the Woodman Room space to accommodate 50 people. Chief Dexter recommended Marcia complete a crowd control management course, which she has done. For large crowds, extra staff or trustees will assist.

Marcia will arrange staffing, crowd control, and clean up for the event on May 3 (Ben Kilham's talk). Parking for the event: Marcia requested signs for parking on one side of Meeting House Hill Rd, only, from Police Chief Hankard. Parking may be available in the field behind the library if it is dry enough, in the main lot, in the lot on the far side of the Town Hall, and at the school, as well as street parking.

Director's Report

Program Coordinator Jesse Ahlgren attended a 2-day coding programming course for future coding programs.

Old Business

Motion to accept a donation of \$420 from the Adams Family Fund for Ben Kilham: AB/PG, passed.

Motion to expend \$420 for Ben Kilham in payment for his talk: GO/CR, passed.

The Sanbornton Historic Documents Foundation fund of \$487.55 had been earmarked for the library should the Foundation dissolve, as it has done. Jack Potter had requested that a portion of the funds be donated to the Historic Society towards the funding of a much-needed new roof for Lane Tavern. Motion to donate \$245 to the Historic Society: AB/CR, passed.

Changes and updates in the Personnel Policy Manual is still under review by the Director.

New Business

The library owns an oil painting by artist Walter Ingalls. This old painting needs cleaning and repair work, including repair to the frame. Martha Cox of Great Works Restoration was recommended by the Currier Museum. She gave a rough estimate of \$1,600 for the painting restoration, not including the frame repair, during a phone conversation with Marcia. Martha will visit the library to see the painting sometime this spring, as she has plans to be in the area.

Marcia recommends that a committee making up of at least one trustee and several interested community members form a committee to raise funds for the restoration of the Ingalls painting. She will bring the discussion to the Historical Society about the option of raising donations at events such as Old Home Day.

A motion was made to move the discussion forward with the restorer: DA/GO, passed.

Other Business

Four trustees are attending the Library Trustees Workshops on April 28. Two are attending the Conference scheduled for May 14.

Motion to adjourn: 8:33 p.m.