

**SANBORNTON HISTORIC DISTRICT COMMISSION
MINUTES-February 13, 2024 at 7:00 P.M.
Town Office, Meeting House Hill Road
Sanbornton, New Hampshire 03269**

Draft- For Discussion and Final Approval

I. The Meeting was called to order by the Chair Franz Vail, at 7:02P.M.

II. Members present: Franz Vail, Sam Swartz, Brandon Deacon, the Select Board representative and Barbara Whetstone, alternate member.

Nina Gardner was not present.

Barbara was appointed to vote in place of Nina.

III. Franz Vail agreed to prepare Minutes of the Meeting. Barbara and Sam to take notes.

IV. Review and approval of Minutes of July 11, and September 7, 2023 Meetings was postponed until the next meeting.

V. Old Business:

- The Commission is short one member. Brandon will mention this at the next Planning Board Meeting to see if a PB member would like to sit. Barbara is willing to step up to full membership if no one from the PB wishes to fill the vacancy.
- Both Sam and Nina's membership expires in March. Each will complete request for reappointment.
- After some discussion, it was decided that the Commission should bring forward a zoning article through the Planning Board to reinstate building setbacks in the Historic District. This must be done during 2024 for a vote in 2025.
- After repeated discussions, we have not yet managed to clean up the Commission's files at the Town Office. Franz suggested that each member be responsible for one topic. Franz will take applications and suggested Nina take on Minutes. He will review the filing cabinets at the Town Office to determine what other topics remain for Sam and Barbara to organize.
- Franz noted that he has not heard from the NH Division of Historic Resources for some time and they did not request the usual annual report last September.

VI. New or Other Business as brought forth by members.

- Sam Swartz has submitted an application to reconstruct the porch/deck on the south side of his home. The application was submitted so close to the meeting date that abutters could not be properly notified. It was decided to meet again in March to act on the application.

VII. Set next meeting date:

The next meeting will be March 5, 2024, at 7:00 (The usual 2nd Tuesday meeting date is election day)

VIII. Adjournment:

The meeting was adjourned at 8:17 P.M.

Respectfully submitted,

Franz Vail, Chair

Minutes compiled from notes taken by Barbara Whetstone and Sam Swartz

