

**SANBORNTON HISTORIC DISTRICT COMMISSION  
MINUTES-December 14, 2021 @ 7:00 P.M.  
TOWN OFFICES- 573 SANBORN ROAD, SANBORNTON, NH**

1. The Meeting was called to order by the Chair, Franz Vail at 7:01 P.M.
2. Roll call. The following members were present: Franz Vail; Nina Gardner and Sam Swartz. Alternate member Barbara Whetstone was also present.

Not present were- Tim Cline, Stuart Dymont and Selectman Bob Lambert.  
The Chair seated alternate Barbara Whetstone for absent member Stuart Dymont

3. Nina Gardner agreed to take Minutes of the Meeting.
4. Review and approval Minutes of Previous Meeting – July 13, 2021.

Minutes of July 13, 2021. A Motion was made by Sam Swartz, seconded by Nina Gardner to approve the Minutes. All voted in favor of the Motion to approve the Minutes.6.

5. Pre-application discussion with Phil Bodwell for new covered entry on his mother's property.

Phil Bodwell came before the Commission on behalf of his mother, Priscilla Bodwell, who is seeking to add a 7 X 7 ft. enclosed entry way in front of an existing door. The structure would be a wood clapboard enclosure on the ell portion of the house and will be constructed on an existing pad, which might need to be made larger to accommodate the new enclosure dimension. The plan shown indicates 2 windows on the sides which would most likely be wood, as there are existing windows that could be reused. The windows were described on the drawing as 6 over 6, 8 over 8 or "other" (as available that might be reused). The door to the enclosure is wooden which is desirable, also there is an existing lamp which will be reused and moved. Trim boards will match the existing house.

The Chair told the members that he had waived the requirement for "registered return receipt" required mailing: as there were approximately 25 abutters and most lived in Sanbornton Square.

The Chair also indicated that he would take the application materials which had been submitted and that he would go over them to see if everything needed had been included. He stated that he would contact Philip Bodwell to let him know if anything was lacking from the application. Mr. Bodwell indicated that his mother had hoped that we could take care of everything tonight, so he would appreciate being on the agenda as soon as possible.

The chair suggested that it would be possible to set the hearing for January 4<sup>th</sup>.2022 at 7:00 P.M. as he was expecting to be away for a regularly scheduled meeting on January 11. Expected to be available for this new hearing date were; Sam Swartz, Franz Vail, Nina Gardner and alternate Barbara Whetstone.

6. Old Business. Contracts for 2021 CLG Grant.

Franz Vail explained that the contracts with Historic New England to present a program on a Saturday in May or June 2022 and with Mae Williams for a workshop in 2022 were ready to be signed.

Nina Gardner moved and Sam Swartz seconded a Motion to authorize the signing of contracts with Mae Williams and Historic New England for workshops under our state of NH CLG grant, with final dates for these programs to be determined as a future meeting on the Commission, in January 2022, if possible.

The vote was unanimous in the affirmative.

Based upon limited meeting space, it was suggested that we plan to reserve the Town Hall for the Historic New England Program as soon as we have set a definite date. It might also be necessary to look into the availability of space at the Library for the program.

#### 7. New/Other Business.

- a. Membership status. The Chair indicated that his research indicates that the membership of the Commission should be 5 members and we currently have 6 including the selectman representative. Franz mentioned that Tim Cline had been unable to attend meetings recently, and perhaps he could consider becoming an alternate member.
- b. Printed copies of the 2019 Survey Update.  
We had previously discussed that there should be a couple of hard copies of the Survey that Mae Williams had done, one for the Library and another for the Town Office use. Franz thought there might be ways he can utilize funds to pay for these. A couple of members offered to help pay for the copies if no town funds were available.
- c. HDC files.  
There was discussion of the steps that might be taken to review the files maintained in the Town Office. It was thought that it might be possible to get a small group of the members together on a Saturday morning to go through what was in the existing files, and also to make certain that other materials currently not in those files could be placed there. Further discussion would take place, perhaps in January,

#### 8. Adjourn.

Barbara Whetstone moved and Franz Vail seconded, a Motion to adjourn the meeting. The vote was unanimous in the affirmative. The meeting was adjourned at 8:18 P.M.

Minutes were compiled from notes taken at the meeting by Nina Gardner, member.

