

**SANBORNTON HISTORIC DISTRICT COMMISSION  
MINUTES-June 11, 2019- 7:00 P.M.  
TOWN OFFICES- 573 SANBORN ROAD, SANBORNTON, NH**

The Meeting was called to order by the Acting Chair, Nina Gardner in the absence of Franz Vail, at 7:05 P.M.

The following members were in attendance: Nina Gardner, Stuart Dymont, Tim Cline and Alternate Sam Swartz. . In the absence of Jim Dick, Sam Swartz was seated as a voting member. Not attending the meeting were Jim Dick, Selectman Tom Salatiello and Franz Vail, who was expected to arrive later in the meeting. Franz Vail arrived at 7:50 P.M.

Members of the Commission were agreeable to having Nina Gardner serve as Acting Chair as per Franz Vail's request. Nina also agreed to compile the Minutes with note taking assistance from Sam Swartz.

Minutes from the May 14, 2019 meeting were not acted upon as they had not been reviewed by members. They will be included on the Agenda for the next meeting.

Barbara Whetstone was present to meet with the Commission as she had requested appointment to work on restoration of the Town Hall. As that project was not yet underway, it had been suggested that Barbara consider meeting with the Historic District Commission instead. Barbara explained her interests and background having lived in town for more than 40 years. She was instrumental in the creation of the Recreation Commission. She had served for many years as volunteer coordinator at Sanbornton Central School. She has an interest in history, lives in an historic home and is considering an effort to restore her barn and silo on the property. She worked as a nurse and also taught nursing at the Community College. She wants to give back to the town.

Members of the Commission who did not previously know Barbara also introduced themselves to her.

**Old Business.**

CLG Grant update. The DHR indicated to the town that the proposal submitted by the HDC had been approved for a grant of \$3500 toward completing a mapping study and update of the Sanbornton Historic District. A copy of the Grant and its guidelines for acceptance were reviewed. In view of the timing of the grant, a potential start of July 1, it was felt that the application needs to get before the Board of Selectmen for their signature and approval as soon as possible, their next scheduled meeting is June 26, 2019. Franz Vail had arranged with the Town Administrator to make certain that the application would be available to be approved at that meeting.

On a Motion made by Stuart Dymont, seconded by Sam Swartz, Moved to authorize Franz Vail to present the DHR Grant and municipal certification and agreement to the Board of Selectmen tomorrow, asking that they execute all the required documents as soon as possible, expressly June 26, 2019. The vote was Unanimous.

As a result of this action it was felt that the next meeting agenda should include beginning work to get the hiring process for the grant underway.

#### Future Agenda Items.

HDC application review. Franz had sent copies of applications that had been discussed at the May meeting. Members had not yet reviewed these document.

#### Zoning Ordinance Updates.

There was a brief discussion regarding whether there was interest in having a subcommittee established to begin work on revisions. No interest was expressed in having a subcommittee do this work. The work on any proposed zoning ordinance would need to be submitted to the Planning Board for their consideration and inclusion for possible voting at the next town meeting process in March, 2020. Such revisions would probably need to go to the Planning Board in November. The exact timing needs to be confirmed with the Planner.

#### New Business.

- a. Congregational Church sign application will be scheduled for a July meeting.
- b. HDC membership terms. It was reported that Franz and Nina had already been sworn in by the Town Clerk for their new terms. Stuart Dymont and Sam Swartz needed to do so.
- c. New Member. Linda Salatiello who has served for a long time has decided not to seek reappointment as an alternate to the Commission. Franz explained that is why he had invited Barbara Whetstone to attend the meeting tonight. If inclined, a motion to make a recommendation to the Board of Selectmen would be in order. On a Motion made by Tim Cline, seconded by Stuart Dymont, it was Moved to have Franz Vail recommend to the Board of Selectmen, that Barbara Whetstone be appointed to serve as an Alternate member of the Historic District Committee. The vote was unanimous.
- d. Joint Land Use Board Meeting. Franz and Sam both attended the meeting. They reported the success of the HDC grant application, and the other boards were supportive of potential revision of the Zoning Ordinance, if the HDC takes the initiative. It was noted that the Planner was not aware that the HDC was a commission established under RSA 674, nor that Sanbornton was a CLG community and what that entailed.

#### Other Business.

The next meeting of the Commission would be in July, with the exact date being established once Franz Vail could check his calendar and that of the town meeting calendar. Subsequent to the meeting, Franz reported to the members that he had scheduled the next meeting in conjunction with the Town Administrator for the third Tuesday, July 16 at 7:00 P.M.

#### Adjournment.

With no further business to come before the Commission, a Motion was made by Franz Vail, seconded by Tim Cline, to adjourn the meeting at 8:11 P.M.

Respectfully submitted,  
Minutes prepared by Nina Gardner, Acting Secretary  
With notes provided by Sam Swartz.

