



Town of Sanbornton
Office of the Town Administrator
P.O. Box 124 · 573 Sanborn Road
Sanbornton, New Hampshire 03269
603.729.8090 · www.sanborntonnh.org

Invitation to Bid
BID # SHD 2020-05

The Town of Sanbornton is seeking bids for the winter sand for the Fall 2020/Spring 2021 Season.

QUANTITY

The quantity listed is an estimate only. It is based on usage and may increase or decrease to meet requirements. The estimated usage is 6,500 tons.

CONTRACT PERIOD

The contract is to cover a seven-month period (October, 2020 - May, 2021)

DELIVERY

Truck deliveries of sand shall be made to the storage shed, in the highway yard; 60 Hunkins Pond Rd, Sanbornton, NH.

Deliveries of sand shall be dumped at a location directed by Highway Department employees, either outside the storage building or inside whenever it is feasible to do so.

TIME OF DELIVERY

Truck deliveries shall be accepted only between the hours of 7:00 am and 3:30 pm Monday through Friday, unless special arrangements are made with the Highway Director or his designee.

NOTICE OF DELIVERY

The Highway Director or his designee shall notify sand supplier within 24 to 48 hours ahead of time for delivery.

DELIVERY SLIPS

Delivery slips shall be made available to town employees as each load is delivered.



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FALIURE TO DELIVER

Whenever the contractor is unable to deliver sand within three working days of receiving the order from the Sanbornton Highway Director or his designees, the Town reserves the right to purchase sand from the vendor of its choice. Any difference in cost shall be charged to the vendor in default.

PAYMENT TERMS

Load slips for material and trucking to be billed per delivery and payment due date will be net 30.

CANCELLATION

The Town of Sanbornton reserves the right to cancel any unfilled portion of the contract, providing that in the opinions of the Town BOS and Highway Director the services of material provided by the contractor are unsatisfactory or not consistent with the terms of the contract.

METHOD OF AWARD

Award will be made to the lowest bidder meeting all specifications, delivery requirements, and otherwise meeting requirements set forth by the procurement policy adopted by the Board of Selectmen of the Town of Sanbornton.

SAND

The sand shall be used for town roads, sidewalks, and parking lots, to be mixed with salt, and other highway projects as necessary. The sand offered must meet the technical specifications attached herein. The Town of Sanbornton may require testing of the materials offered to certify compliance with the requirements. The testing will be performed by an independent soil testing laboratory at no cost or obligation to the town.

SEALED BID

All bids shall be submitted in a sealed envelope and plainly marked "Bid # SHD 2020-5" and can be hand delivered to 573 Sanborn Rd, Sanbornton NH or mailed to PO Box 124, Sanbornton NH 03269. Questions can be directed to the Highway Department (603) 455-5882. Deadline for the submittal **October 7, 2020 at 10:00am** at which time bids will be opened at the Office of the Selectmen; 573 Sanborn Road, Sanbornton, NH.

GENERAL REQUIREMENTS

The contractor is to carry a minimum of one million dollars (\$1,000,000.00) of insurance coverage throughout the duration of the install with the town being named as additional insured on the policy. The Town reserves the right to accept or reject any or all bids, either in whole or in part; to waive any defects, informalities, and/or minor irregularities in bid responses. The Town reserves the right to accept substitutions or exceptions to the proposed materials ONLY if authorization is provided to the contractor in writing prior to the submission of his/her bid



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proposal. The Town reserves the right to select the bid that is determined by the Town to be in its best interest.

TECHNICAL SPECIFICATIONS

The Town of Sanbornton is soliciting bids for sand to be paid for by the ton. Specifications are as follows:

<u>SIEVE SIZE</u>	<u>PERCENT PASSING</u>
3/8"	90-100%
#4	75-100%
#40	22-40%
#100	5.0-10%
#200	0-4%

- Sand will meet the Unified Soil Classification group symbol of SW
- Moisture content of sand tested and delivered shall not exceed 2.5%
- Delivery of sand to the storage facility must start within 48 hours after receipt of notice from the DPW Director or his designee.
- Vendors must submit a material gradation report with the bid summary that is representative of the materials available at their site.



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ITEM

Price per ton delivered: \$ _____ \$ _____
(written) (figures)

Price per ton (picked up by others) \$ _____ \$ _____
(written) (figures)

Please complete the information below:

Company Name: _____

Prepared By: _____

Print or Type Name: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Signature

Date

Please return by October 7, 2020 by 10am.