

**SANBORNTON HISTORIC DISTRICT COMMISSION  
MINUTES-April 12, 2022 @ 6:00 P.M.  
TOWN OFFICES- 573 SANBORN ROAD, SANBORNTON, NH**

1. The Meeting was called to order by the Chair, Franz Vail at 6:00 P.M.
2. Roll call. The following members were present: Franz Vail; Nina Gardner, Sam Swartz, and Selectman Brandon Deacon. Alternate member Barbara Whetstone was also present.
3. Nina Gardner agreed to take Minutes of the Meeting.
4. Old Business.

The Chair reported that unbeknownst to him, all the terms for members of the Commission expired in 2022 as of the end of March. So, although we could meet according to the Town Administrator, we can take no official actions.

Franz Vail reported that the By-Laws for the Commission provide for 5 members and that at times we had six members. Looking at our current membership, Tim Cline's term expired in 2020 and he had not responded to several attempts to contact him about his membership. Stuart Dyment had indicated that he wished to resign and the Chair had encouraged him to wait until his term expired. His term has now expired. Barbara Whetstone, our alternate member's term had also expired in 2021. And the terms of himself, Nina Gardner and Sam Swartz have now all expired. Franz also indicated that the By-Laws provide for five members including a Select board member which we have, a member "may be from the Planning Board" and three general public members. Upon further discussion amongst the group, it was determined that the three public members and alternate member would all reapply for renewal and that the members terms would be recommended to be staggered. Sam Swartz and alternate member Barbara Whetstone would seek appointment to three year terms, Nina Gardner to a two year term and Franz Vail to a one year term. Committee appointment sheets were distributed and completed and would be left for the Town Administrator to bring before the Board of Selectmen at the meeting the following evening. Franz Vail indicated that he would reach out to the Chair of the Planning Board to see if anyone from that Board would like to serve on the Historic District Commission.

5. Other Business.

- a. Planning for May workshop by Historic New England.

The Chair began discussion about the workshop programs to be held on Saturday, May 21, 2022 at the Town Hall. These would be two sessions, one in the morning and one in the afternoon. Sam Swartz indicated he was familiar with the setting up and breaking down the seating for programs at the Town Hall. These were to be in person presentations. Franz Vail noted that these programs require a 40% match by the Town which can include members' time and other contributions. So record keeping is important as we begin planning activities. Neither Franz nor Sam had the program specifics with them at the meeting so they both indicated that they would send that information out to the members via emails.

With regard to planning, Franz indicated he would contact the Town Assessor, Terri, to obtain mailing labels for all properties in the district. Nina Gardner would do an invitation mailing to all property owners residing in the district with details about the program. She also offered to do a

press release for the local papers. Sam also offered to work with the Sanbornton Historical Society and their contacts to get information about the program to its membership. Brandon Deacon offered to do social media engagement to get word of the program out through those sources. Barbara Whetstone explained she was headed directly tonight to a Sanbornton Recreation Commission meeting and would ask if they might be willing to assist with light refreshments for the attendees to the program. She would also make certain that we had some water available for drinks during the breaks in the program. Barbara departed the meeting at this point to attend the Recreation Commission meeting.

Franz mentioned that he would be away for the next few weeks and it was decided that the Commission would schedule a meeting for May 10<sup>th</sup> so the final details and arrangements for the May 21 program can be reviewed again.

b. Items as brought forward by members.

Franz mentioned that he had noted as he drove up Perkins Road activities at some properties that might fall under oversight by the Commission. He had reached out to the Town Planner to see if any building permits had been applied for, but he had yet to hear back from Steve Lauren.

With regard to the Prescott property, Franz had spoken with Chris Prescott, (grandson of the original owner whose father now lives on the property) about the excavation taking place on the property and learned that it dealt with a shallow dug well and water line issues for the property and not new construction. Further, Chris, himself an architect, indicated that he had plans to remove and replace exactly the front porch structure as it was integral to the architectural integrity of the period style house his grandfather had designed.

Franz also mentioned that a new sugar house now sits on the Abbott property. It was not clear whether it was a permanent structure or not.

Nina Gardner mentioned the vehicle storage on the Thurston property and thought it was a matter that might fall under the purview of the zoning ordinance. Brandon Deacon offered to look into the matter and review the zoning ordinance.

No further Business was brought forward.

On a Motion by Sam Swartz, seconded by Franz Vail, the Meeting was adjourned at 7:23 P.M. (No vote was taken on the Motion.)

Minutes prepared from notes taken by Nina Gardner, Member  
Acting Secretary of the Meeting (edited by F. Vail)