

**SANBORNTON HISTORIC DISTRICT COMMISSION
MINUTES-June 16, 2020 @ 7:00 P.M.
TOWN OFFICES- 573 SANBORN ROAD, SANBORNTON, NH
Due to the Coviv-19 Emergency there was no physical presence**

The Meeting was called to order by the Chair, Franz Vail at 7:01 P.M.

The Chair opened the meeting by reading into the record the Meeting Preamble during COVID-19 Emergency.

“Good Evening, as Chairman of the Historic District Commission, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A; 2, III, (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find this meeting is imperative to continued operation of Sanbornton town government and services, which is vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from the meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let’s start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone else in the room with you during this meeting, which is required under the Right-to-Know Law.”

II. Roll call. Nina Gardner- no one present; Jim Dick- no one present; Franz Vail- no one present; Stuart Dymont- no one present; Sam Swartz-no one present..

Not present were Tim Cline, regular member and Barbara Whetstone, alternate member.

Also present was Stephen Gregoire owner of property at 618 Sanborn Road who joined the meeting to discuss a renewal of an expired building permit for his property.

III. Nina Gardner agreed to take Minutes of the Meeting.

IV. Review and approval Minutes of Previous Meetings.

Minutes of April 14, 2020 Meeting. On a Motion made by Franz Vail, seconded by Sam Swartz, it was moved to approve the amended Minutes of the April; 12, 2020 meeting with corrections noted.

A roll call vote was taken: Jim Dick-Aye; Sam Swartz- Aye; Stuart Dymont- Aye; Nina Gardner-Aye; and Franz Vail- Aye. The vote was unanimous.

Minutes of the May 12, 2020 Meeting. On a Motion made by Franz Vail, seconded by Sam Swartz, it was moved to approve the amended Minutes of the May 12,, 2020 meeting with corrections as noted.

A roll call vote was taken: Jim Dick- Aye; Sam Swartz- Aye; Stuart Dymont- Aye; Nina Gardner- Aye; and Franz Vail- Aye. The vote was unanimous.

New Business.

The Chair reordered the Agenda to enable discussion with Mr. Gregoire regarding his renewal of a building permit for his property at 618 Sanborn Road.

Mr. Gregoire indicated that he had applied for a renewal of the building permit that had previously been granted to replace a deck on the property that he been taken down at some point. The proposed replacement deck would be 152 square feet. The new structure will be pretty much in the same location as the one that was on the house originally. It will be on the backside of the house and will not be visible from the roadside.

Franz Vail commented that he thought this was a very minor alteration to the property which really was consistent with what had been approved previously as part of the house construction, and notably that it was not visible from the road.

Nina Gardner suggested that in light of the fact this was a discussion prompted by a request to renew a building permit that had previously been granted, that we not put this through the whole application process.

On a Motion made by James Dick, seconded by Nina Gardner, it was moved that the Commission agrees no action is required and that it does not object, to the town planner acting in his capacity as zoning enforcement officer, issuing a building permit for a deck at 618 Sanborn Road.

A roll call vote was taken: Jim Dick- Aye; Sam Swartz- Aye; Nina Gardner-Aye; Franz Vail-Aye; and Stuart Dymont voting No. Stuart explained that he felt that a hearing should be held.

Regarding the history of this property at 618 Sanborn Road and its non-approved in ground pool, Nina Gardner briefly explained the history of all that had taken place regarding how the pool came to be given a building permit, and the various efforts made to engage the prior owners of the property, including action taken by the Board of Selectmen. In view of the fact that Mr. Gregoire bought the property with the in ground pool already installed, and the fact that until this time, he did not know of its history, it was felt no further action regarding the pool should be undertaken. Mr. Hebert was the owner at the time, not Mr. Gregoire.

Franz Vail informed the Commission that Tim Cline had contacted him to inform him that the new owners of Abby Mercer's house on Tower Hill Road had begun repainting the house, without HDC approval.

The Commission asked the Chair to send a letter to the new owners, along with a copy of the Historic District Commission Guidelines, and ask that they submit to him, a color sample of the paint being used. Sam Swartz specifically requested that the paint manufacturer, paint color name, and if possible the mix number be submitted. This will enable him to compare them to the Historic New England Paint chart and see if there is a match.

Old Business.

Franz Vail asked if members had seen the CLG Grant work draft document that Mae Williams had submitted. Several members indicated that they had not, Franz mentioned that a link to the draft report was imbedded in the letter Ms. Williams had submitted along with her invoice for work done to date, as per the proposal.

On a Motion made by Jim Dick, seconded by Nina Gardner, it was moved to pay the Invoice as billed in the amount of \$1250 and to encumber any project funds remaining to enable payment of the final balance due on the project.

A roll call vote was taken: Jim Dick- Aye; Sam Swartz- Aye; Nina Gardner- Aye; Stuart Dymment- Aye; and Franz Vail- Aye. The vote was unanimous.

New Business.

Jim Dick explained the change in Sanbornton Town Government COVID-19 policy. He noted that as of June 15, 2020 the method for conducting public meetings (Boards and Commissions) will be at the discretion of the Chair of that body. Bodies that choose to meet in person will still have a teleconference option available for residents so they can participate remotely. Residents are encouraged to use the dial-in option rather than appearing in person.

Adjournment.

On a Motion made by Nina Gardner, seconded by Franz Vail, it was moved that the meeting be adjourned.

A roll call vote was taken: Jim Dick-Aye; Sam Swartz- Aye; Nina Gardner- Aye; Stuart Dymment – Aye; and Franz Vail- Aye.

The meeting was adjourned at 7:58 P.M.

Minutes prepared and compiled by Nina C. Gardner, Acting Secretary.