

Sanbornton Public Library
Board of Trustees
March 16, 2021

6:02 Zoom Meeting Called to Order

Attending:

Voting members: David Adams, Donna Schimming, Grita Olmstead, Carol Raymond
Library Director: Marcia Haigh

Guests: Paula Grassie (elected but not sworn in), Ana Gourlay and Chris Hobby
(proposed alternates) and Master Gardeners Caitlyn Corbett and Megan Hanna

Caitlyn and Megan gave an overview of their objective to create a Pollinators Garden. Pollinators are very important to global pollination and creating a Pollinators Garden is one way of increasing super pollinating. Interconnecting the super pollinators with Pathway Gardens provides better pollination and is easier on the insects limiting their travel. Connecting up all of the Pathways for the super pollinators local to and nearby the library. The garden will include native species grouped in masses with various colors, shapes and bloom times. It is imperative they have clean water and suggested a weeper hose system tied to a battery-operated timer. The distribution system would also provide water for the pollinators. Caitlyn and Megan also suggested leaving the flower head on the plant at the end of the season as many pollinators lay eggs in the hollow stems of the flowers. If these are removed, the eggs will be destroyed and fewer insects will return next year.

We need to eliminate pesticides, as they kill everything, not just the invasive insects. They will pick drought tolerant species which will minimize work for everyone involved. There is an education component to the project which will entail the labeling of the plants and a binder created which will be made available to the public. They would also like to hold an Invasive Species Workshop.

They will create a rough sketch of the garden, and a starter set of the Keystone species. This attracts enormous amounts of pollinators. The budget for this is \$446.00 and they have applied for a Grant to help offset this initial cost.

They are committed to keeping up with the on-going maintenance of the garden.

They will build a water retention system out of flower pots and connect it to the hoses. The list of plants will be reviewed by Marcia.

Vote for funding of garden and soil test, and separate vote for spigot costs.
Bagley Pond Perennials in Warner is their preferred source for plants.

Caitlyn and Megan left the meeting after their presentation.

Election of Officers:

David Adams: Chair

Carol Raymond: Vice-Chair and Secretary as needed

Grita Olmstead: Treasurer

Paula Grassie: Secretary as availability permits

Ana Gourlay and Chris Hobby: nominated as alternates

David nominated Ana and Chris as Alternates.

All were voted on and accepted.

Chris left at 6:30 pm.

Secretary's Report:

No discussion.

Donna motioned to accept, Grita seconded, voted and accepted.

Treasurer's Report:

No discussion.

David motioned to accept, Carol seconded, voted and accepted.

Building Report

The RFP for the roof shingles went to the Selectmen for review and it has been put out for bid. It is available on the Town's website. The Selectman will award the bid in May. Any questions should be forwarded to Nate Douglas at the Transfer Station.

Marcia has a contact that has expertise in historic building window restoration. She has asked them for suggestions on repairing the broken windows in the Woodman Room and the main circulation area.

Programs and Events:

The library has one more Zoom program scheduled starting tomorrow (3/18/2021) for the FIO (Figure It Out) club.

Old business:

Curbside service.

Reopening possibility.

Solicited Marcia's opinion on reopening.

Much discussion occurred on the planning for the re-opening of the library on at least a limited and scaled back basis.

Marcia cited that some states are scaling back their restrictions, but some libraries are still functioning with the SAFER AT HOME guidelines started June 15th 2020. She stated that 1 person at a time or maybe one party at a time to begin with limitations to 30 minutes at a time. We could build towards this with a slow ramp up. Proportional to the ramp up; staffing is the major hurdle to look at.

We will look at in-person appointments as the first step, allowing time to adjust to the protocols. This would be a slow phased in approach to re-opening with strict protocols enforced. Marcia would schedule the appointments and stated it would not be limited to a particular day. The protocols would be: by appointment with a 30 minute session, with a mask covering both noses and mouth, they would need to squirt provided hand sanitizer into their hands, and no socializing with the staff, as conversation spreads the virus. The staff currently works with masking all the time now. Materials being checked out would be placed in front of the sneeze guard. Employees would open, scan and stamp and slide the materials under the sneeze guard or take them to a table or outside to the curbside service for pick up. The in-person appointments would need to be at least 30 minutes apart to allow for time to sanitize whatever the person might have touched: computer, chair, etc.

Marcia said that we can alternate up and down stairs computers. The air purifier can be moved and used in the rooms as well as opening the windows. We would limit public use to only the downstairs bathroom, as it has ventilation.

Ana suggested that Curbside service be shortened. Marcia said they tried hard to be flexible to the customer's schedule. She reiterated that the fewer changes to the public the better; only add services back slowly. She may ask a few people to test the appointment system, and have a metric if we needed to scale back.

Carol believes every step of the By Appointment re-opening is well thought out. There will be no schedule for taking appointments until March 30th. More training of staff to be done before we can take this on. David motioned to continue the current policy for the next 2 weeks and to gradually go to appointment only on Marcia's lead. Carol Raymond seconded motion. Motion passed.

New Business:

Our Janitorial services need a replacement; they have discontinued at both the Town Offices and the Library. The funding is separate between the two buildings so we are looking for a private contractor. A suggestion was made for Great Northern Cleaning located in Belmont.

Marcia stated that finding a local company by word of mouth or personal recommendation would be preferable to having pay for advertising.

Carol made a motion to move forward on Janitorial services. Grita seconded and the motion passed.

Library Page position opening:

Marcia asked permission to have this available for the April school vacation. Tabled until April 20th meeting.

Summer Reading Program:

Marcia stated that the Make and Take bags are very popular. The library is not planning any in-person indoor events this summer at all. Depending on the Governor's guidelines along with the course of Covid-19, we may be able to have outdoor events. There are no groups (Fiber Arts, Yoga, etc.) being allowed to meet in the library.

Summer Museum Passes:

Not sure of the availability of these, but the staff suggested Castle in the Clouds, Squam Lakes Science Center (donated in the past by the Conservation Commission), Sea Science Center on the coast, Canterbury Shaker Village and the Wright Museum in Wolfeboro (offered as a donation by Grita). This discussion was tabled until the April 20th meeting.

Meeting adjourned at 7:56 pm.

Respectively submitted,

Donna Schimming